

2021 Work Plan

Review of 2019/2020 Goals

- Test and finalize the new Heritage Evaluation Process, including training for committee members in heritage evaluation.
- Finalize Plaques & Markers Policy including design specs (requires Council approval).
- Revamp Committee webpage and its management. (Complete)
- New approach to public engagement including social media. (Ongoing)
- Update downtown Heritage Tours and explore opportunities for tours in other parts of the City. (In progress)
- Re-evaluate selected downtown “B” properties.
- Review and update 2012 New Approach recommendations. (see below)
- Complete review & make recommendations for fair compensation program.

Update to “A New Approach to Heritage in Burlington”

“The New Approach”, approved by Council in 2012, contained numerous recommendations, 8 of which have been completed; 12 are ongoing; and 4 have been superseded or are no longer relevant. A list of the recommendations showing those that have been superseded or are no longer relevant is below.

New Approach Report 2012 recommendation	Status 2019
1. Significance of Heritage for Burlington	
1.1) Instruct HB to establish a task force, in partnership with the Burlington Historical Society, the Heritage Umbrella Group, the museums, and the library to meet monthly over the next several months to explore the various ways, including but not limited to DVDs, blogs, billboards, signage, newspaper articles, that the past history of Burlington can be told, promoted, and celebrated;	Staff recommends abandon/revisit
2. Transition Plans and the Register	
2.1) Approve the 61 designated properties to remain on the Municipal Register	Complete
2.2) Continue the listing of all non-designated properties pre-classified as “A” under the Kalman system on the Municipal Register	Complete

New Approach Report 2012 recommendation	Status 2019
2.3) Approve removal of all properties pre-classified as “B” under the Kalman system from the Municipal Register	Complete
2.4) Instruct Planning staff to divide the current Directory of Heritage Properties online searchable database into two searchable lists: A) the Municipal Register... B) the Heritage Properties List (Historic list of Heritage Properties), containing those properties pre-classified as B, C, and D under the Kalman system to be maintained as a working list to be used only for the purposes of tracking properties of cultural heritage value and having no legal status whatever.	No longer relevant
2.5) a) Discontinue the current Heritage Clearance system and b) Develop a new service supported by the Community Planning Department and Heritage Burlington entitled “Heritage Design and Advisory Services” which will be available to all property owners on either the Municipal Register or the Heritage Inventory.	A) complete B) abandon/revisit
2.6) Continue the current policy, as approved by Council on July 15, 2010, for removal from the Municipal Register not related to demolition, and recommend, with the concurrence of the Planning Department, an amendment to the policy specifying a time frame for Council action (e.g.: 60, 90, 120 days)	Ongoing
2.7) Develop, in conjunction with the Official Plan review process and the development of the heritage conservation policy and program, a policy framework and guidelines for resolving conflicts between heritage conservation projects and other planning considerations such as the Official Plan and Zoning By-laws. For example, to resolve discrepancies between properties that are designated under the Ontario Heritage Act or other properties listed on the Municipal Register which have been zoned for medium density residential uses.	In progress

New Approach Report 2012 recommendation	Status 2019
<p>2.8) a) Approve Heritage Burlington working collaboratively with Hamilton Municipal Heritage Committee (HMHC) to develop an accredited continuing education course for realtors;</p> <p>b) Instruct the Planning and Building Department to apprise the Hamilton Real Estate Board of changes to the Burlington Municipal Register in a timely manner</p> <p>c) Communicate to lawyers in Burlington the location and use of the online Municipal Register</p>	<p>A) not completed B)/C) completed/no longer relevant</p>
3. Evaluation	
3.1) Instruct Heritage Burlington to develop draft guidelines including evaluation criteria by the end of 2012 using Regulation 9/06 criteria to evaluate properties of cultural heritage value	Incomplete
3.2) Instruct Heritage Burlington and the Community Planning Department to work collaboratively to revise the process to implement the draft guidelines after they are proposed.	Incomplete/ In progress
3.3) Authorize Heritage Burlington to invite public input once the draft guidelines and renewed processes have been revised, to inform the final recommendations to Council.	Incomplete
3.4) Endorse Heritage Burlington's promotion of the revised guidelines and processes to the public at large.	Incomplete
3.5) Endorse members of Heritage Burlington to establish and provide training workshops for Heritage Burlington members and other interested persons on how to use the guidelines in the evaluation process	Incomplete
<p>3.6) Approve Heritage Burlington, with the cooperation of the Community Planning Department, to undertake the re-evaluation of the following classes of properties according to the following schedule:</p> <p>All "A" and "D" properties by the end of 2013;</p> <p>All "B" properties by the end of 2014;</p> <p>All "C" properties by the end of 2015;</p> <p>All uncategorized, and designated properties by the end of 2016;</p> <p>And will discuss the re-evaluation with each property owner.</p>	Incomplete

4. Incentives	
4.1) Approve immediately a tax rebate program to assist owners of designated properties with the maintenance of their properties... to a maximum of 40% in 5 years	Complete
4.2) Investigate a similar program for commercial properties	In progress
4.3) Instruct the Community Planning Department to conduct a review of the effectiveness of the Community Heritage Fund with consideration being given to directing portions of the funds to offset any non-construction costs, e.g.: heritage consultants, design costs, compatibility studies, etc.	In progress
4.4) Establish a Burlington Heritage Trust with the likely co-operation of the Burlington Community Foundation to fund renovation projects for both designated and non-designated properties on the Register.	Has been revisited; a successor project is in progress
4.5) Establish a member benefits program by the end of the first quarter of 2013 that would include, but not be limited to: - "Heritage Design and Advisory Services" (see 2.5) - Allow access to a list of trades and suppliers involved in the maintenance and restoration of historic buildings. - Create a community portal to build a sense of community amongst heritage property owners and to facilitate the efficient management of the heritage conservation portfolio (www.buildingstories.co)	Trades listing implemented but out of date and needs updating. Also could be better promoted. Website Complete
4.6) Reinstate the program of recognition of conservation by owners by Heritage Burlington for February 2013	Complete and ongoing
4.7) Rare occasions may occur where a property is considered to be of such significant cultural value or interest to the history of the city that a designation against the property owner's wishes may have to be contemplated. While Heritage Burlington will not as a rule endorse 'forced' designations, we realize that the City Council and Heritage Burlington are governed by the applicable legislation. Heritage Burlington would recommend these types of designations would be accompanied by some kind of negotiated financial settlement between the owner and the City.	Not implementable. Spin-off project in progress.

5. Next Steps	
5.1) Approve allocation of a total \$125,000 in the fiscal year 2013 for set up costs for the following components of a Heritage Conservation Program: - website \$24,000 - communications \$10,000 - city staff support \$30,000 - heritage property tax relief program \$25,000 - heritage trust (Burlington Community Foundation) set up costs: \$25,000 - loans: \$5,000 - excess: \$1,000	Complete
5.2) Authorize Heritage Burlington to prepare for Council's approval a draft five-year (2014-2018) forecast for a Heritage Conservation Program, as part of the regular City budgeting process for 2014	No longer relevant
6. General	
6.1) Keep Council informed of progress in implementing recommendations	Ongoing
6.2) Communicate with the public regarding changes to the heritage conservation program	Ongoing