

# **COVID-19 Emergency Response: Update**

as of April 6, 2021

Environment, Infrastructure &  
Community Services Committee

April 8, 2021

# Legislative Update

## Report Projection – May 2021

### Community Planning, Regulation and Mobility Committee

Meeting Date – May 4, 2021

#### Consent Agenda

- PL-29-20- Recommendation for 4063 Upper Middle Road
- TS-02-21- Automated Speed Enforcement Update
- PL-20-21- Submission on Region of Halton's ROPA 48
- PL-21-21- Submission on Region of Halton's Growth Concepts Discussion Paper

### Corporate Services, Strategy, Risk and Accountability Committee

Meeting Date – May 5, 2021

#### Consent Agenda

- F-12-21- Treasurer's Statement for Development Charges
- F-18-21- Financial Status update-March 31 2021

#### Regular Agenda

- CSSRA-XX-21- COVID-19 Verbal Update
- CM-XX-21- May Service Re-design Interim Modifications and Resumptions
- CM-10-21- Corporate Project Status Updates-Q1 2021
- CS-XX-21- One City, One Voice, One Vision 2040 Burlington's Strategic Plan Refreshed
- CS-XX-21- Government relations update
- CX Implementation Plan Presentation
- CM-08-21- City Manager 2021/2022 Objectives
- CL-09-21- Public Notice Policy
- CL-11-21- Open Government Framework

#### Confidential Agenda

- ECDEV-04-21- Strategic Lands Opportunity update
- L-13-21- Confidential update on a litigation matter
- L-12-21- Confidential advice regarding appeals to the City's New OP
- L-16-21- Confidential Litigation update (January 1 to April 30 2021)
- HR-01-21- Labour Relations update
- F-20-21- Contingency Report- March 31, 2021

# Report Projection – May 2021 (continued)

## Environment, Infrastructure and Community Services Committee

Meeting Date – May 6, 2021

### Regular Agenda

- RPF-07-21- City Private Tree By-law 02-2020 Implementation update
- RCC-01-21- Tyandaga- Public Park and Golf Course Follow Up Report
- ES-XX-21- Cootes to Escarpment Ecopark System Strategic Plan
- ES-13-21- Rexway Area Phase 2
- ES-19-21- Tender Award Report, Walkers Line Bridge Replacement - 1.7 km north of Britannia Road.
- Presentation by Halton Police Chief Tanner

## Council Workshop

Meeting Date – May 17, 2021

### Regular Agenda

- Governance Workshop- Social Media and Risk
- PL-14-21- Major Transit Station Area (MTSA) Area-Specific Planning

# COVID 19 Financial/Budget Update

Joan Ford,  
Chief Financial Officer

# COVID 19 Property Tax Update

February 22<sup>nd</sup> Installment: \$108.1M (City, Region, & Education)

Collections to March 29: \$103.3M

Collection Rate: 95.6% (compared to 95.4% March 2020)

Class	Feb 22 Levy	Total Feb Outstanding	% of Feb Levy
COM	\$ 17,969,665.95	\$ 793,233.76	4%
IND	\$ 14,090,505.43	\$ 426,061.90	3%
RES	\$ 69,747,908.79	\$ 3,469,278.44	5%
MULTI-RES	\$ 5,966,264.03	\$ 41,684.66	1%
FARM	\$ 358,314.69	\$ 32,341.77	9%
<b>Total</b>	<b>\$ 108,132,658.89</b>	<b>\$ 4,762,600.53</b>	<b>4%</b>

# COVID-19 Property Tax Deferral Payment Plan

15 applications received for the monthly pre-authorized deferral payment plan representing \$108K of deferred interim taxes.

Class	Feb 22 Deferred	April 22 Deferred	# Applicants
COM	\$1,166.14	\$50,521.37	3
IND	\$0.00	\$34,377.00	1
RES	\$9,348.42	\$12,641.99	11
Total	\$10,514.56	\$97,540.36	15

# COVID 19 Cash Flow Update

## Cash Flow Projections (Mar 24/21)

	2020	2021
Feb 28 <sup>th</sup>	\$55.3M*	\$56.3M
Mar 31 <sup>st</sup>	\$26.5M**	\$44.4M
Apr 30 <sup>th</sup>	\$27.9M***	\$70.4M
May 31 <sup>st</sup>	\$25.4M	\$54.2M

\* Includes Region's requisition payment of \$34M and receipt of Phase 1 Top Up Transit Funding Allocation of \$938K.

\*\* Includes School Board's requisition payment of \$30M and receipt of Safe Restart Funding for public transit of \$2.2M (Phase 2) & \$1.52M (Phase 3).

\*\*\* Includes Region's requisition payment of \$34M

## Senior Government Support under Safe Restart

	Phase 1	Phase 2	Phase 3	Total
Safe Restart - Municipal Operating Pressures	\$4,470,700	\$7,302,000	\$2,860,354	<b>\$14,633,054</b>
Safe Restart - Public Transit	\$1,571,213	\$1,036,779	\$1,523,832	<b>\$4,131,824</b>
Safe Restart - Public Transit Top Up	\$938,188	\$0		<b>\$938,188</b>
Municipal Transit Enhanced Cleaning	\$89,372	\$0		<b>\$89,372</b>
<b>Total</b>	<b>\$7,069,473</b>	<b>\$8,338,779</b>	<b>\$4,384,186</b>	<b>\$19,792,438</b>

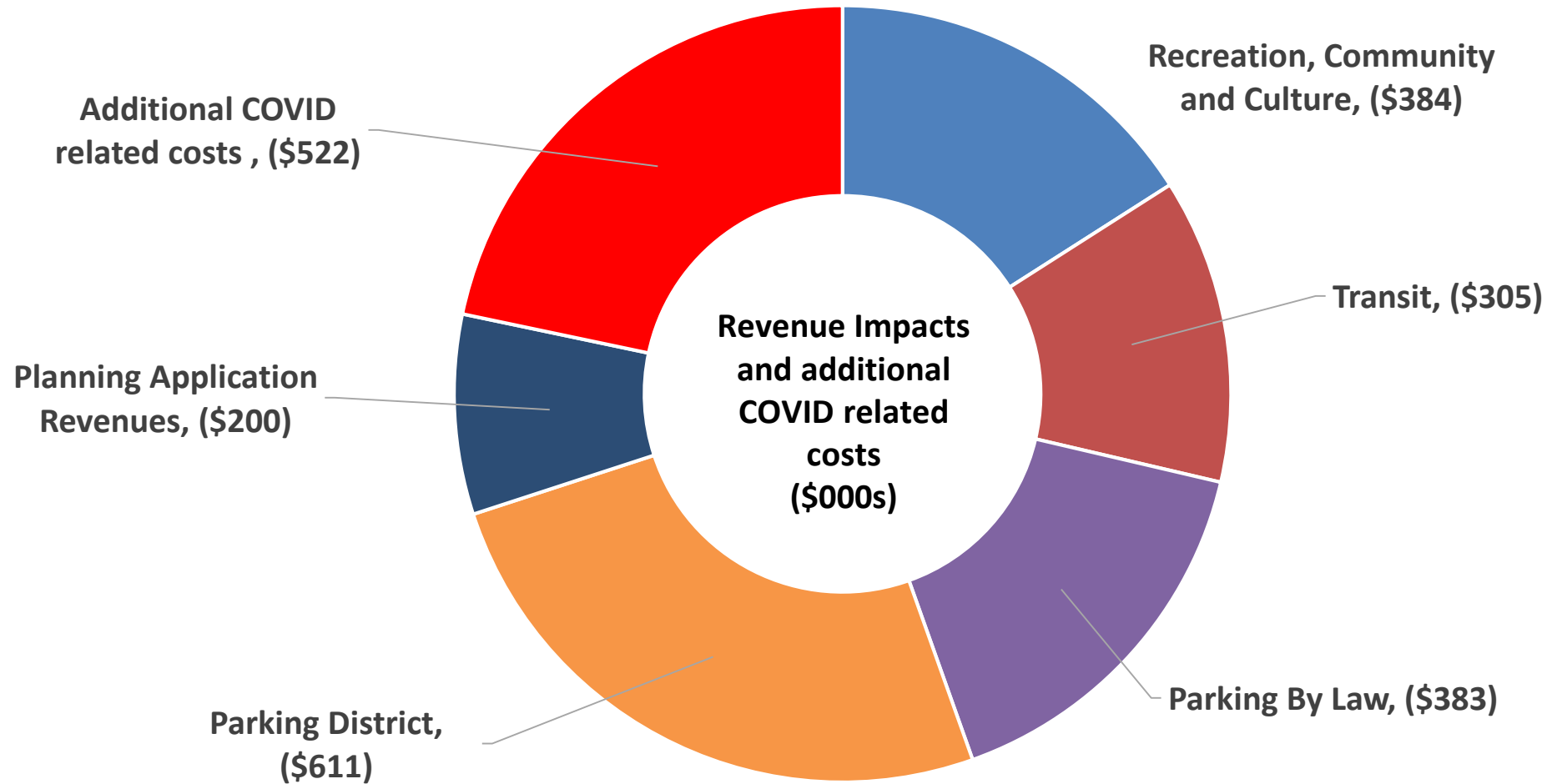


# Updated Year-end Projections

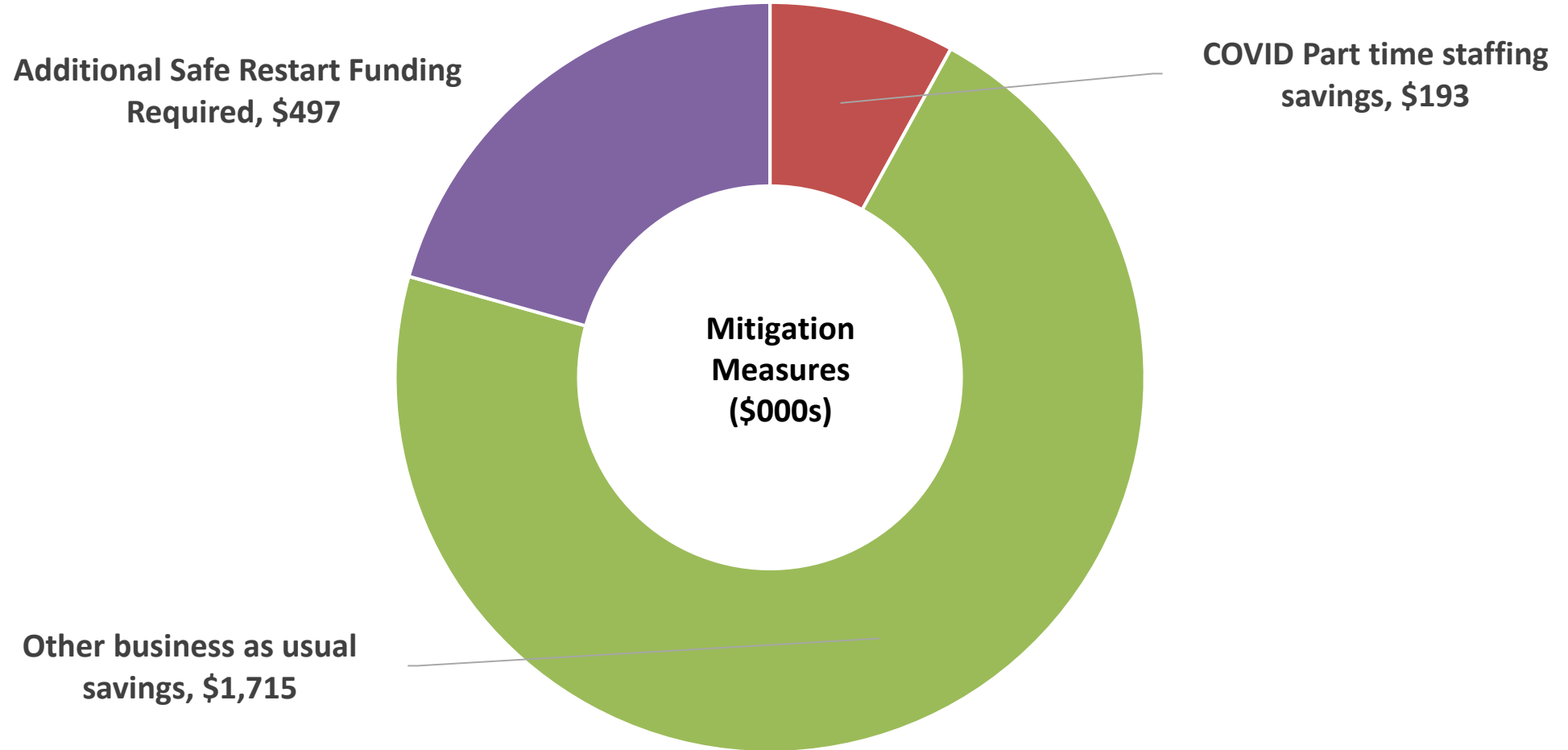
## 2021 Year End Projections for COVID-19 pandemic

Estimated Year End Net Financial Impact	
Revenue Impact ( Tax Supported )	\$ 1,071,620
Revenue Impact ( Non-Tax Supported )	\$ 811,224
COVID Related costs	\$ 521,835
<b>Total Revenue Impacts and COVID related costs</b>	<b>\$ 2,404,678</b>
COVID Part time staffing savings	\$ 192,713
Other Operational Savings	\$ 1,715,105
<b>Total City-Initiated Mitigation Measures</b>	<b>\$ 1,907,818</b>
<b>Projected Position</b>	<b>\$ (496,861)</b>
<b>Additional Safe Restart Funding Required</b>	<b>\$ 496,861</b>
<b>Net Year End Position</b>	<b>\$ -</b>

# Revenue Losses/COVID costs



# Mitigation Measures



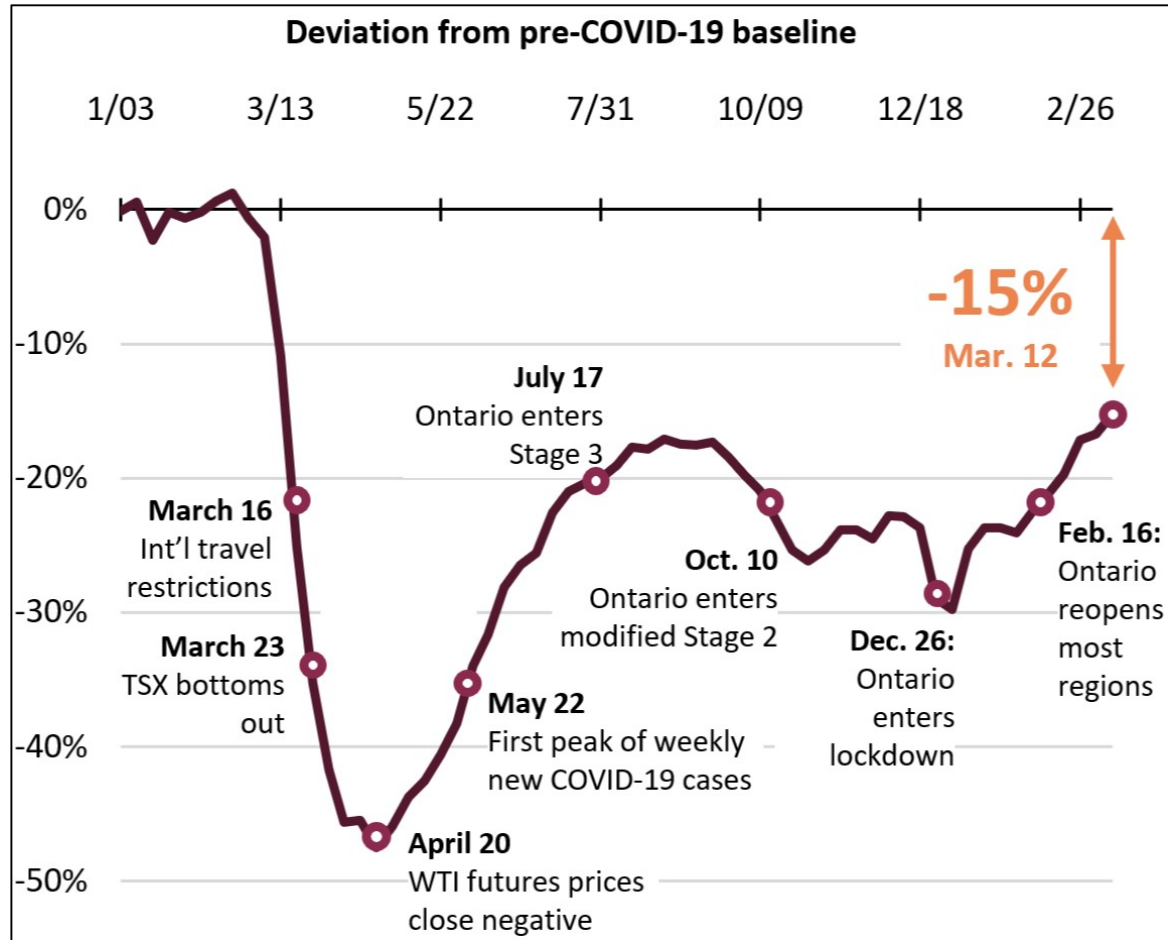
# Economic Update Briefing

Anita Cassidy, Executive Director,  
Burlington Economic Development

# Key Economic Updates

- Economic Impacts & Recovery (Pre-Lockdown)
- Lockdown Impacts on business
- New Orders from Halton Medical Officer of Health
- Provincial and Federal budget directions for business

# EDC's Canadian Economic Recovery Tracker

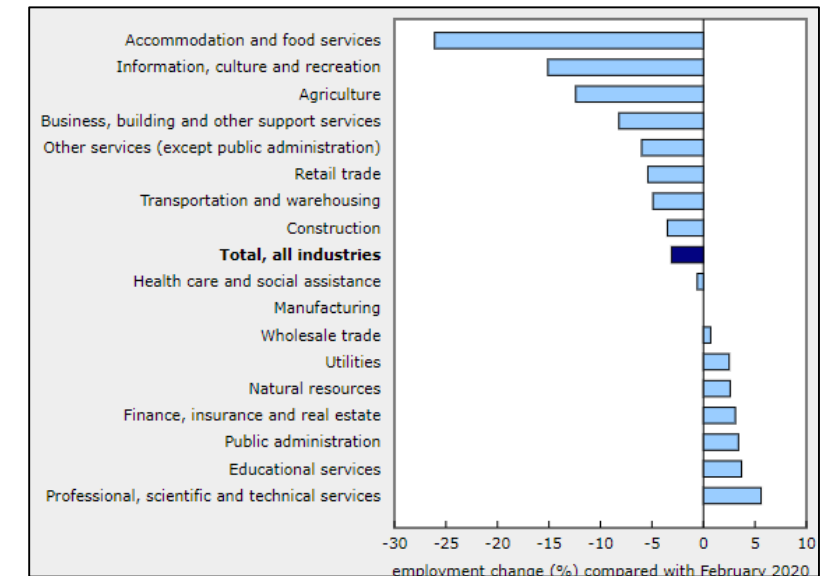
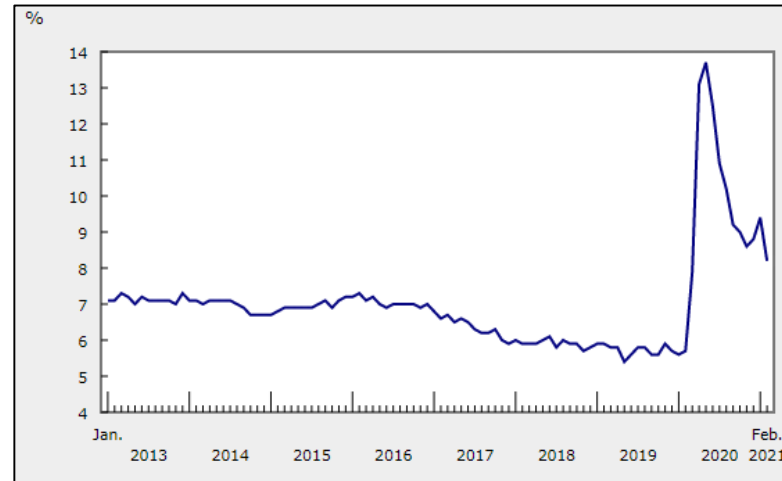


Source: [The Canadian Economic Recovery Tracker \(CERT\)](#), EDC Tracking Canada's economic recovery from COVID-19 | EDC

- With economic restrictions lifting the Canadian economy is showing signs of momentum.
- As of March 12th, 2021, deviation remains 15% below pre-COVID-19 economic base line.

# February saw unemployment at 12-month low

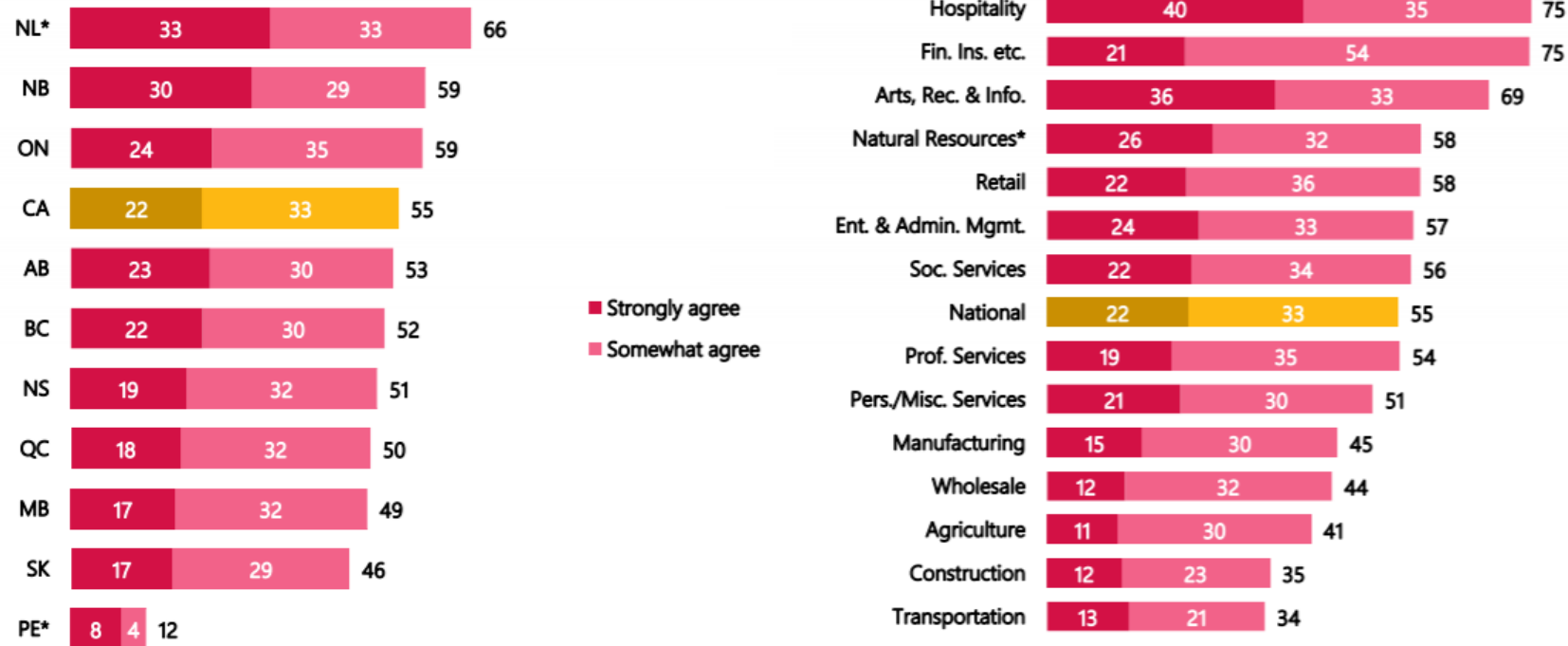
- Canada's overall unemployment rate was 8.2%
  - Average unemployment rate in Halton in 2020 was 9.2%
- Employment grew by almost 260,000 in February
  - 88,200 full time positions
  - 171,000 part time positions
- Recovery and employment rebounds varies by industry
  - Retail trade saw a 6.1% increase
  - Accommodation and food services back to December levels (+7.8% in February)



Source: [Statistics Canada, February 2021](#)

# Key Sectors for Burlington will permanently change business models

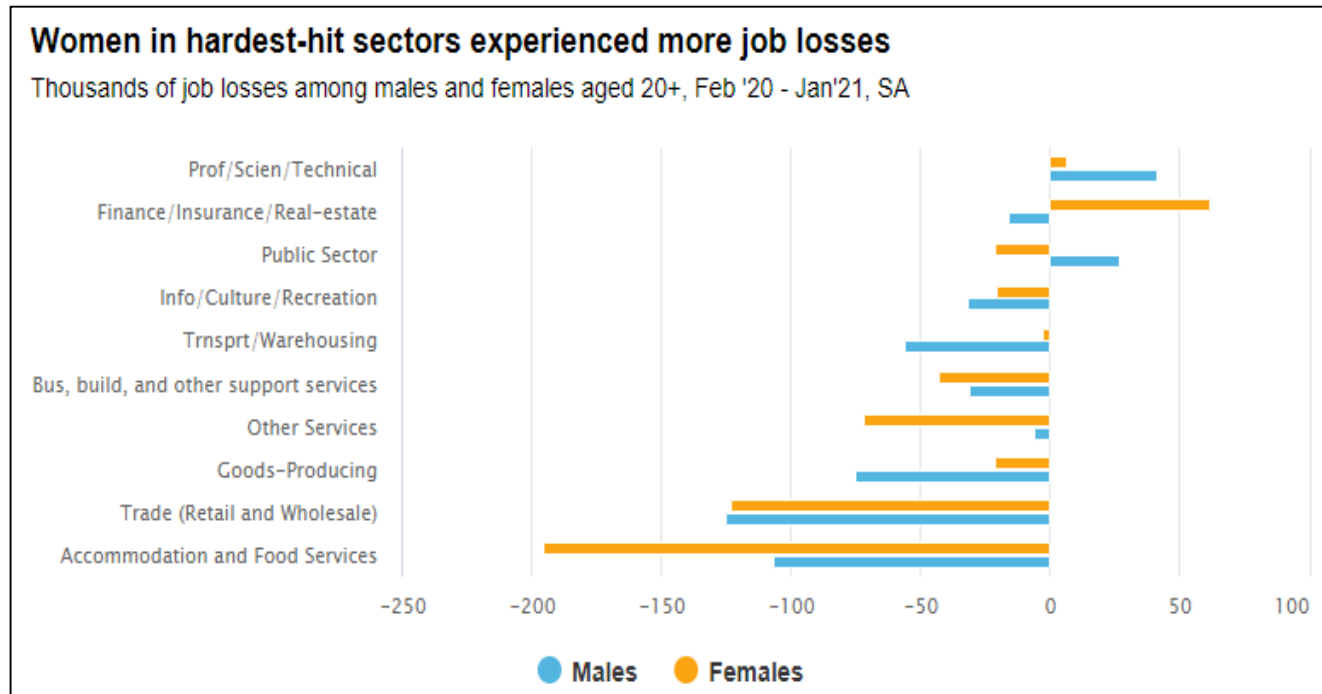
“Our business model (what/how we sell) has already changed or will permanently and significantly change, due to the pandemic”  
(% response)



Source: CFIB, COVID-19 Recovery Survey – March 2021



# Impacts of COVID-19 on economic participation most severe for Women and other underrepresented groups



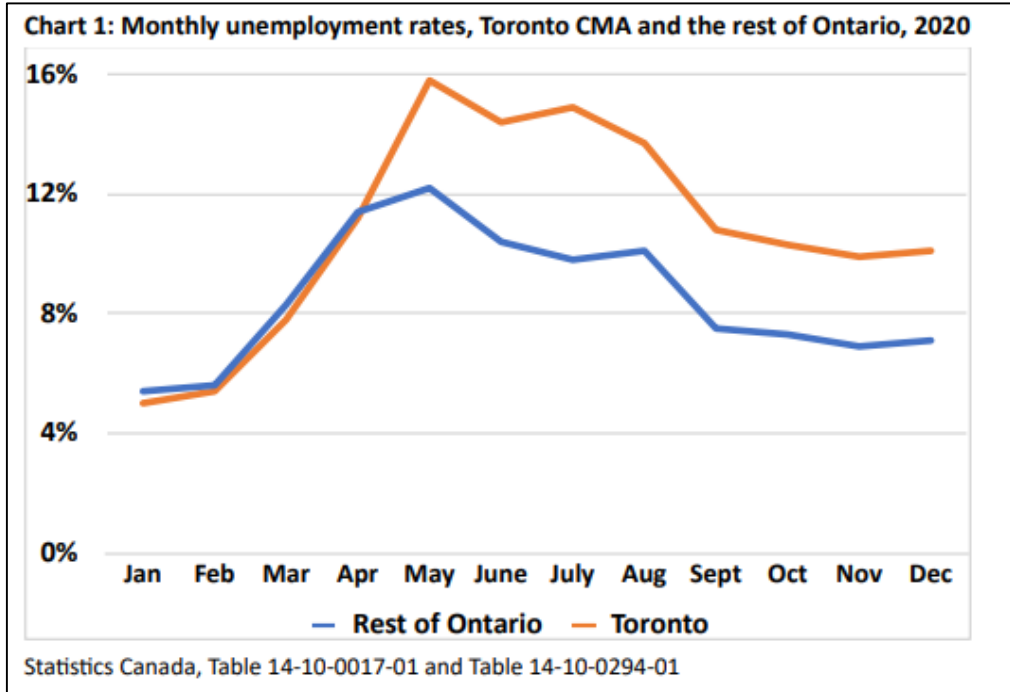
Source: [RBC Economics, March 2021](#)

***"The greater the number of people who participate in Canada's recovery, the stronger the economy will be when we emerge from the crisis"***

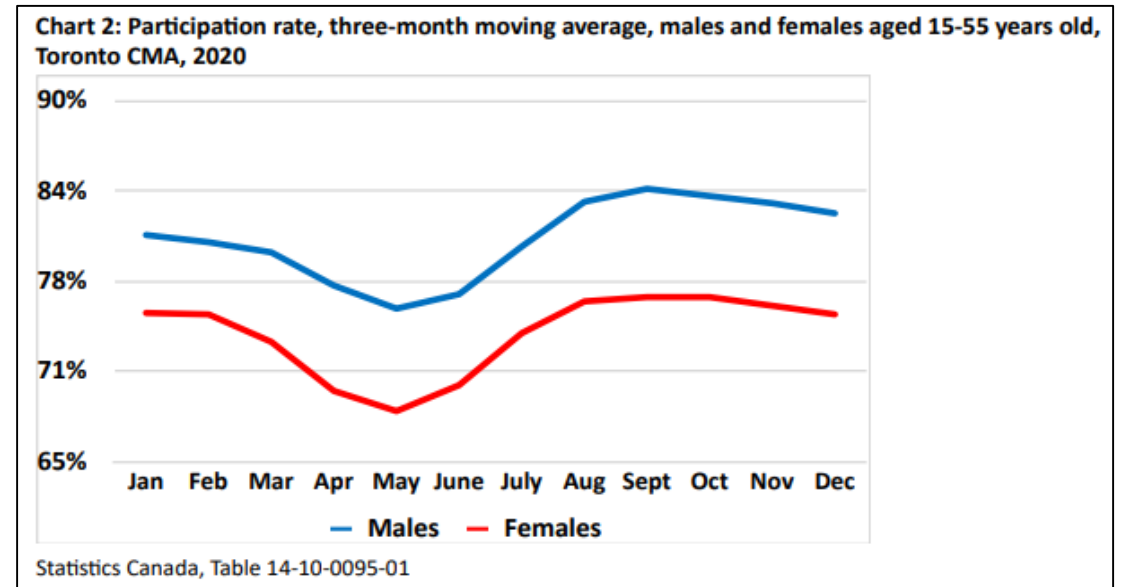
Tiff Macklem, Bank of Canada Governor

- [The Ontario Chamber of Commerce \(OCC\): Confronting the Gendered Impacts of COVID-19 in Ontario](#)
- [YWCA Canada: A Feminist Recovery Plan for Canada: Making the Economy Work for Everyone](#)
- [RBC: COVID Further Clouded the Outlook for Canadian Women at Risk of Disruption](#)

# Areas under longer lockdown experienced greatest increase in unemployment rate



- In the first 4 months of 2020 employment rates moved together
- As COVID hit Toronto and its CMA region harder, the unemployment rate rose
- As of December 2020, **Toronto CMA unemployment rate is 10.1%** compared to the rest of Ontario's rate being 7.1%



- The participation rate at the beginning of the pandemic dropped but rebounded by December 2020
  - The **lowest participation rate for you being in April when it hit 66.5% for female, and 73.9% for males.**

Source: Peel Halton Workforce Development Group, 2021

# Impacts of Lockdown on Business

## Premier Ford announces an Ontario-wide 28-day Shutdown

The Ontario government, in consultation with the Chief Medical Officer of Health and other health experts, is imposing a [provincewide emergency brake](#) as a result of an alarming surge in case numbers and COVID-19 hospitalizations across the province. The provincewide emergency brake will be effective Saturday, April 3, 2021, at 12:01 a.m. and the government intends to keep this in place for at least four weeks (until May 1st).


What are the changes?

- Closure of all indoor/outdoor dining, personal care services (hair salons, beauty bars) & indoor/outdoor fitness facilities
- Non-essential retail is able to remain open with 25% capacity
- Schools will remain open
- Limit of 5 people for outdoor gatherings (was previously 10)
- Prohibiting indoor organized public events and social gatherings with members of different households


# New Orders from Halton Medical Officer of Health

## NOTICE


**This establishment is required to collect the following information:**




the name(s) and contact information for every person in your party




date and time of arrival and departure



location of seating (section or table number)



active screening to ensure patrons are not ill



verbal confirmation that you are sitting with only members of your household\*

Name and contact information will not be collected for patrons who temporarily enter the area to place, pick up or pay for a takeout order.

If, in the opinion of Halton's Medical Officer of Health, the patron's information is needed for COVID-19 contact tracing or other public health purposes, the information will be disclosed to the Medical Officer of Health or a Public Health Inspector by email or fax within two hours. The patron's information will be securely stored for a minimum of one month by the establishment's operator.

For questions about the collection of patron information by establishments or disclosures of customer information to the Medical Officer of Health/Public Health Inspectors, call 311 and ask to speak with the Manager of Food Safety.

.....

All customer information collected by this establishment is in accordance with Sections 2 and 7 of the Health Protection and Promotion Act, S.2 of Reopening Ontario (A Flexible Response to COVID-19) Act, 2020.

\*Exceptions may be made for individuals who live alone or are dining with a caregiver

## Additional orders effective March 21<sup>st</sup> – April 2<sup>nd</sup>

- Additional rules in addition to provincial rules
- Significant confusion from restaurants on rules vs guidelines
- Pages of new rules places additional burdens on already struggling restaurants
- Need clearer and timely communications for future MOH orders by Halton Region

# Ontario 2021 Budget – March 24, 2021

- **Doubling of the Small Business Support Grant (\$10,000 - \$20,000)**
  - 2<sup>nd</sup> payment will match the first for all previously successful applicants
  - Application deadline is March 31st for both rounds of payments
- **Ontario Tourism and Hospitality Grant**
  - \$100 million for a new one-time Ontario Tourism and Hospitality Small Business Support Grant and \$100 million for a new one-time recovery program
  - One-time payments of \$10,000 to \$20,000 to eligible small businesses including hotels, motels, travel agencies, amusement and water parks, hunting and fishing camps, recreational/vacation camps
  - Businesses must demonstrate a minimum 20% revenue decline and <100 employees to qualify
  - Any small businesses that received the Ontario Small Business Support Grant will not be eligible
- **Digital Main Street**
  - Additional \$10-million to the Digital Main Street program to help small businesses bring their services online
  - Eligibility criteria, including location in a Business Improvement Area (BIA), are the same

# Ontario 2021 Budget – March 24, 2021

- **Continued Moratorium on Property Valuation Update**
  - Delay of the new assessment cycle with stakeholder consultation about timing/valuation date for the next province-wide reassessment
- **Ontario Jobs Training Tax Credit**
  - Up to \$2,000 per recipient for 50 per cent of eligible expenses, for a total of an estimated \$260 million in support to about 230,000 people in 2021
- **New Taskforce for Inclusive Economic Growth**
  - To examine how to increase women's participation in the workforce to support economic recovery
- **Child Care Support**
  - Ontario COVID-19 Child Benefit payment will be doubled to \$400 per child
  - 20 per cent enhancement of the CARE tax credit for 2021

# Federal Budget – April 19, 2021

## Anticipated Themes:

- Resilience
  - Support for small business recovery and enhanced access to capital
  - Advance women's economic recovery
  - Prioritize mental health
- Growth
  - Getting Canadians back to work and encouraging a growth/innovation mindset
- Modernization
  - Prioritize tax reform and reduce regulatory burden

# Halton COVID Vaccination Program

## City of Burlington Update

Allan Magi,

Executive Director Environment, Infrastructure & Community Service

Amber Rushton, Community Emergency Management Coordinator



# City of Burlington – Emergency Control Group

## 2021 – Overarching Goals

- ✓ To Keep staff and public safe, minimize spread
- ✓ To Maintain critical and essential services
- ✓ To build and maintain strong situational awareness
- ✓ **To support an efficient and safe vaccine roll out**
- ✓ **To transition out of the Pandemic and strategize long term recovery**

# City of Burlington – Vaccine Coordination Taskforce

## Continuing to support an efficient and safe vaccine roll out:

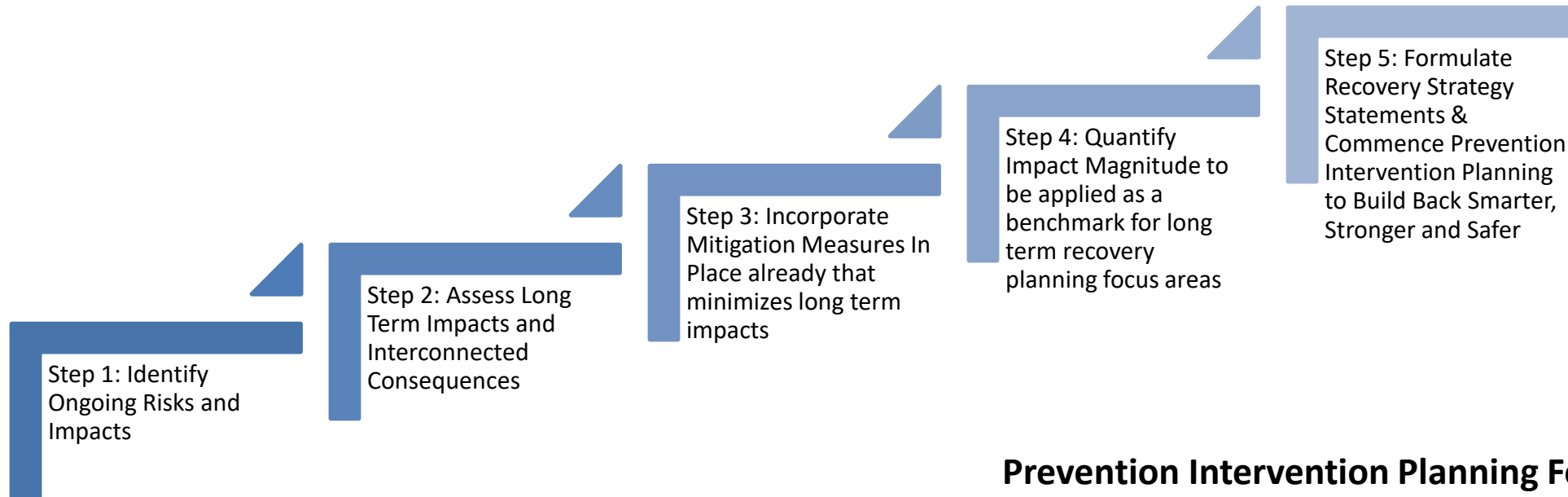
- ✓ Centralizing information flow
- ✓ Collaborating on 4 of 8 regional vaccine committee sections
- ✓ Supporting logistical coordination and planning efforts
- ✓ Advising on region-led vaccine center communications and amplifying public education material

# Vaccine Roll-out: Halton COVID-19 Vaccine Distribution Plan

Timing	December 2020 –Spring 2021	Spring-Summer 2021	Beginning Summer 2021
Phase	Phase I	Phase II	Phase III
Priority Populations	<div>13,860</div> <div>Congregate living for seniors (residents, staff and essential caregivers)</div> <div>2,906</div> <div>Adult chronic home care recipients</div> <div>24,705</div> <div>Health care workers</div> <div> <div>Mass Site Pilot</div> <div>4,080 – 16,320</div> <div>Adults in First Nations, Métis and Inuit populations</div> </div>	<div>We are here</div> <div>95,840</div> <div>Adults (65+)</div> <div>&gt;200,000</div> <div>People with chronic conditions</div> <div>24,810</div> <div>Essential workers</div> <div>?</div> <div>Other at risk populations</div>	<div>400,000</div> <div>Remaining eligible residents in Halton (aged 16-64)</div>
Possible Vaccination Models (TBC)	<ul style="list-style-type: none"> <li>Mass Immunization Clinics (hospital-led)</li> <li>Mobile/On-site Immunization Clinics</li> </ul>	<ul style="list-style-type: none"> <li>Mass Immunization Clinics (hospital-led)</li> <li>Mass Immunization Clinics (PHU-led)</li> <li>Mobile/On-site Immunization Clinics</li> <li>Other Clinics (Pharmacy, Healthcare Partners)</li> </ul>	<ul style="list-style-type: none"> <li>Other Clinics (Pharmacy, Healthcare Partners)</li> <li>Mass Immunization Clinics (PHU-led)</li> </ul>

# City of Burlington – Community and Corporate Recovery

2021 – To transition out of the Pandemic and strategize long term recovery



## Prevention Intervention Planning Focus Areas:

- ✓ Education Interventions
- ✓ Engineering Interventions
- ✓ Enforcement Interventions
- ✓ Economic Incentives
- ✓ Emergency Response

# By-Law Enforcement Volumes Update

Kerry Davren, Manager By-Law Enforcement

## March 2021 Enforcement Volumes

- 187 Requests for Service (135 regular, 52 COVID related)
- 207% increase over 3 Year Average March (typically 90 calls)
- 6 COVID Violations (2 written warnings, 4 tickets)
- Main Complaint = Capacity Limits
- Key Issue = Complacency, Increase in Frequent Offenders
- Reviewing licensing as additional enforcement tool

# Recreation, Community & Culture Update

Chris Glenn, Director

# Provincial Emergency Brake Highlights

- Indoor Facilities Closed with some exceptions (e.g. childcare)
- Outdoor Facilities not scheduled for organized play
- Casual Park Play and Amenities permitted to continue
- Outdoor Gathering Limits capped at 5 subject to physical distancing
- Shift to virtual program offerings



# Spring Program Highlights and Changes

Golf	Youth	Adult	Aquatics
<ul style="list-style-type: none"> <li>• Opening Day April 10<sup>th</sup></li> <li>• Tee sheet sold out for opening weekend in less than 24 hours.</li> <li>• 90% of youth memberships sold out in first hour of online sales</li> <li>• Food and Beverage operations through takeout window only</li> <li>• Lesson programs on hold until further notice.</li> </ul>	<ul style="list-style-type: none"> <li>• Converted Music Lessons and Band Rehearsals back to Virtual Format</li> <li>• Rescheduling of Student Theatre Live-Stream Performance to a May 5<sup>th</sup> date (Tentative)</li> <li>• Spring Break and PA Day for April cancelled</li> <li>• Virtual Programs to run including Art Workshop, and Partnership Program with Oakville and Community Living for individuals with disabilities</li> </ul>	<ul style="list-style-type: none"> <li>• Flexible service delivery enabled 50% conversion from in-person to online programs this shutdown allowing 28 programs to run.</li> <li>• 23 in-person programs cancelled due to inability to run online</li> <li>• Outdoor Fitness: 40% filled due to less interest in inclement weather; now cancelled.</li> <li>• TelePALS still running well 3 times daily with 8-15 people per program offering</li> <li>• Bistro Express curbside still running</li> </ul>	<ul style="list-style-type: none"> <li>• Learn to Swim &amp; Leadership courses for April cancelled</li> <li>• Revisiting May offerings for LTS/Leadership when more information available</li> <li>• New Lifeguard tryouts in April cancelled and rethinking options for May</li> <li>• Swim memberships on hold</li> <li>• Angela Coughlan and Aldershot on target with completion in April, health inspections cancelled until further notice.</li> <li>• Centennial open to support Olympic hopeful (BAD swim club)</li> </ul>

# Recreation Facilities Update

## ARENAS

ICE	FLOOR	CLOSED
<ul style="list-style-type: none"><li>• Central (May 31) TBC</li><li>• Mountainside (June 14) TBC</li><li>• Appleby 3 &amp; 4</li><li>• Artificial Surface Mainway Parking Lot (Mid April TBC)</li></ul>	<ul style="list-style-type: none"><li>• Appleby 1 &amp; 2</li><li>• Nelson</li><li>• Aldershot (room used for Building / Bylaw)</li></ul>	<ul style="list-style-type: none"><li>• Mainway (Construction)</li><li>• Skyway (RPF)</li></ul>

## POOLS

- Centennial Used for Olympic Hopeful
- Tansley Woods closed
- Angela Coughlan and Aldershot Pools Planned to reopen after Provincial Shutdown
- Nelson Outdoor Pool - Opens June 6<sup>th</sup> to Swim Clubs - Opens June 19<sup>th</sup> to the Public TBC
- Mountainside Outdoor Pool - Opens June 29<sup>th</sup> TBC
- LaSalle Wading Pool - Opens June 29<sup>th</sup> TBC

## Recreation Facilities Update (continued)

- Tansley Woods (open for Daycare provider)
- Seniors' Centre and Mountainside used to host virtual programming
- Tyandaga Golf Course - April 10 (weather permitting)
- Community Gardens - May 1
- Sports Fields (No permitted use during Emergency Brake period)
  - Artificial Turf – May 3<sup>rd</sup> TBC
  - Diamonds – May 3<sup>rd</sup> TBC
  - Grass fields - May 25<sup>th</sup> TBC
- Picnic areas - open for casual use with expected reservations for Hidden Valley and LaSalle beginning in May

# Outdoor Space Update

Regardless of where Halton is in the Provincial Framework, staff know that outdoor space will continue to be well used by residents.

Staff are looking to make the following operational changes:

- Spencer Smith Park will be available for casual use only – no permits to be issued.
- Pending the discussion on the Lowville Parking Report (TS-04-21), allow only for ad hoc and casual use of the park, no picnic permits will be issued
- Story walks – seven (7) to be installed throughout the City by end of April
- Play Lending Equipment Library will continue
- Sport Field and Park Ambassadors to be launched. Details underway.

# Outdoor Pickleball

- Only outdoor options possible at this time
- Outdoor Courts are open, busy and players are pleased
- Some Noise Complaints Occurring. Spring Plan includes:
  - Hours of operation adjusted to 8am-8pm as opposed to dawn to 11pm
  - New Signage: Welcoming, Courteous and Respectful (Good Neighbour approach)
  - Encouraged to use noise dampening equipment
  - Program Staff Visits to sites begin April 6th: observing, conversations, educate, equipment demo, lending library, respectful play
  - COVID requirements for outdoor gatherings and game play



**Outdoor Court Care and Use**

- Courts are open to the public 8 a.m. to 8 p.m. daily when conditions are safe to play.
- Noise reducing equipment is recommended and available through Lending Library: [burlington.ca/pickleball](http://burlington.ca/pickleball)
- All players are welcome. Play is restricted to 30 minutes when others are waiting. Order of play is on a first-come basis.
- Players acknowledge that use of court is at player's own risk.
- Clearing court of debris, snow or moisture is necessary prior to play.
- Player conduct guidelines and ranking information available at [burlington.ca/pickleball](http://burlington.ca/pickleball).
- 2-meter physical distancing required at all times.
- Mask-wearing is required at all times while not playing pickleball, and highly recommended during play.



# Space Allocation Update

- Arrangements have been confirmed with Joint Venture Loans and Tenant Lease Agreements.
- User group update:
  - Adult groups are not interested in returning until game play is allowed. Some adult groups have indicated that they will not be returning until Fall.
  - Youth groups are asking for regular space and in some cases even additional space. User groups sharing that registration numbers are sufficient to make their season work.
  - Some Professional Sport Organizations have issued announcements on cancelling during emergency brake period
- Spring allocation complete until June; will need to adjust permit
- Summer allocation is 50% complete to date
- Fall/winter allocation will be delayed (approx. June); too many unknowns at this time

## Rates & Fees / Subsidy Update

- Council approved a rate reduction for user group for 2021
- Council approved rate reduction has an overall impact of \$192,284 to the operating budget
- Stepped down rate reduction over the course of 2021 such that:
  - Q1 20% reduction
  - Q2 15% reduction
  - Q3 10% reduction, excluding playfields
  - Q4 return to regular rates

**User groups are inquiring to see if further subsidy is possible. Staff will investigate and report back at the next COVID verbal update.**

# Summer Program Offering

## Goals:

- To provide safe and active opportunities for children and youth
- To foster physical activity and creativity through programs in general recreation, theatre, and music
- To promote outdoor play through the introduction of the new “Park Play” Program
- Unsure on which provincial colour code we may be in. Planning for a variety beginning with Red.
- Updated regulatory requirements for Day Camps.

Program overview: (Summer Registration Launch: May 1<sup>st</sup> Camps, May 29<sup>th</sup> Adult & Aquatics)

Camps General	Student Theatre	Music & Band
<ul style="list-style-type: none"><li>• 7 SNAP Sites</li><li>• 2 Youth Sites</li><li>• Inclusion programming for individuals with disabilities available at all SNAP and Youth sites</li><li>• 4 Outdoor Park Play Sites (NEW!)</li></ul>	<ul style="list-style-type: none"><li>• Two sessions of Arts Camp</li><li>• One Session of Explore Theatre and Backstage Pass</li></ul>	<ul style="list-style-type: none"><li>• Weekly Burlington Teen Tour Band Outdoor Rehearsals</li><li>• Music Camps</li></ul>



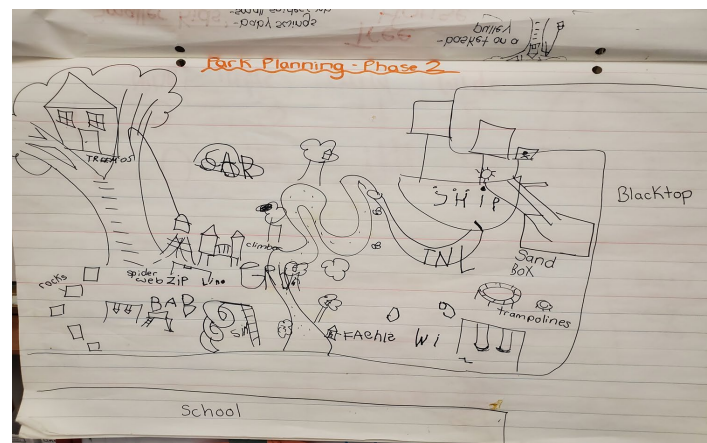
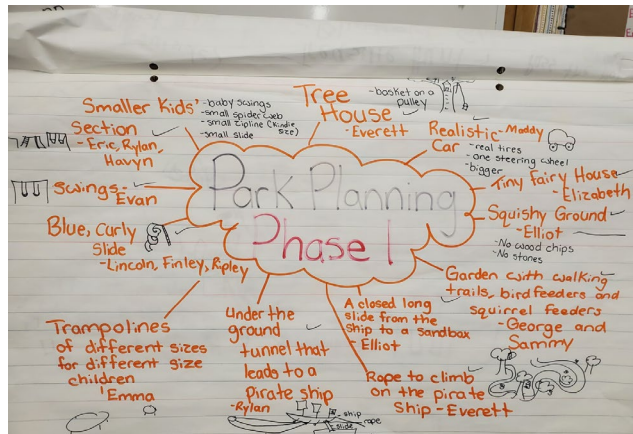
# Share your stories

**Random Acts of Community.**

**Together,  
we are  
Burlington**

# A story: Lakeshore Public School designs their own playground

A kindergarten class had lots of ideas around their new playground so decided to design their own...



# Canada Day & SOM Partnership

## Burlington's Walk of Music

- Showcase of local emerging artists
- Signs with QR codes placed along trails
- A Canada Day initiative that will last throughout summer



# Community Support Fund

Applications continue to come in for summer requests.

Some examples include:

- Neighbourhood Activities: family pickleball courts, movie nights, block activities
- Community outdoor fitness and yoga
- Grow a Row garden
- Art projects: virtual music concerts, mural painting

[www.Burlington.ca/funding](http://www.Burlington.ca/funding)

# Seasonal Services Update Roads, Parks & Forestry

Enrico Scalera, Director



# RPF Seasonal Staffing - Typical Year

- Seasonal staff from April to September support the following services:

Grass cutting	Splashpad maintenance	Horticulture – roadside flower, perennial and shrub beds
Washroom cleaning/ disinfecting	Outdoor furniture maintenance	Flowerbed Watering
Litter and debris pickup	Graffiti removal	Adopt-a-Bed Program
Parks garbage collection	Irrigation	Recreational Trail pruning
Skate park/BMX maintenance	Sportsfield turf maintenance	Roadside vegetation clearing
Dog off-leash area maintenance	Median weed trimming/ Traffic control	Playground maintenance
Artificial turf maintenance	Cemetery Maintenance	

# RPF – 2020 COVID Reduced Services

- 60% of normal seasonal complement supported the following services:

Service		Service	
Grass cutting	Y	Dog off-leash area maintenance	Y
Washroom cleaning/ disinfecting	Y	Cemetery Maintenance	Y
Litter and debris pickup	Y	Sports-field turf maintenance	<u>M</u>
Parks garbage collection	Y	Horticulture – flower and shrub beds	<u>M</u>
Irrigation	Y	Recreational Trail pruning	<u>M</u>
Splashpad maintenance	Y	Roadside vegetation clearing	<u>M</u>
Artificial turf maintenance	Y	<b>Median Weed Trimming/ Flagging staff</b>	<b>N</b>
Outdoor furniture maintenance	Y	<b>Flower bed watering</b>	<b>N</b>
Graffiti removal	Y	<b>Adopt-a-Bed program</b>	<b>N</b>
Skate park/BMX maintenance	Y	<b>Playground maintenance (weeding/tilling)</b>	<b>N</b>

# RPF – 2021 Proposed Services

- 90% of normal seasonal complement supporting the following services

Service		Service	
Grass cutting	Y	Dog off-leash area maintenance	Y
Washroom cleaning/ disinfecting	Y	Median weed trimming/ Flagging staff	Y
Litter and debris pickup	Y	Sports-field turf maintenance	Y
Parks garbage collection	Y	Bed Watering	Y
Irrigation	Y	Adopt-a-Bed Program	Y
Splashpad maintenance	Y	Cemetery Maintenance	Y
Artificial turf maintenance	Y	<b>Horticulture</b>	<u>M</u>
Outdoor furniture maintenance	Y	<b>Recreational Trail pruning</b>	<u>M</u>
Graffiti removal	Y	<b>Roadside vegetation clearing</b>	<u>M</u>
Skate park/BMX maintenance	Y	<b>Playground maintenance (weeding/tilling)</b>	<u>M</u>



# Highlights of 2020/21 Service Differences

	2020	2021
<b>Park Litter/ Garbage Collection</b>	<ul style="list-style-type: none"> <li>- no students, decreased litter picking</li> <li>- challenging to keep up with garbage and litter pickup demand due to higher volume of park use as a result of pandemic</li> </ul>	<ul style="list-style-type: none"> <li>- full seasonal complement of temps and students returning</li> <li>- litter picking will be improved this season to address increased parks use</li> </ul>
<b>Sportsfield Maintenance</b>	<ul style="list-style-type: none"> <li>- no seasonal staff</li> <li>- permanent staff reallocated to assist with park maintenance</li> <li>- Staff relocated back in the Fall but minimal work completed</li> </ul>	<ul style="list-style-type: none"> <li>- full seasonal complement returning and regular program to resume</li> <li>- increased repairs required, resulting in potential delayed field openings due to high amount of damages from increased casual use of fields</li> </ul>
<b>Median Trimming/ Flagging</b>	<ul style="list-style-type: none"> <li>- no students</li> <li>- On a complaint basis, bulk of work initiated late summer and completed in September</li> </ul>	<ul style="list-style-type: none"> <li>- students returning and will be completed as normal</li> </ul>

# Highlights of 2020/21 Service Differences

	2020	2021
<b>Flower and Shrub Beds</b>	<ul style="list-style-type: none"> <li>- no seasonal horticulture staff</li> <li>- on average, 1 crew of 4-6 staff</li> <li>- ¼ of all flowerbeds planted - irrigated beds only</li> <li>- flowerbeds maintained at &lt; ½ Level of Service</li> <li>- shrub beds weeded on complaint basis</li> </ul>	<ul style="list-style-type: none"> <li>- 8 crews of 3 staff each, subject to COVID restrictions</li> <li>- majority seasonal complement of temps and students returning</li> <li>- target is to plant all flower/shrub beds</li> <li>- 2 to 3 week maintenance cycle</li> </ul>
<b>Recreational Trails</b>	<ul style="list-style-type: none"> <li>- pruned once vs twice per year</li> </ul>	<ul style="list-style-type: none"> <li>- pruned once vs twice per year</li> </ul>
<b>Roadside vegetation</b>	<ul style="list-style-type: none"> <li>- on a complaint or site safety basis</li> </ul>	<ul style="list-style-type: none"> <li>- as resources permit, on a complaint or site safety basis</li> </ul>
<b>Playground (weeding/tilling)</b>	<ul style="list-style-type: none"> <li>- no weeding or tilling performed</li> </ul>	<ul style="list-style-type: none"> <li>- as resources permit, on a complaint basis</li> </ul>

# Questions