



Heritage Burlington Advisory Committee Meeting

Minutes

Date: March 10, 2021
Time: 7:00 pm
Location: Virtual

1. Members Present:

Michele Camacho (Chair), Don Thorpe, Barry Duffey, Sille Nygaard Mikkelsen, David Barker, Marwa Refaat, Len Collins, Trisha Murray, Robert Korporaal and Alan Harrington (arrived at 8:20 p.m.)

2. Others Present:

Councillor Rory Nisan, Danika Guppy (Heritage Planner) and Jo-Anne Rudy (Clerk)

3. Regrets:

Angela Richardson, Jenna Dobson, Rick Wilson, John Ouksouzoglou and Dan Allan

4. Declarations of Interest:

None

5. Approval of Minutes:

5.1 Approve minutes from meeting held February 10, 2021

On motion, the minutes from the meeting held February 10, 2021 were approved as presented.

6. Delegation(s):

None

7. Regular Items:

7.1 Heritage Planner update

a. Update on Heritage Property Tax Rebate Program expansion

- Danika advised that Council supported an increase in budget to expand the Heritage Property Tax Rebate (HREB) Program to include designated commercial heritage properties at the February 23, 2021 Corporate Services, Strategy, Risk & Accountability Committee. Burlington's 2021 operating budget was ultimately approved by Council on March 3, 2021 and included in the approval was \$15,000 funding for expanding the HREB program to commercial properties, equivalent to a 20% rebate amount. As a result, Community Planning staff will bring forward a report and amending by-law in Q2/Q3 2021 to implement a Commercial Heritage Property Tax Rebate Program in 2022 for the 2021 tax year.
- Members asked about a communications plan and Danika responded that this would be addressed in the report.

7.2 Evaluation criteria for putting properties on Register

- Marwa provided an overview of the evaluation criteria that the subcommittee developed for adding properties to the Register and showed a sample evaluation by using the George Unsworth House as an example.
- Members were supportive of the evaluation criteria and it was suggested that Marwa and two or three members visit a couple of properties to try it out adjust if necessary. **Motion** - Support the heritage evaluation criteria. **CARRIED Action** - Danika to provide Michele and Marwa with the heritage detail on properties from the Inventory.

7.3 Heritage Week update

- Don provided an update on the Heritage Week activities which will begin on August 2 and highlighted some of the events that are planned - Aldershot bike tour, pub crawl and trivia, downtown walking tour, Kilbride historic tour. Don noted that they are hoping the activities can be in person but are working on some videos as well that will be posted on the City's and Heritage Burlington websites.

7.4 Chair's update

- Michele provided the following update:
 - She will be meeting with staff to get clarification on the Committee's budget and process that must be followed.

- Reminded members on the proper protocols for communicating with the committee.
- The Burlington Historical Society has reached out enquiring about the King Edward Fountain and staff are meeting to discuss repairs and establishing a regular maintenance schedule.
- The Heritage Planner will ensure that applicants and/or property owners are fully aware that consultation with Heritage Burlington is part of staff's review of applications involving heritage resources and that they are invited to the Heritage Burlington meeting where their respective application is being reviewed, although it is not a requirement for them to attend.
- Will follow up with past chair to determine the status of the draft Plaque Policy.

8. Other Business:

None

9. Adjournment: 8:55 p.m.