

Burlington Sustainable Development Advisory Committee (SDC)
2021 Workplan

Item	Details	Budget
Committee of the Whole objectives	<ul style="list-style-type: none"> • Effectively engage with our network of contacts including City staff, alumni and other organizations to: <ul style="list-style-type: none"> ✓ Communicate events we undertake; ✓ Draw on their expertise and experience; ✓ Develop support for initiatives we undertake or ideas we are pursuing such as zero waste, net carbon zero community and improving transportation • Actively participate in various external committees and groups, and bring findings back to the committee, staff and Council • Invite representatives from various external organizations, (e.g. other municipal sustainability committees), to speak about the goals and objectives of their groups. Follow up on recommendations and proposals presented • Encourage committee members to share information about a topic, issue, book or organization for the purpose of educating other members • Support the city's efforts to take action on climate change through mitigation and adaptation initiatives and continue to collaborate with other municipalities and organizations to have a collective impact • Actively participate in sustainable development training opportunities, conferences, trade shows, etc. 	\$1,000
Policy & Development (P&D) subcommittee objectives	<ul style="list-style-type: none"> • Monitor progress on the City's Official Plan review and key supporting documents and provide input as appropriate • Work with COB planning department to update the P&D protocol for development reviews to assist P&D in becoming more nimble in its review and responses to policy, planning and development items. Provide 	

	<p>input on policy, planning and development items sent to the Sub-committee for comment per the new P&D protocol. Monitor comments from staff on our reviews and dialogue with them when appropriate. Review criteria for preparing detailed comments. Develop a “short form” response template for developments that do not meet the criteria for a full review</p> <ul style="list-style-type: none"> • Promote our Principles & Objectives and guidelines at the pre-consultation stage with a clear message that Burlington is a Sustainable Development community. Work with City staff on applying the principles of sustainable neighbourhood and site design (such as those found in LEED Neighbourhood Development, COB Sustainable Building and Development Guidelines and similar standards) to urban design and other guidelines, secondary plans, and major development applications • Support the Climate Action Plan (CAP) as it moves into the implementation stage. The CAP is currently focused on mitigation and prioritizes deep energy building retrofits, electrification of vehicles and the creation of a new renewable energy cooperative. Support the development of detailed metrics and milestones in the plan. Contribute to the update of the Sustainable Building and Development Guidelines as described in the CAP (to strengthen or make them mandatory). Support the development of the adaptation component of the CAP • Promote our Principles & Objectives and guidelines by providing input and participating in municipal, regional and provincial planning and policy such as: <ul style="list-style-type: none"> ✓ Metrolinx Regional Transportation Plan ✓ Greater Golden Horseshoe Regional Transportation Plan (including Highway 413) ✓ Halton Region OP Review, and, Integrated Growth Management Strategy ✓ Integrated Mobility Plan (COB) ✓ Cycling Master Plan, and, Rural Active Transportation Strategy (COB) ✓ Transit Master Plan (COB) ✓ MTSA’s (COB) ✓ Parks Master Plan (COB) 	
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	<ul style="list-style-type: none"> ✓ Urban Forest Master Plan (COB) ✓ Waterfront Plan (COB) ✓ Housing Strategy (COB) ✓ Downtown Urban Design Guidelines (COB) <ul style="list-style-type: none"> • Promote our Principles & Objectives and guidelines by participating in public meetings and stakeholder committees • Provide education and training to SDC members including: <ul style="list-style-type: none"> ✓ Invite guest speakers to provide education and information on topics of interest ✓ Review P&D material with the Sub-committee ✓ Investigate new technologies ✓ Provide yearly training on planning knowledge and the Principles & Objectives • Set expectations and effectively utilize and recognize the unique talents of Sub-committee members • Upgrade, maintain and grow the P&D shared directory. Continue to use SharePoint for document sharing for both commenting on development proposals and City and Regional policies • Promote opportunities to increase the supply of affordable/assisted housing and the adoption of universal design principles in the COB. Engage with local stakeholders on these issues. 	\$1,000
Awareness Subcommittee objectives	<ul style="list-style-type: none"> • Support the City's sustainability initiatives, such as the Climate Action Plan (CAP) as it moves into the implementation stage • Co-host, with the Burlington Public Library, one event in the spring/summer pertaining to a sustainability issue • When/if the pandemic restrictions are lifted, participate in relevant community events such as BurlingtonGreen's Clean Up Green Up event, Appleby Line Street Festival, etc • Assist the City to engage and educate the community to take action on climate change 	\$500 \$500

	<ul style="list-style-type: none"> • Employ social media to promote SDC events. Recommend topics for the “Take Action Burlington” blog • When/if the pandemic restrictions are lifted, plan an educational field trip for membership. 	
Total Costs		3,000