

To: Mayor and Members of Burlington City Council

From: Kevin Arjoon, City Clerk

Cc: Tim Commisso, City Manager

Date: November 17, 2020

Re: CL-19-20 - Revised 2021 Schedule with direction from the CPRM Committee

At the November 10, 2020 Community Planning, Regulation and Mobility Committee, the following direction was provided.

Move all Council Workshops forward to the preceding Monday of committee week, with the exception of February which would move to February 8, 2021; and

Move the January 2021 and 2022 committee meeting dates from the first week of the month to the second and third weeks of the month.

In response staff have determined the following schedules for January 2021 and January 2022:

January 2021

Corporate Services, Strategy, Risk & Accountability Committee	January 11, 2021
Environment, Infrastructure Community Services Committee	January 12, 2021
Capital Budget Overview (CSSRA)	January 12, 2021
Regional Workshop	January 13, 2021
Community Planning, Regulation & Mobility Committee	January 14, 2021
Council Workshop	January 18, 2021
City Council (includes ratification of capital budget)	January 19, 2021
Regional Council	January 20, 2021
Operating Budget Overview (CSSRA)	January 21, 2021

**Revised 2021 Schedule in accordance with direction
provided by the CPRM Committee**

November 17, 2020

Page 2

January 2022

Corporate Services, Strategy, Risk & Accountability Committee	January 10, 2022
Community Planning, Regulation & Mobility Committee	January 11, 2022
Regional Workshop	January 12, 2022
Environment, Infrastructure & Community Services Committee Budget Placeholder (CSSRA)	January 13, 2022
Council Workshop	January 17, 2022
City Council	January 18, 2022
Regional Council	January 19, 2022
Budget Placeholder (CSSRA)	January 20, 2022

A revised 2021 calendar and revised Excel spreadsheet with agenda item deadlines reflecting the date change requests made at CPRM Committee are attached to this memorandum.

Thank you,

Kevin Arjoon
City Clerk
Clerks Department

Attached:

Appendix A - Revised 2021 Calendar of Meetings

Appendix B - Revised 2021 Calendar of Meetings (Excel) with deadlines