

Terms of Reference

Evaluation Criteria for Properties to be Added to the Register

City of Burlington

Committee Objective

To research, assess and develop criteria to evaluate the properties of cultural heritage value for addition to the City of Burlington Heritage Registry.

Scope

This subcommittee is to:

- Research, assess, and identify various national and international evaluation resources.
- Develop evaluation criteria based on the research outcome.
- Report back to and submit evaluation criteria and recommendations to the Heritage Burlington Advisory Committee.

Outcomes

Clear evaluation criteria to assess the heritage and cultural value of existing properties for addition to the Register.

Structure

This Sub Committee shall consist of 2 to 3 members of the Heritage Burlington Committee who will report to the Committee Lead.

The Committee Lead will oversee the work and process followed by the Committee. A staff liaison may assist, if required.

The Committee Lead sets the agenda, leads meetings, determines consensus, issues meeting minutes or tasks a Committee Member to do so, as necessary, and reports progress and results to the Heritage Burlington Advisory Committee.

Term

This committee will be in place until the evaluation criteria document is finalized and accepted by the Heritage Burlington Advisory Committee.