



## **Heritage Burlington Advisory Committee Meeting**

### **Minutes**

Date: January 13, 2021  
Time: 7:00 pm  
Location: Virtual

**1. Members Present:**

Michele Camacho (Chair), Don Thorpe, David Barker, Barry Duffey, Angela Richardson, Marwa Refaat, Len Collins, Jenna Dobson, Robert Korporaal, Dan Allan (alternate), John Ouksouzoglou (alternate)

**2. Others Present:**

Councillor Rory Nisan, Danika Guppy (Heritage Planner) and Jo-Anne Rudy (Clerk)

**3. Regrets:**

Sille Nygaard Mikkelsen, Trisha Murray, Rick Wilson and Alan Harrington

**4. Declarations of Interest:**

None

**5. Election of Chair and Vice Chair:**

On motion, Michele Camacho and Don Thorpe were elected as Chair and Vice Chair, respectively, for the term ending December 2021.

**6. Approval of Minutes:**

**6.1 Approve minutes from meeting held December 9, 2020**

On motion, the minutes from the meeting held December 9, 2020 were approved as amended.

Amend the second bullet under Item 7.1 a) to read as follows:

Danika noted that the applicant submitted the two required quotes with the grant application - one for all wood and the other for vinyl wood windows.

Significant discussion took place regarding whether the replacements should be all wood or **another** material that replicates the original windows. Members had mixed views on this matter and some felt that if the program is too rigid, it would discourage heritage preservation among property owners. It was suggested that perhaps the criteria for these programs needs to be looked at in 2021.

**7. Delegation(s):**

None

**8. Regular Items:**

8.1 Heritage Planner update:

a. Heritage Property Tax Rebate Program Expansion Study

- Danika advised that the City implemented the existing Heritage Property Tax Rebate Program in 2014 for residential properties, as a result of the recommendations outlined in Heritage Burlington's New Approach report which was presented to Council in 2012. This report also recommended that following implementation of this program, the feasibility of expanding it to include commercial designated properties be explored. Danika noted that staff are actively working on including commercial properties and a report is expected to go to the Community Planning, Regulation and Mobility Committee in early 2021.

8.2 2021 Meeting Schedule

- Jo-Anne reviewed the 2021 meeting schedule with members and advised that calendar invites will be sent out shortly.

8.3 2021 Work Plan

- Michele reviewed the committee's 2019/2020 goals and identified items that were complete and/or in progress. The outstanding recommendations from the 2012 New Approach report were also reviewed. With the Committee's ongoing discussions of getting "B" properties added to the Register, outstanding recommendation 3.1 related to developing draft evaluation guidelines including criteria to evaluate properties of cultural heritage value, was considered a priority for 2021. It was suggested that a subcommittee be struck to work on this and further discussion will take place at February's meeting.

- Michele asked members to send her their ideas for the Work Plan and she will compile a document and email to committee. Priorities will be discussed at the February meeting.

**9. Other Business:**

- Don indicated that Doors Open will take place on Saturday, August 7, 2021, during Heritage Week and will highlight a visit to the former Dutch Consulate located at the corner of Smith Avenue and Lakeshore Road.
- Jo-Anne advised that Robert Korporaal is now a full voting member due to the vacancy resulting from Howard Bohan's term ending in December 2020.

**10. Adjournment: 9:03 p.m.**

Next meeting date: Wednesday, February 10, 2021 at 7 p.m. via Zoom