



Corporate Services, Strategy, Risk and Accountability Budget Committee Meeting

Minutes

Date: November 30, December 2 and December 9, 2021
Time: 9:30 am
Location: Council Chambers - members participating remotely

Members Present: Rory Nisan (Chair), Lisa Kearns, Kelvin Galbraith, Shawna Stolte, Paul Sharman, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Nick Anastasopoulos, Kevin Arjoon, Laura Boyd, Sue Connor, Joan Ford, Chris Glenn, Scott Hamilton, Sheila Jones, Chad MacDonald, Allan Magi, Angela Morgan, Karen Roche, Enrico Scalera, Nancy Shea-Nicol, Craig Kummer, Mark Simeoni, Richard Bellemare (Audio/Video Specialist), Georgie Gartside (Clerk)

1. Declarations of Interest:

None.

2. Delegation(s):

Note: The following delegations were heard on November 30, 2021.

- 2.1 Iman Neman and Olivia Netto from The Pink Project Burlington spoke requesting funding in the budget for feminine hygiene products in city facilities. (F-36-21-1)
- 2.2 Jim Young, Chair of Burlington Seniors' Advisory Committee, spoke in support of free off-peak transit for seniors. (F-36-21-1)
- 2.3 Jane Depraitere, Board Chair, and Lina Jabra, Acting Executive Director, Art Gallery of Burlington, spoke in closed session regarding 2022 budget review and approval. (F-36-21-1)

3. Consent Items:

3.1 2022 budget multi-year simulation (F-45-21)

Moved by Councillor Galbraith

Receive and file finance department report F-45-21 regarding 2022 budget multi-year simulation.

CARRIED

4. Regular Items:

4.1 2022 budget engagement (F-37-21)

Note: View the November 30, 2021 meeting video for the discussion on this item.

Moved by Councillor Stolte

Receive and file finance department report F-37-21, providing the 2022 budget engagement process.

CARRIED

4.2 2022 budget review and approval (F-36-21-1)

Note: The November 30, 2021 video includes the discussion of items a. to h., the December 2, 2021 video includes the discussion of items i. to af. and the December 9, 2021 video includes the discussion of items ah. to ak.

Moved by Councillor Stolte

Approve the 2022 operating budget including any budget amendments approved by the Corporate Services, Strategy, Risk and Accountability Budget Committee to be applied against the proposed net tax levy amount of \$191,252,509; and

Approve the 2022 capital budget with a gross amount of \$77,384,020 with a debenture requirement of \$8,600,000, and the 2023-2031 capital forecast with a gross amount of \$752,172,369 with a debenture requirement of \$38,975,000 as outlined in finance department report F-36-21 and as amended by the Corporate Services, Strategy, Risk & Accountability Budget Committee; and

Approve that if the actual net assessment growth is different than the estimated 0.45%, any increase in tax dollars generated from the city portion of assessment growth from the previous year be transferred to the Tax Rate Stabilization Reserve Fund or any decrease in tax dollars generated from the city portion of assessment growth from the previous year be funded from the Tax Rate Stabilization Reserve Fund; and

Administer the debenture in the amount of \$8,600,000 in 2022 as tax supported debt; and

Declare that, in accordance with sis. 5(1)5 of the Development Charges Act, 1997 and s. 5 of Ontario Regulation 82/98, it is Council's clear intention that the excess capacity provided by the above-referenced works will be paid for by future development charges.

CARRIED

a. COVID-19 Mitigation Measures

Note: Items 1, 2 and 3 from the budget action request form were voted on together.

Moved by Mayor Meed Ward

Reduce the budget for travel related costs (\$75,000), employee parking (\$100,000), and operating materials and supplies (\$25,000) to reflect the more permanent nature of a hybrid work force.

CARRIED

b. Debt Charges, Provision for Contingency and Provision for Insurance

Note: Items 4, 22 and 23 from the budget action request form were voted on together.

Moved by Mayor Meed Ward

Reduce debt charges by \$100,000, the provision for contingency by \$50,000 and the provision for insurance by \$50,000 under corporate expenditures in the operating budget.

LOST

- c. Risk Mitigation Measure - Maintaining Assets in Recreation Services

Moved by Councillor Bentivegna

Remove \$100,000 for maintaining assets in recreation services to meet lifecycle requirements and reduce risk under the organized sport support service in the operating budget.

LOST

- d. Risk Mitigation Measure - Gypsy Moth Control Program

Moved by Mayor Meed Ward

Reduce the gypsy moth control program by \$75,000 and associated one-time funding under urban forestry in the operating budget as a result of the change in spraying method from aerial to ground based.

CARRIED

Moved by Councillor Bentivegna

Remove the gypsy moth control program in the amount of \$110,000 under urban forestry in the operating budget.

LOST

- e. Risk Mitigation Measure - Additional By-law Enforcement Officers

Moved by Councillor Bentivegna

Fund the additional By-law Enforcement Officers with Safe Restart funding.

LOST

- f. Risk Mitigation Measure - staffing request

Note: Councillor Nisan's amendment related to the Business Intelligence Specialist position was withdrawn.

Moved by Councillor Bentivegna

Remove staffing request 2022-040 for one Manager of Total Rewards & Analytics position, one Manager of Health, Safety & Wellness position, one Manager of Committee Services & Deputy Clerk position, and one Business Intelligence Specialist position in the amount of \$585,000 under corporate expenditures in the operating budget.

LOST

Moved by Mayor Meed Ward

Defer the Business Intelligence Specialist position under staffing request 2022-040, funding the position for 2022 using one-time funding of \$114,392.

LOST

Moved by Councillor Nisan

Remove the Manager of Total Rewards & Analytics position in the amount of \$157,112 from the operating budget under staffing request 2022-040, deferring the position to 2023 and if needed, undertake an internal reorganization and reprioritization.

LOST

Moved by Councillor Nisan

Remove the Manager of Committee Services & Deputy Clerk position in the amount of \$156,718 from the operating budget under staffing request 2022-040 and seek internal support or one-time contracts for certain projects.

LOST

- g. Confidential closed session item 1 - Art Gallery of Burlington
Moved by Councillor Bentivegna
Refer the one-time funding request of \$230,000 from the Art Gallery of Burlington to the City Manager as discussed in closed session on November 30, 2021.

CARRIED

- h. Confidential closed session item 2 - Future Operational Savings
Moved by Mayor Meed Ward
Add an additional one-time funding of \$200,000 from the tax rate stabilization reserve fund to the 2022 operating budget to offset future operational savings.

CARRIED

- i. Risk Mitigation Measure - Free Transit for Seniors
Moved by Councillor Bentivegna
Reduce the operating budget by \$95,000 and continue with the free transit for seniors pilot program for 2022 using Safe Restart funding.

LOST

- j. Risk Mitigation Measure - Bus Cleaning Pilot Program
Note: Councillor Nisan's amendment was withdrawn under this item.
Moved by Councillor Bentivegna
Remove \$222,733 from the operating budget for the operationalization of the bus cleaning pilot under the transit service.

LOST

Moved by Mayor Meed Ward

Phase in the cost of operationalizing the bus cleaning pilot in 2022 using \$110,000 of one-time funding under the transit service in the operating budget.

LOST

- k. Risk Mitigation Measure - Operations Space for Building Inspection and By-law Staff

Note: Councillor Galbraith, Councillor Stolte and Mayor Meed Ward withdrew their amendments for this item.

Moved by Councillor Bentivegna

Remove the lease costs for dedicated operations space for building inspection and by-law staff in the amount of \$110,000 in the operating budget and continue to utilize space in city facilities.

CARRIED

- l. Burlington Beachway Parking Program

Moved by Mayor Meed Ward

Add one-time costs of \$21,000 as a COVID impact for paid duty police officers at Beachway Park under the parking management service.

CARRIED

Moved by Mayor Meed Ward

Add one-time costs of \$58,900 as a COVID impact to maintain free parking passes for Halton residents at Beachway Park for 2022 under the parking management service.

CARRIED

- m. Conventional Transit Vehicle Expansion

Moved by Councillor Galbraith

Defer the purchase of two transit vehicles for 2022 under capital project VE-VN-1503 and retain the funding in capital reserves.

LOST

- n. Conventional Transit Vehicle Replacement
This item was withdrawn by Councillor Sharman.

- o. Pride (Rainbow) Crosswalks
Moved by Councillor Stolte
Remove capital project RD-SW-2036 for three additional pride (rainbow) crosswalks and retain the funding in capital reserves.

LOST

Moved by Councillor Stolte
Redirect \$45,000 from capital project RD-SW-2036 to fund public art installations that support additional marginalized groups in the community (e.g. Seven Feathers Crosswalk in support of our First Nations/Indigenous community) and encourage community groups to engage and fundraise for future rainbow crosswalk installations.

CARRIED

- p. Active Screening and Enhanced Vaccine Certificate Requirements
Moved by Mayor Meed Ward
Add one-time costs of \$377,000 as a COVID impact for recreation, community and culture to support active screening and continued implementation of the enhanced vaccine certificate until March 2022 under the organized sport and recreation services.

CARRIED

- q. Rates and Fees
Moved by Mayor Meed Ward
Reduce the budget for organized sport and recreation services by \$85,000 through an increase to the 2022 rates and fees for recreation, community and culture by 2% excluding the community garden program and Tyandaga Golf Course.

CARRIED

r. Private Tree By-law Revenue Reduction

This item was withdrawn by Mayor Meed Ward on December 2, 2021 and brought back on December 9, 2021. See item ah. below for details.

s. Urban Forest Renewal

Moved by Councillor Sharman

Increase the urban forestry service by \$100,000 in the operating budget for additional tree planting.

LOST

t. Sherwood Forest Community Centre Facility

Moved by Councillor Stolte

Defer capital project FB-CC-1135 regarding Sherwood Forest Community Centre Facility revitalization until such time as cost sharing with joint venture groups is approved by Council and retain the funding in the capital reserve fund.

LOST

u. School Playground Improvement Strategy

This item was withdrawn by Councillor Stolte.

v. Customer Relationship Management (CRM)

This item was withdrawn by Councillor Kearns.

w. Provision for Contingency

This item was voted on with item b. above.

x. Provision for Insurance

This item was voted on with item b. above.

y. Provision for Vehicle Depreciation

Moved by Mayor Meed Ward

Reduce the provision to the vehicle depreciation reserve fund by \$200,000 under corporate expenditures in the operating budget.

LOST

z. Overtime Costs

Note: Councillor Bentivegna's amendment was withdrawn for this item.

Moved by Mayor Meed Ward

Reduce overtime costs by \$180,626 under city services in the operating budget.

CARRIED

aa. Gapping for New Staff Positions

Note: this item required a two-third vote to carry.

Moved by Councillor Sharman

Reduce budgeted human resource costs by \$190,000 to partially fund the new staffing positions approved in the budget to recognize the savings which will result from the delay in hiring of these positions.

CARRIED

ab. Human Resource Gapping

This item was withdrawn by Mayor Meed Ward on December 2, 2021 and brought back on December 9, 2021. See item aj. below for details.

ac. Minimum Wage Increase

Moved by Councillor Kearns

Increase human resource costs by \$40,000 under city services to reflect the minimum wage increase.

CARRIED

ad. Non-Union Compensation

Moved by Councillor Bentivegna

Reduce the non-union compensation increase by \$640,000, representing a one percent reduction, under city services in the operating budget.

LOST

ae. Mohawk Park Path

Moved by Councillor Sharman

Approve funding of \$60,000 from the infrastructure renewal fund to pave the gravel path at Mohawk Park.

CARRIED

af. Leash Free Park in Ward 2 (SD-38-21)

Moved by Councillor Kearns

Redirect \$100,000 from capital project PO-PR-1695 (Queensway Park) to construct a leash-free park in ward 2 in 2022; and

Direct the Director of Recreation, Community and Culture to investigate options for a leash-free park location in ward 2 with options to include, but not limited to, Central Park (0.15ha), Lion's Park (0.3ha) and Hydro One Corridor (0.7ha). (SD-38-21)

CARRIED

ag. Recess to December 9, 2021

Moved by Councillor Stolte

Recess and refer finance department report F-36-21-1, the 2022 budget review and approval to the Corporate Services, Strategy, Risk and Accountability Budget Committee meeting on December 9, 2021, immediately following the Environment, Infrastructure and Community Services Committee meeting.

CARRIED

ah. Private Tree By-law

Moved by Councillor Stolte

Remove revenue reduction of \$100,000 for the Private Tree By-law under the urban forestry service in the operating budget.

CARRIED

ai. Overtime Costs

Moved by Councillor Stolte

Remove \$120,000 in overtime costs under city services in the operating budget and add one-time costs of \$120,000 as a COVID impact.

CARRIED

aj. Human Resource Gapping

Moved by Councillor Stolte

Reduce the budget by \$375,000 reflecting higher human resource gapping savings under city services in the operating budget.

CARRIED

ak. Job Evaluation System

Moved by Councillor Stolte

Remove \$300,000 of phased funding for the job evaluation system under city services in the operating budget.

CARRIED

5. Confidential Items:

5.1 Confidential Appendix C to 2022 budget review and approval (F-36-21-1)

Note: See items 4.2(g) and 4.2(h) for the approved motions from confidential appendix C.

6. Procedural Motions:

6.1 Motion to proceed into closed session

Moved by Councillor Kearns

Move into closed session in accordance with the following provisions under the Municipal Act:

Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees regarding the budget action requests contained in confidential Appendix C of finance department report F-36-21-1, 2022 budget review and approval.

CARRIED

7. Information Items:

Moved by Councillor Galbraith

Receive and file the following two items, having been given due consideration by the Corporate Services, Strategy, Risk and Accountability Budget Committee.

CARRIED

7.1 Delegation material from Iman Nemar and Olivia Netto, The Pink Project Burlington, regarding 2022 budget review and approval (F-36-21-1)

7.2 Delegation material from Jim Young, Chair of Burlington Seniors' Advisory Committee, regarding 2022 budget review and approval (F-36-21-1)

8. Staff Remarks:

9. Committee Remarks:

10. Adjournment:

Meeting began on November 30, 2021

10:54 a.m. (recessed), 11:02 a.m. (reconvened), 12:07 p.m. (recessed), 1:01 p.m. (reconvened), 1:02 p.m. (closed), 3:11 p.m. (recessed), 3:18 p.m. (reconvened), 4:21 p.m. (public), 4:26 p.m. (recessed)

Meeting reconvened on December 2, 2021 at 9:32 a.m.

11:01 a.m. (recessed), 11:09 a.m. (reconvened), 12:03 p.m. (recessed), 1:07 p.m. (reconvened), 2:35 p.m. (recessed), 2:41 p.m. (reconvened), 4:06 p.m. (recessed), 4:19 p.m. (reconvened), 4:22 p.m. (recessed), 4:27 p.m. (reconvened), 4:58 p.m. (recessed), 6:32 p.m. (reconvened), 7:12 p.m. (recessed)

Meeting reconvened on December 9, 2021 at 1:10 p.m.

2:33 p.m. (recessed), 2:39 p.m. (reconvened)

Chair adjourned the meeting at 3:39 p.m. on December 9, 2021.