



SUBJECT: Vision to Focus (V2F) integrated reporting update – July 2021

TO: Corporate Services, Strategy, Risk & Accountability Cttee.

FROM: Corporate Strategy

Report Number: CS-11-21

Wards Affected: All

File Numbers: 155-03-01

Date to Committee: September 9, 2021

Date to Council: September 21, 2021

Recommendation:

Receive and file Vision to Focus (V2F) integrated reporting update as of July 2021 as contained in Appendix A of corporate strategy department report CS-11-21.

PURPOSE:

Vision to Focus Alignment:

- Building more citizen engagement, community health and culture
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Background and Discussion:

In the 2018-2022 Burlington's Plan From Vision to Focus, Burlington City Council made a commitment:

“We will share regular updates on the implementation and progress of the plan with the citizens of Burlington. We will let our community know our achievements and progress on the 2018 to 2022 Burlington Plan: From Vision to Focus that helps realize our long-term vision for the City of Burlington.” V2F, page 3.

In May 2020, we introduced our Vision to Focus (V2F) integrated reporting tool to Council through CM-02-20.

The V2F integrated reporting is for a wide range of audiences.

- Management and staff can use it to track their progress against the workplans and allocate resources to drive results.
- Council can use it to see the status of the initiatives they have identified as priority and the progress towards the objectives and goals.
- Citizens of Burlington can use it to see the work that is in progress and has been completed to advance the community closer to the 25-year vision.

Access to the reporting tool was made available to Council, management and staff during 2020. Access to the public has been delayed due to work effort being redirected to pandemic response. This access is planned for late 2021. Staff are currently working through technical issues related to the public access.

In March 2021, CSSRA Committee received and filed CS-02-21 in response to a Council request to provide some form of the V2F reporting to the public through a different format.

Strategy/process

As we continue to re-calibrate V2F, work continues on the initiatives. Appendix A contains updated V2F reporting in a print version. This format is an interim solution until public access is available. It is not intended to be represented and/or repeated as a separate document on the City's website.

Financial Matters:

Not applicable.

Total Financial Impact

Not applicable.

Source of Funding

Not applicable.

Other Resource Impacts

Not applicable.

Climate Implications

Not applicable.

Engagement Matters:

Council was provided with information and a demonstration of the V2F integrated reporting tool through the CSSRA committee meeting of May 14, 2020. Staff leads for the V2F initiatives are engaged in the update process for timely status updates.

Conclusion:

Goals, strategies, objectives and activities are all achievable; some over longer time periods than others. What each has in common is the need to monitor and track to see how progress is made in achieving the stated goal or objective and completing the activities. Monitoring and reporting matter because of accountability. City of Burlington management and staff are accountable to City Council. City of Burlington council is accountable to the citizens of Burlington

Respectfully submitted,

Sheila M Jones

Executive Director, Strategy, Risk & Accountability

905-335-7600 ext. 7872

Appendices:

- A. CS-11-21 V2F Integrated Reporting – as of July 2021

Report Approval:

All reports are reviewed and/or approved by Department Director, the Chief Financial Officer and the Executive Director of Legal Services & Corporation Counsel.