



Environment, Infrastructure & Community Services Committee Meeting

Minutes

Date: December 7, 2020
Time: 9:30 am
Location: Council Chambers - members participating remotely

Members Present: Kelvin Galbraith (Chair), Lisa Kearns, Rory Nisan, Shawna Stolte, Paul Sharman, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Kwab Ako-Adjei, Kevin Arjoon, Mary Battaglia, Laura Boyd, Joan Ford, Chris Glenn, Scott Hamilton, Sheila Jones, Heather MacDonald, Allan Magi, Angela Morgan, Nancy Shea-Nicol, Christine Swenor, David Thompson (Audio/Video Specialist), Suzanne Gillies (Clerk), Karen Roche

1. **Declarations of Interest:**

None.

2. **Delegation(s):**

2.1 Kelly Anderson, Senior Manager, Community - Stakeholder Relations with Metrolinx provided an update on Metrolinx projects in Burlington.

3. **Consent Items:**

None.

4. **Regular Items:**

4.1 Concessions and vending services (RS-10-20)

Moved by Councillor Nisan

Direct the Director of Recreation Services and the Manager of Procurement Services to issue an RFP for the concession operations at Mountainside outdoor pool and the Beach concession for the summer of

2021, with revised healthy food restrictions as outlined in recreation services department report RS-10-20; and

Direct the Director of Recreation Services to request quotes from healthy vending providers to pilot the provision of vending services in selected year-round facilities as outlined in recreation services department report RS-10-20.

CARRIED

4.2 Halton Equity and Diversity Roundtable Charter endorsement (RS-13-20)

Moved by Councillor Nisan

Authorize the Mayor and City Clerk to sign the Halton Equity and Diversity Roundtable Charter endorsement attached as appendix A of recreation services department report RS-13-20, on behalf of the Corporation of the City of Burlington in order to partner with others in support of an inclusive Halton Region.

CARRIED

4.3 Proposed Council/Committee Changes – 2021 (MO-09-20)

Moved by Mayor Meed Ward

Approve the following Chair and Vice-Chair appointments:

Environment, Infrastructure and Community Services Committee

Chair: Councillor Paul Sharman

Vice Chair: Councillor Kelvin Galbraith

Community Planning, Regulation and Mobility Committee

Chair: Councillor Kelvin Galbraith

Vice Chair: Councillor Shawna Stolte

Corporate Services, Strategy, Risk and Accountability Committee

Chair: Councillor Lisa Kearns

Vice Chair: Councillor Rory Nisan

Council Workshop

Chair: Councillor Angelo Bentivegna

Vice Chair: Councillor Paul Sharman

Budget

Chair: Councillor Rory Nisan

Vice Chair: Councillor Lisa Kearns

Planning Statutory Public Meeting

Chair: Councillor Shawna Stolte

Vice Chair: Councillor Angelo Bentivegna

CARRIED

Direct the City Manager, Mayor and City Clerk to plan and schedule Council Governance - education and training workshops with council for 2021-2022 as outlined in Mayor's Office report MO-09-20.

CARRIED

Moved by Mayor Meed Ward

Refer the discussion of enhanced roles for the deputy mayor to the governance education and training workshops; and

Direct the Mayor to bring a proposed rotation for 2021-2022 to the December 14, 2020 Council meeting.

CARRIED

Receive and file the related environmental scan in appendix A to Mayor's Office report MO-09-20

CARRIED

Approve the following appointment for the month of January, pending a decision on the Deputy Mayor role: Deputy, Ward 1; Alternate, Ward 3

This item was withdrawn.

4.4 Procedure By-Law amendment staff direction (EICS-C-03-20)

Moved by Mayor Meed Ward

Direct the City Clerk to prepare a staff report with recommended updates to the Procedure By-law on the following items:

Add definitions to the Procedure By-law for council memorandums, staff reports, municipal officer reports and resolutions; and

Provide guidance on how members of council's items are submitted to standing committees versus straight to council; and

Review the notice of motion section to refine and include deadlines (time) for motions to committee and council; and

Define an agenda review process for standing committees and council, including the Chair's role; and

Provide clarity on items that are provided to Audit Committee versus Corporate Services, Strategy, Risk and Accountability Committee.

CARRIED

- 4.5 Designing and evolving our organization (Phase 2) – department functional design and management structures (CM-32-20)

Moved by Councillor Stolte

Receive and file the City Manager's Office report CM-32-20 providing the functional design and management structures for City of Burlington future state organization; and

Direct the City Manager to proceed with the Designing and Evolving our Organization implementation plan framework and process including departmental changes as outlined in Appendix A of report CM-32-20.

CARRIED

- 4.6 Metrolinx presentation (EICS-C-04-20)

Moved by Councillor Stolte

Receive and file Mayor's memo (EICS-C-04-30) sponsoring a delegation from Metrolinx regarding updates on Metrolinx projects in Burlington and

Direct the Director of Community Planning, Regulation and Mobility to bring comments back to the Council meeting of December 14 on the current Metrolinx proposal for Council endorsement.

CARRIED

5. Confidential Items:

5.1 Incident follow up (RS-03-20)

Moved by Councillor Kearns

Receive and file confidential recreation services department report RS-03-20 regarding an incident follow up.

CARRIED

5.2 Confidential Appendix B-2 of report Designing and evolving our organization (phase 2) department functional design and management structures (CM-32-20)

6. Procedural Motions:

Moved by Councillor Sharman

Move into closed session in accordance with the following provisions under the Municipal Act, sections 239 (2)(a) the security of the property of the municipality or local board, with respect to city manager's office report CM-32-20 regarding risk; and

Section 239(2)(b) personal matter about an identifiable individual, including municipal or local board employees with respect to recreation services department report RS-03-20 regarding an incident follow up.

CARRIED

7. Information Items:

Moved by Councillor Nisan

Receive and file the following four items, having been given due consideration by the Environment, Infrastructure and Community Services Committee.

7.1 Metrolinx presentation regarding Go Expansion Program (EICS-C-04-20)

7.2 Mayor presentation regarding proposed Council/Committee changes-2021 (MO-09-20)

7.3 Designing and evolving our organization presentation (CM-32-20)

7.4 Correspondence from James Patrick regarding Go Expansion Program
(EICS-C-04-20)

8. Staff Remarks:

9. Committee Remarks:

10. Adjournment:

11:10 a.m. (recessed), 11:25 a.m. (reconvened), 12:40 p.m. (recessed), 1:30
p.m. (reconvened), 4:06 p.m. (closed), 5:48 p.m. (public)

Chair adjourned the meeting at 5:52 p.m.