



Burlington Sustainable Development Advisory Committee Meeting Minutes

Date: January 20, 2021
Time: 7:00 pm
Location: Virtual

1. Members Present:

Tim Park, Dave Rokosh, Susan Mattine, Dave Bourns

2. Others Present:

Councillor Paul Sharman, Lynn Robichaud, Laura Ross, and Suzanne Gillies (Clerk)

3. Member Regrets:

Mathew McAuley

4. Welcome: (Tim)

Tim welcomed everyone to the first meeting of 2021.

5. Declarations of Interest:

None.

6. Approval of Minutes:

There were no minutes to approve.

7. Consent Agenda (Items for approval)

There were no items for approval.

8. Delegation(s):

None.

9. Regular Items:

9.1 Upcoming events

- a. March 9 - Annual Climate Change Forum hosted by Bay Area Climate Change Council

9.2 Council and staff updates

- a. Councillor Sharman

Councillor Sharman provided the following updates:

- There are two strategies coming to council in the near future, the Parks and open spaces strategy and a housing strategy. There will be opportunity for the committee, and the general public to provide comments and feedback.
- There are (at the time of this meeting) 48 appeals of the Official Plan. Link to list of appeals on the City website [Appeals to the Official Plan](#)
- The Housing Strategy will be very challenging, there is an issue with affordable housing in Burlington. Where are the aging population going to live when they are ready to see their family homes? The committee discussed the issues facing affordable housing in Burlington and how infill development impacts greenspace available as part of development.

- b. Lynn Robichaud - Sustainability

Lynn provided the following updates:

- happy to announce that the City has hired a new staff person to fill the Energy and Emissions Analyst position and will start her role on Feb. 1
- Staff will be reviewing several corporate policies including the zero waste policy, corporate energy policy and sustainable buildings. When appropriate these will be brought to the committee for comment and feedback.
- a report regarding electric vehicle charging stations will be brought to the February EICS meeting
- the Cycling Master Plan will be brought to the March CPRM meeting

- c. Laura Ross - Community Planning

Laura provided the following updates:

- Currently working with Halton Region to learn more about the appeals to the Official Plan and what they affect and what they do not affect. There is no deadline for appeals to be dealt with, however staff are working as fast as they can.
- will provide an update at the next meeting on the Eagle Heights development application

9.3 Business arising from the minutes

a. Committee recruitment

Suzanne, Lynn, Tim and Councillor Sharman are in the middle of conducting interviews of applicants. The committee needs 10 new voting members and 2-3 alternate members. The new members once chosen will be approved at the February 16 Council meeting.

b. Advisory Committee review

There are no new updates. The City Clerk is working through the recommendations approved in report MO-04-20 link here: [MO-04-20](#)

9.4 Policy and Development subcommittee update (Tim)

a. Update from December meeting

Tim provided the following updates:

- the last meeting was held on Dec. 2, 2020
- there was a presentation from Drew Hauser of McCallumSather - architects for net zero sustainable buildings.
- Laura Ross provided updates on the Official Plan, Interim Control By-Law, plans for around the Go Stations

b. Millcroft Greens Development

- the committee felt like it has run out of time to provide comments on this development
- the discussion turned to when is the best time for the committee to receive development plans that would give the committee sufficient turn around time to provide well thought out and use full feedback

- one suggestion was if a committee member could be tasked with checking the City website where development applications are listed
- Laura will take this discussion and feedback away and try to suggest the best way to move forward

9.5 Reports from external groups and conferences

a. Climate action and adaptation plans (Lynn)

Lynn provided the following updates:

- the plan to partner with Mohawk College to develop a home energy retrofit program has been approved, research and background work is being done. An application to FCM has been submitted for additional funding which we will hear about in 3 - 5 months
- the Integrated Mobility Plan (IMB) will be doing engagement in March
- a report regarding EV Charging stations will be going to committee in February
- the Climate Adaptation Plan is being headed up by Fleur with a report going to committee in March, the report will highlight what climate impacts we can expect from 2025 - 2050 and 2050 - 2080

b. Bay Area Climate Change Council (Dave B)

Dave provided the following updates:

- BACCC has hired 2 full time staff, developed an overall workplan, updated the Terms of Reference (ToR), developed a communication workplan.
- Working teams are moving to an advisory roll regarding mobilizing, advocacy and funding
- working is going forward for the forum to be hosted virtually in March
- next meeting is in February

c. Halton Climate Collective (Lynn)

d. ITAC (Tim)

No update - next meeting is in February

10. Other Business:

10.1 Year end report and 2021 objectives

- need to develop 2021 objectives and summarize what was done in 2020 - which is mostly from the P&D committee
- the 2021 workplan should include the review of all the plans and strategies planned by the the City
- does the committee want to develop criteria for which development proposals SDC should review
- can virtual events/webinars be planned for awareness?
- can everyone send some ideas for the 2021 workplan - send an email to Tim

10.2 Future presentations for the committee to consider at COW meetings

Ideas for future presentations at committee meetings:

- Drew Hauser of McCallumSather
- staff involved with plans/strategies
- Bianca from BACCC
- Nelson Quarry

10.3 Upcoming meeting dates

- a. Committee of the Whole - February 17, 7:00 p.m. (Zoom)
- b. Resumption of subcommittee meeting?
discuss this again once the new members have been appointed

11. Adjournment:

Chair adjourned the meeting at 8:15 p.m.