

Policy & Development (P&D) Sub-committee 2021 Objectives

1. Monitor progress on the City's Official Plan review and key supporting documents and provide input as appropriate.
2. Work with COB planning department to update the P&D protocol for development reviews to assist P&D in becoming more nimble in its review and responses to policy, planning and development items. Provide input on policy, planning and development items sent to the Sub-committee for comment per the new P&D protocol. Monitor comments from staff on our reviews and dialogue with them when appropriate. Review criteria for preparing detailed comments. Develop a "short form" response template for developments that do not meet the criteria for a full review.
3. Promote our Principles & Objectives and guidelines at the pre-consultation stage with a clear message that Burlington is a Sustainable Development community. Work with City staff on applying the principles of sustainable neighbourhood and site design (such as those found in LEED Neighbourhood Development, COB Sustainable Building and Development Guidelines and similar standards) to urban design and other guidelines, secondary plans, and major development applications.
4. Support the Climate Action Plan (CAP) as it moves into the implementation stage. The CAP is currently focused on mitigation and prioritizes deep energy building retrofits, electrification of vehicles and the creation of a new renewable energy cooperative. Support the development of detailed metrics and milestones in the plan. Contribute to the update of the Sustainable Building and Development Guidelines as described in the CAP (to strengthen or make them mandatory). Support the development of the adaptation component of the CAP.
5. Promote our Principles & Objectives and guidelines by providing input and participating in municipal, regional and provincial planning and policy such as:
 - Metrolinx Regional Transportation Plan
 - Greater Golden Horseshoe Regional Transportation Plan (including Highway 413)
 - Halton Region OP Review, and, Integrated Growth Management Strategy
 - Integrated Mobility Plan (COB)

- Cycling Master Plan, and, Rural Active Transportation Strategy (COB)
 - Transit Master Plan (COB)
 - MTSA's (COB)
 - Parks Master Plan (COB)
 - Urban Forest Master Plan (COB)
 - Waterfront Plan (COB)
 - Housing Strategy (COB)
 - Downtown Urban Design Guidelines (COB)
6. Promote our Principles & Objectives and guidelines by participating in public meetings and stakeholder committees.
 7. Provide education and training to SDC members:
 - Invite guest speakers to provide education and information on topics of interest;
 - Review P&D material with the Sub-committee;
 - Investigate new technologies;
 - Provide yearly training on planning knowledge and the Principles & Objectives.
 8. Set expectations and effectively utilize and recognize the unique talents of Sub-committee members.
 9. Upgrade, maintain and grow the P&D shared directory. Continue to use SharePoint for document sharing for both commenting on development proposals and City and Regional policies.
 10. Promote opportunities to increase the supply of affordable/assisted housing and the adoption of universal design principles in the COB. Engage with local stakeholders on these issues.