



Corporate Services, Strategy, Risk and Accountability Committee Meeting

Minutes

Date: January 10, 2022

Time: 9:30 am

Location: Council Chambers - members participating remotely

Members Present: Rory Nisan (Chair), Paul Sharman, Kelvin Galbraith, Lisa Kearns, Shawna Stolte, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Kwab Ako-Adjei, Nick Anastasopoulos, Kevin Arjoon, Laura Boyd, Sue Connor, Joan Ford, Chris Glenn, Sheila Jones, Heather MacDonald, Allan Magi, Karen Roche, Enrico Scalera, Nancy Shea-Nicol, Mark Simeoni, Craig Kummer, David Thompson (Audio/Video Specialist), Richard Bellemare (Audio/Video Specialist), Georgie Gartside (Clerk)

1. Declarations of Interest:

None.

2. Delegation(s):

None.

3. Consent Items:

3.1 Regional Waterpipe Smoking By-law (CL-01-22)

Moved by Councillor Stolte

Refer office of the city clerk report CL-01-22 to the January 13, 2022 Environment, Infrastructure and Community Services Committee meeting.

CARRIED

4. Regular Items:

4.1 COVID-19 emergency response verbal update (CSSRA-01-22)

Note: This item was approved at the January 11, 2022 Special Council meeting.

Moved by Councillor Galbraith

Whereas in May 2020 the City of Burlington and Team Burlington (Burlington Economic Development, Burlington Chamber of Commerce, Tourism Burlington, Burlington Downtown Business Association and the Aldershot Village BIA) formed the Burlington Economic Recovery Network (BERN). The Burlington Economic Recovery Network has strategically brought together key stakeholders and business leaders from across Burlington to develop a robust local strategy that will prepare our economy for recovery from the COVID-19 crisis; and

Whereas when the Province of Ontario entered modified Step 2 of the Roadmap to Reopening on January 5, 2022, the restrictions forced many small businesses to either close their doors or significantly decrease their capacity until January 26, 2022; and

Whereas both supply chain issues in the procurement of rapid tests and recent changes to criteria for PCR testing have left many critical supply chain manufacturers and their workers without testing to ensure worker safety and minimize workplace COVID-19 outbreaks; and

Whereas the Ontario Chamber of Commerce met with the Honorable Peter Bethlenfalvy, Minister of Finance, to discuss business concerns and wrote an open letter to the minister requesting immediate business support which can be read in the appendix; and

Whereas the Province of Ontario announced the Ontario Small Business Relief grant on January 7, 2022, we continue to ask that the full \$20,000 grant be reinstated in line with the 2021 grant and that access be expanded to businesses who are not fully closed but required to reduce capacity.

Therefore, be it resolved that Burlington City Council, in partnership with the Burlington Economic Recovery Network (BERN) and Team Burlington, call on the Provincial governments to provide the supports outlined in the Ontario Chamber of Commerce letter Re: Dire Straits for Ontario's Small Businesses including:

- Extend the Small Business Support Grant for a third round targeted towards all businesses whose revenues are directly and/or indirectly impacted by current public health restrictions. Eligibility should include

businesses previously eligible for the Ontario Tourism and Travel Small Business Support Grant and businesses losing revenue as a result of restrictions affecting their clients (e.g. food service suppliers).

- Work with the federal government to increase rental subsidies provided under the newly expanded Local Lockdown Program similar to the enhanced Ontario-Canada Emergency Commercial Rent Assistance Program for businesses directly or indirectly impacted by public health restrictions.
- Immediately open the recently announced portal which would allow businesses to access rebates for property taxes and utilities, accompanied by rapid disbursements for eligible business expenses.
- Expand access to rapid antigen tests and PCR testing, with priority given to Ontarians unable to work from home, both to limit unnecessary isolation time and allow workers to demonstrate eligibility for paid sick days and other supports.
- Work with financial institutions and the federal government to forgive loans for businesses most severely impacted by public health restrictions.
- Offer an additional grant to businesses required to implement the government's enhanced vaccine certification protocols and to cover increased pandemic-related expenses for PPE, improved ventilation etc.; and

Further that the Mayor and Council representative on BERN be directed to write a letter, jointly with BERN and Team Burlington, advocating for the actions outlined above to support the survival of small businesses to the Premier of Ontario; and

That the City Clerk be directed to send a copy of the letter and resolution, once approved, to:

- The Premier of Ontario
- Provincial Minister of Small Business and Red Tape Reduction
- Provincial Minister of Economic Development, Job Creation and Trade
- Provincial Minister of Health
- Provincial Minister of Finance

- Burlington Members of Provincial Parliament Jane McKenna, Effie Triantafilopoulos and Parm Gill
- Halton Regional Council
- Councils of the Towns of Milton, Halton Hills and Oakville
- Association of Municipalities of Ontario (AMO)
- Ontario Big City Mayor's Caucus (OBCM)
- Mayors and Regional Chairs of Ontario (MARCO)
- GTHA Mayors and Chairs
- Ontario Chamber of Commerce (OCC)
- Milton Chamber of Commerce
- Halton Hills Chamber of Commerce
- Oakville Chamber of Commerce
- Team Burlington (Burlington Economic Development, Burlington Chamber of Commerce, Tourism Burlington, Burlington Downtown Business Association and Aldershot Village BIA)
- Burlington Economic Recovery Network (BERN)
- Burlington Restaurant Association
- Ontario Business Improvement Area Association (OBIAA)

CARRIED

4.2 2021 community survey results (CC-01-22)

Moved by Councillor Stolte

Refer corporate communications and engagement department report CC-01-22 to the January 13, 2022 Environment, Infrastructure and Community Services Committee meeting.

CARRIED

4.3 Delegated Authority By-law (CL-03-22)

Moved by Councillor Stolte

Refer office of the city clerk report CL-03-22 to the January 13, 2022 Environment, Infrastructure and Community Services Committee meeting.

CARRIED

4.4 Procurement By-law (F-13-22)

Moved by Councillor Stolte

Refer finance department report F-13-22 to the January 13, 2022 Environment, Infrastructure and Community Services Committee meeting.

CARRIED

4.5 Service re-design interim modifications and resumptions (CM-07-22)

Note: This item was approved at the January 11, 2022 Special Council meeting.

Moved by Councillor Bentivegna

Receive and file Appendix A of city manager's office report CM-07-22 providing interim service delivery modifications approved by the Burlington Leadership Team, Emergency Control Group and/or service leads for: continuity of part-time staff – recreation, community & culture and transportation; COVID-19 property tax deferral payment plan – finance; Corporate Staff Vaccination Policy, sick pay for part-time staff, masking requirement in city workplaces, and "test to stay" protocols – human resources; Parking Administrative Monetary Policy hearings – transportation; Service Burlington counter service – customer experience; and

Direct the Chief Financial Officer to track and monitor the financial implications of the above service delivery program changes in the ongoing COVID-19 financial impact reporting to Council.

CARRIED

5. Confidential Items:

5.1 Confidential update on a litigation matter (L-06-22)

Moved by Councillor Kearns

Refer confidential legal department report L-06-22 to the January 13, 2022 Environment, Infrastructure and Community Services Committee meeting.

CARRIED

5.2 Confidential update on a litigation matter (L-07-22)

Moved by Councillor Kearns

Receive and file confidential legal department report L-07-22 providing an update on a litigation matter.

CARRIED

5.3 Confidential labour relations update - collective bargaining (HR-01-22)

Moved by Mayor Meed Ward

Instruct the Executive Director of Human Resources to proceed as outlined in confidential human resources department report HR-01-22.

CARRIED

5.4 Confidential update on a litigation matter (L-01-22)

Moved by Councillor Galbraith

Instruct the Executive Director of Legal Services and Corporation Counsel or their designate to proceed in accordance with the instructions sought in confidential legal department report L-01-22.

CARRIED

5.5 Confidential update on a litigation matter (L-02-22)

Moved by Councillor Stolte

Refer confidential legal department report L-02-22 to the January 18, 2022 City Council meeting.

CARRIED

6. Procedural Motions:

6.1 Motion to proceed into closed session

Moved by Councillor Galbraith

Move into closed session in accordance with the following provision under the Municipal Act:

Section 239(2)(e), litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, with respect to confidential legal department report L-06-22 providing an update on a litigation matter.

CARRIED

6.2 Motion to proceed into closed session

Moved by Councillor Sharman

Move into closed session in accordance with the following provisions under the Municipal Act:

Section 239(2)(d), labour relations or employee negotiations, with respect to confidential human resources department report HR-01-22 providing a labour relations update on collective bargaining; and

Section 239(2)(e), litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, with respect to confidential legal department reports L-01-22, L-02-22 and L-07-22 providing updates on litigation matters.

CARRIED

7. Information Items:

7.1 Staff presentation to COVID-19 emergency response verbal update (CSSRA-01-22)

8. Staff Remarks:

9. Committee Remarks:

10. Adjournment:

9:38 a.m. (closed), 11:14 a.m. (recessed), 11:20 a.m. (reconvened), 12:24 p.m. (public), 12:26 p.m. (recessed), 1:01 p.m. (reconvened), 1:05 p.m. (closed), 3:13 p.m. (recessed), 3:18 p.m. (reconvened in public), 4:08 p.m. (recessed), 6:30 p.m. (reconvened)

Chair adjourned the meeting at 6:57 p.m.