



Burlington Downtown Parking Advisory Committee Meeting

Minutes

Date: May 20, 2021
Time: 8:30 am
Location: Virtual

1. Members present:

Robert Steven (Chair), Brian Dean, Barry Glazier, Jennifer Conforzi, Natalie Pierre

2. Others present:

Councillor Lisa Kearns, Hayley Parkinson, Todd Evershed, Mike Weir and Debbie Hordyk (Clerk)

3. Members regrets:

Kristene Smith, Kim Johnny, Susan Morrissey, Andrew Pawlowsky, Joe Gaetan

4. Declarations of Interest:

None.

5. Approval of Minutes:

5.1 Approve the Downtown Parking Committee minutes of February 11, 2021.

Moved by: Brian Dean

CARRIED

6. Delegations:

6.1 Laura Daly, Planner, Community Planning, presented regarding the Burlington Housing Strategy Project.

Laura provided an overview of the Burlington Housing Strategy project and asked for feedback from the Downtown Parking committee by email before Friday, June 4, 2021. (see attachment)

7. Consent Items:

Receive and file consent items:

Moved by: Brian Dean

7.1 2020/2021 Current Budget Review

7.2 Monthly Permit Review/Occupancy Summary

CARRIED

8. Regular Items:

8.1 Welcome new members and introductions:

Robert Steven led round table introductions, as this was first meeting for new members.

8.2 Advisory Committee orientation:

Debbie Hordyk provided an Advisory Committee orientation for new members, this also provided a refresher for existing members. (see attached presentation)

8.3 Pedestrian cross overs (PXO) in downtown update:

Councillor Kearns provided an update regarding pedestrian cross overs. The crossings have been well received in the community. Plans are underway for another crossing at the Elgin promenade - Elizabeth Street crossing.

8.4 90 minute free parking - review council decision:

The following motion was passed at Council on April 20, 2021:

90 minute waived parking fees (TS-05-21)

Approve the extension of the 90 minute waived parking fees pilot program by 6 months of continuous business operation in the “red zone” or a less restricted level and report back to Council at the October 2021 meeting cycle.

Due to the lockdown and the current environment the 90 minute program was not given an opportunity for a fair trial. This will allow time for true metrics to be gathered.

Items to consider and report back to Council on:

- What are the outcomes of the metrics? Did the program provide Pandemic relief? Was it a success?

- What is the vision for the future for free 90 minute parking?
- This is not a long term program - What does the BDA want?
- What is the public saying? How is the program viewed by the public?
Tenants are looking for feedback. Brian Dean will Draft a report for tenants and bring back comments to DPC committee.

8.5 Parking needs assessment update:

Trevor Clark, Transportation Planning Technologist provided an update regarding the Parking Needs Assessment Project.

Pucks will be installed by end of summer, this will enable staff to get a better read on space needs and availability.

The best recommendation is to hold off on the study, take a year to determine once the pucks are fully installed. Time and costs to hire a consultant are too high at the moment. Once the data is collected an RFP will go out for the consultant to review private lands for acquisition.

Requests to have paid visitor parking in new developments was not required in the past. Newer developments are requested to provide visitor parking. Demands from future developments shouldn't be as severe.

Private condos are allowed to have public paid parking on site, but it is not mandated by city parking standards.

Hayley will gather info parking across from Martini house – will Pearl hotel and restaurant impact existing availability?

8.6 Downtown development updates:

Todd Evershed, Urban designer, provided an update regarding Downtown developments.

8.7 Green parking lot design guidelines update:

Hayley advised that the consultant and internal staff are working on lot 3. Parking reserves funded a portion of the project. Some of the guidelines for green parking lot design are storm water mitigation, beautification, habitat sustainability. Next steps - Hayley will update DPC regarding planting of trees and flowers.

8.8 Electronic parking signs (Hayley Parkinson)

Hayley Parkinson advised that the electronic counters (sensors) in lots are not calibrated correctly – Staff are working with the provider with a proposed agreement and will report to council in July for approval to move

forward. – hope to install this summer. Stall by stall sensors with pucks will be installed, reserve will be used for this install.

Brian Dean suggest that the electronic signs on site in parking lots and garage not limited to just digits – scrolling marque for messaging ? can the signage be enabled to send key messaging with wording?

9. Other Business:

9.1 Parking Garage:

Hayley Parkinson advised that have been complaints regarding loitering and loud vehicles in the parking garage. Staff are monitoring onsite security and will be holding them accountable. Transportation is on it and looking to rectify issues.

10. Adjournment:

Chair adjourned the meeting at 10:31 am