

# **COVID-19 Emergency Response: Update**

as of February 2, 2022

Environment, Infrastructure &  
Community Services Committee

February 3, 2022

# City of Burlington – State of Emergency Situation Monitoring

# City of Burlington By-law 046-2019 Amendment 076-2020

## Annex 8 – Termination of Declaration of Emergency Criteria

### 1.1 Definition and Authority

An emergency is defined under the Emergency Management and Civil Protection Act as

“a situation, or an impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or other health risk, an accident or an act whether intentional or otherwise” [Section 1, definition of an emergency].

Under the Emergency Management and Civil Protection Act, only the head of council of a municipality (or his or her designate) and the Lieutenant Governor in Council or the Premier have the authority to declare an emergency. The Premier, the head of council, as well as a municipal council, have the authority to terminate an emergency declaration [Sections 4 (1), (2), (4)].







### Criteria

- established to assist the Mayor/Council in determining if/when our existing state of emergency should be terminated.

When considering whether to terminate a declaration of emergency, a positive response to one or more of the following criteria may indicate that a situation, warrants the termination of declaration of emergency.

- #2 and #8 are excluded from pandemic situations.

# Monitoring Termination of Declaration of Emergency Criteria as of February 2, 2022

		Yes/No
	The epidemiological link between contact tracing and the rate of community spread % is <b>steadily declining</b> over a sustained period of 14 days. Source: Halton Region Dashboard Trends – Moving Weekly Incidence Rate per 100,000; New cases 7-day average; New cases reached within one day (a sign of contact management keeping up with new cases) <i>NOTE: given the Provincial changes to testing and Public Health constraints on contact tracing, the relevance of this criterion has been significantly reduced.</i>	N/A
	Has the Region and/or neighboring lower tier and upper tier municipalities <b>terminated declaration</b> of emergency? Source: Provincial Emergency Operations Centre (PEOC) - Daily Consolidated Situation Report (DCSR) – Annex I for Region of Halton municipalities	No
	Have other like municipalities <b>terminated declaration</b> of emergency? Source: PEOC-DCSR – Annex I	Yes
	Does the decision to terminate the declaration <b>directly impact temporary by-laws</b> in place to protect community and staff? Source: Mask By-law 006-2021 and Physical Distancing By-law 007-2021	Yes
	Do <b>services remain altered/suspended</b> ? Source: Service re-design	Yes
	Is there <b>affirmation of urgency</b> ? Refer to Ontario Ministry of Health and Region Public Health for Guidance. Source: Regional Medical Officer of Health Advisement	Yes

# Legislative Update

## Report Projection – March 2022

### Community Planning, Regulation & Mobility Committee

Meeting Date – March 1, 2022

#### Statutory Public Meeting

- PL-17-22- Statutory Public Meeting and Recommendation Report-1029-1033 Waterdown Road

#### Regular Agenda

- PL-08-22- City of Burlington Outdoor Patio Program
- BB-01-22- Proposal to Open a New Bingo Hall

### Corporate Services, Strategy, Risk and Accountability Committee

Meeting Date – March 2, 2022

#### Consent Agenda

- F-47-21- 2021 Development Charges By-law Amendment
- F-01-22- Financial Status Report as of December 31, 2021
- F-07-22- Proposed Budget and Tax Levy for the Burlington Downtown Business Improvement Area
- F-08-22- Proposed Budget and Tax Levy for Aldershot Village Business Improvement Area
- F-11-22- Mayor and Councillors Renumeration

#### Regular Agenda

- CL-05-22- Use of Corporate Resources Policy
- CM-06-22- 2021-2022 City Manager Objectives
- CM-05-22- Corporate Project Status Reporting- November and December 2021
- CM-03-22- Long Term Financial Strategy - Strategic Land Acquisition and Major Community Facility Development
- CL-02-22- Civic Recognition Update
- CM-08-22- City of Burlington Recommended Governance Framework Changes- Integrity Commissioner RFP
- MO-02-22- Mayor's 2022 Conferences

#### Confidential Agenda

- L-04-22- Confidential Insurance Renewal

# Report Projection – March 2022 (continued)

## Environment, Infrastructure and Community Services Committee

Meeting Date – March 3, 2022

### Consent Agenda

- RPF-01-22- Loose Leaf Collection Pilot Evaluation and Program Options

### Regular Agenda

- COVID-19 Verbal Update
- CM-XX-21 Service Re-design Interim Modifications and Resumptions
- RCC-XX-22- Culture Boards Agreement
- CM-01-22- Halton Digital Access Strategy
- EICS-01-22- Home Energy Efficiency Retrofit Program
- RPF-XX-22- 2022 Private Tree By-law update
- RCC-XX-22- Pink Project
- BFD-XX-22- Burlington Fire Community Risk Assessment

## Council Workshops

Meeting Date - March 21, 2022

### Regular Agenda

- CWC-XX-22- Burlington Housing Strategy Workshop

# Continuity of Operations Update

# Service Interruptions/Delays due to COVID Impact on Staffing

## ■ Burlington Transit Service

- Continues to operate under COVID-emergency schedule since January 9, 2022
- Modified schedule (below) continues to be impacted by staffing constraints resulting in decreased service on several routes
  - Monday to Saturday from 5:50 a.m. to 1:30 a.m. and Sunday from 6:14 a.m. to 9:55 p.m.



# COVID 19 Financial Update

Joan Ford  
Chief Financial Officer

# COVID 19 Property Tax Update

- 2022 Interim Tax Bills have been mailed.
- Due dates are Feb 22, April 22.

## Prior Year Collections

Year	Properties	# of Properties in Arrears	% of Properties in Arrears	Total Annual Levy	Current Year Past Due	% Current Year Past Due
2019	64,720	3,494	5.40%	\$421,370,107	\$8,135,478	1.93%
2020	65,591	3,917	5.97%	\$432,600,617	\$8,965,405	2.07%
2021	65,781	3,322	5.05%	\$442,332,512	\$7,795,001	1.76%

## Pre-Authorized Payment Plans

Date	PAP Monthly	% on PAP Monthly	PAP Installment	% on PAP Installment
Jan 2020	16,937	26.3%	3,708	5.7%
Jan 2021	17,282	26.2%	3,713	5.7%
Jan 2022	17,654	26.5%	3,894	5.8%

# COVID 19 Cash Flow Update

## Cash Flow Projections (Jan 27/22)

	<b>2022</b>	<b>2021</b>
Jan 31 <sup>st</sup>	\$18.1M	\$30.5M
Feb 28 <sup>th</sup> *	\$44.3M	\$55.3M
Mar 31 <sup>st</sup> **	\$17.9M	\$52.4M

\*Includes Halton Region requisition payment of approximately \$35M

\*\*Includes the School Board's requisition payments of approximately \$30M

# 2021 Year-end Close

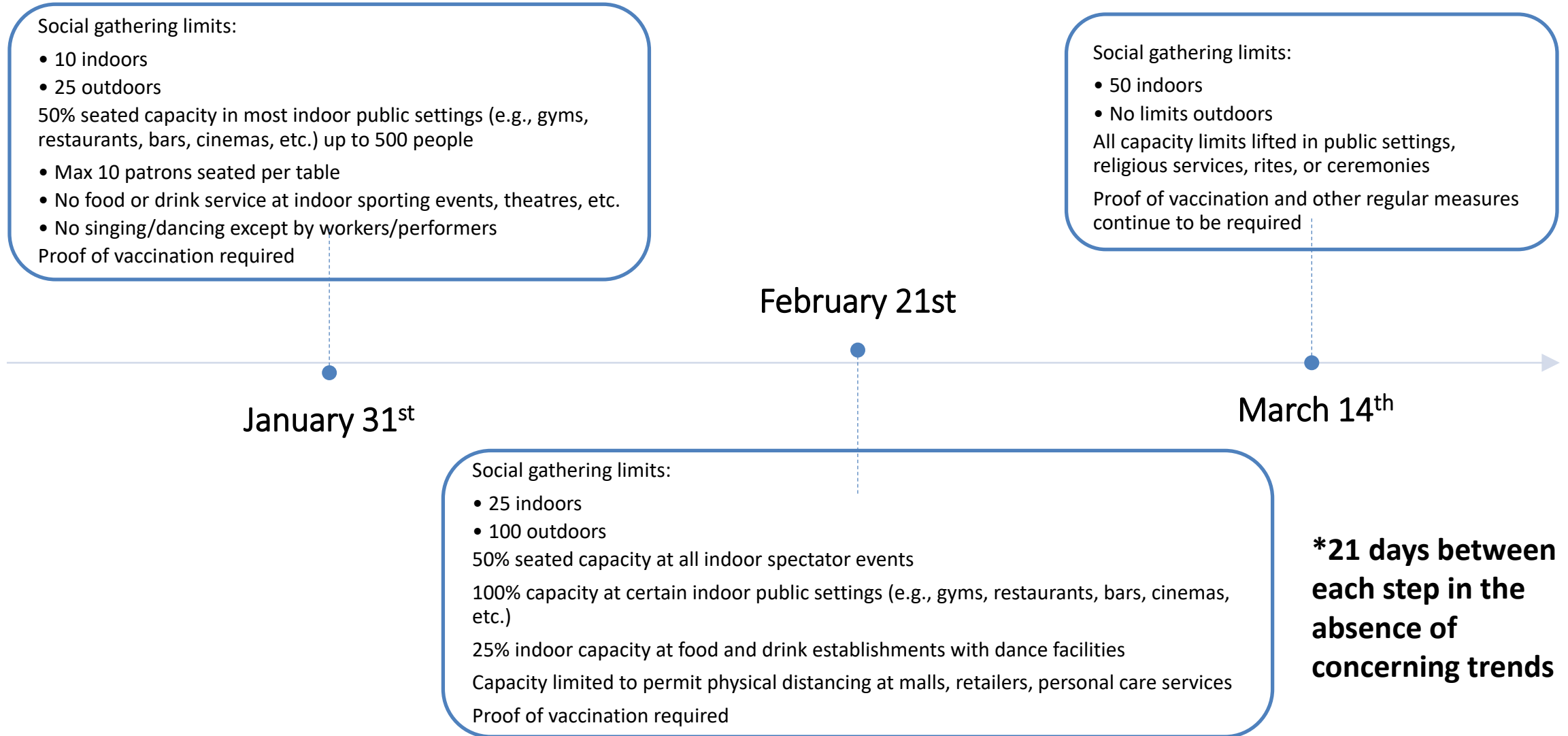
## Reports scheduled for March CSSRA

- Quarterly Financial Status – December 31, 2021
- Operating Budget Performance Report as of December 31 and 2021 Retained Savings

# Economic Update Briefing

Anita Cassidy, Executive Director  
Burlington Economic Development

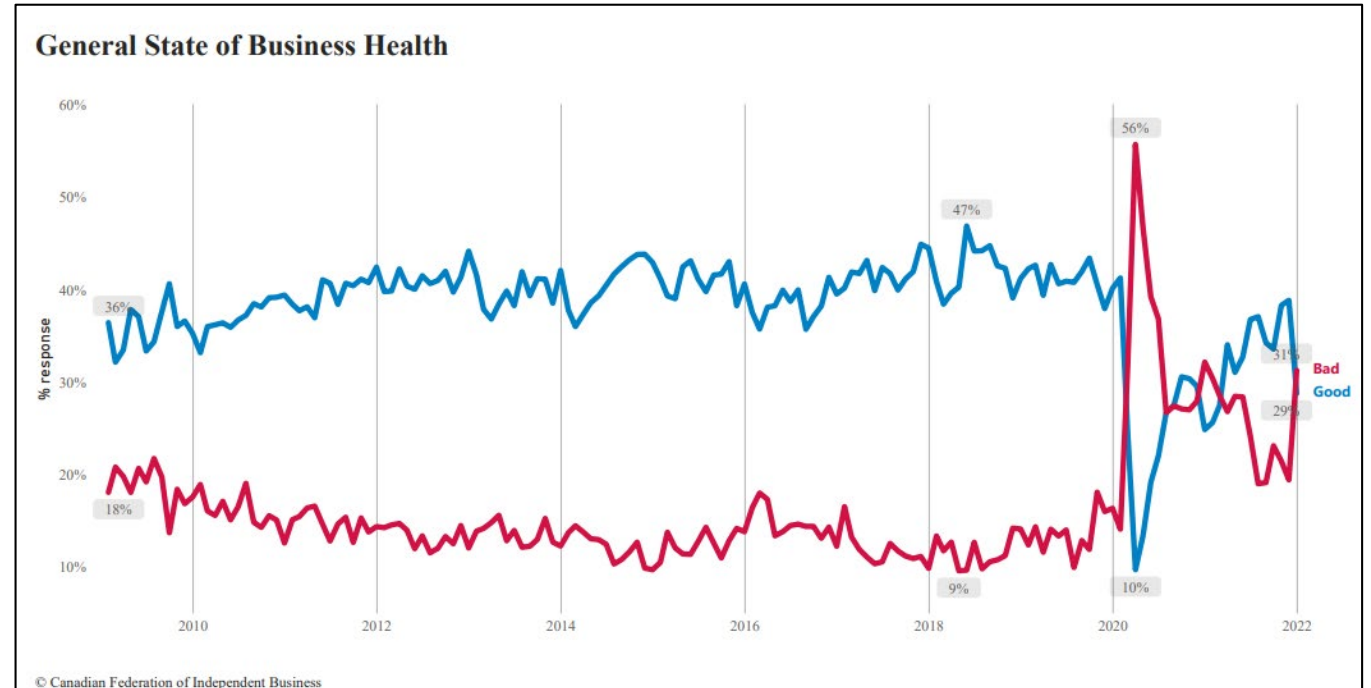
# Ontario's Plan to Safely Reopen



Source: [COVID-19 public health measures and advice](#) | [COVID-19 \(coronavirus\) in Ontario](#)

# Canadian Federation of Independent Businesses (CFIB) : Business Barometer (Jan 2022)

- Small business confidence over the long- and short-term dropped significantly at the beginning of Jan 2022
  - A return to the same levels seen in late Spring 2020
- Of those changing their employment levels, significantly fewer businesses looking to hire over the next 3-4 months
- Planned wage increases and average price increases dropped
- Capacity utilization dropped from 77% pre-lockdown to 64%



Source: [Business Barometer, January 2022 preliminary results](#) | CFIB ([cfib-fcei.ca](#))

# 2022 Patio Program - What we heard from the restaurant community

## What can the City do to help?

- Longer term patio will be new normal
  - Streamlined approvals if same footprint as last year
  - Reduce costs, e.g. waive fees
  - Continued allowance of expansion into public space
- Separate discussion and engagement on long term patio program to allow businesses to concentrate on reopening and operations in Q1

## Actions to Support

### 1. Seasonal Patios 2022



- Update by Samantha Romlewski on 2022 approvals process
- Streamlined approvals mirroring 2021

### 2. Long-term city-wide patio program report in Q3



1. Broader engagement of businesses to design program when operators have capacity
2. Potential working/liaison committee with restaurants
3. Look at improved streetscape design and investments by city as part of process



# What we heard from the restaurant community

## What can the City do to help?

- Reduce public property temporary patio liability insurance needed

## Under Consideration

- Patio approvals recommendation from staff for expedited approvals will require \$5 million insurance coverage as part of approvals
- Team Burlington advocating for \$2 Million inline with 2021 council decision
- May require a closed session discussion with legal as part of the March committee discussion

# Seasonal Patio Approvals 2022

Samantha Romlewski, Special Business Area Coordinator

## Program Details

- Program dates: April 15 - October 31, 2022 (to accommodate snow removal)
- By-law to committee March 1 and application go live following decision of Council
- Applicants with a 2020/2021 patio permit will be renewed as approved last year
- Expedited approval process for new applications
- Requirements for patios on public property will not change

## Financial Considerations

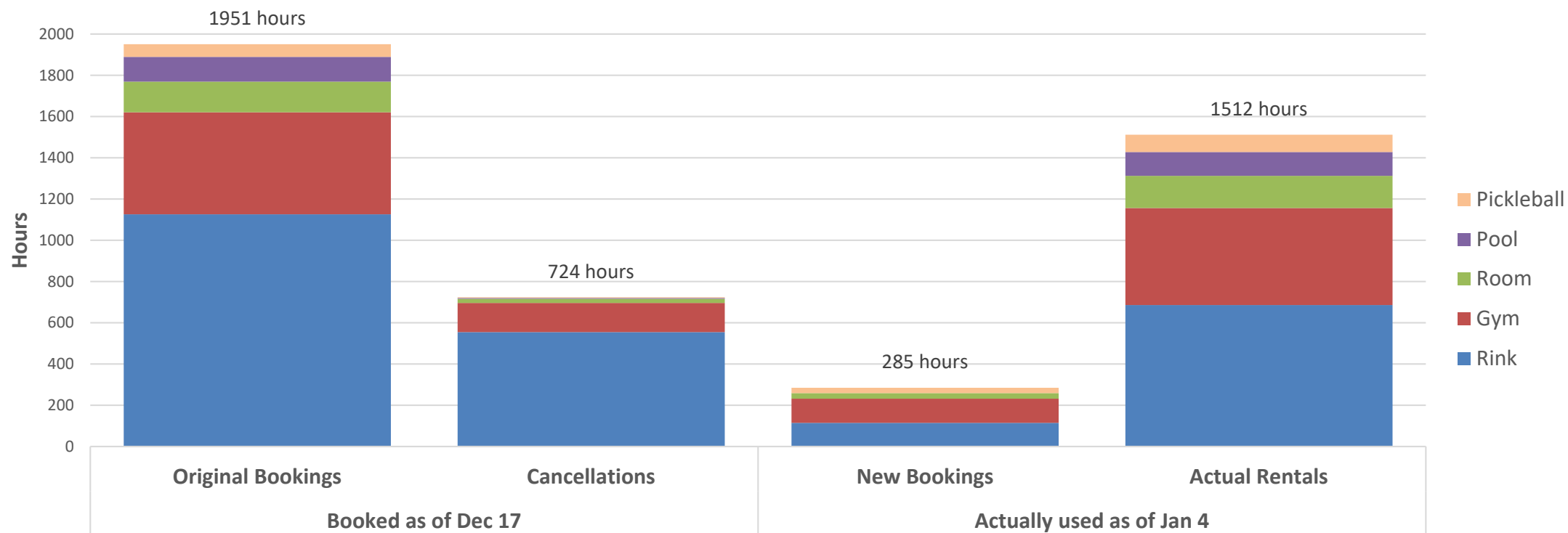
- Application fee
- Parking fee
- Budget

# Recreation, Community & Culture – Impacts of Provincial Move to Modified Step Two

Chris Glenn, Director

# Impact of Dec 18 Announcement and Customer Buying Behaviour due to Omicron

Changes to Rental Hours After Dec 17 Announcement



# Ontario Moves to Modified Step Two January 5<sup>th</sup> – 30<sup>th</sup>

- In-person, indoor programs, and rentals cancelled

Rentals	Registered Programs	Drop-Ins
130 User Groups Impacted	475 Courses Shortened or Cancelled	475 hours of programming lost
8700 rental hours lost	2100 Customers	293 weekly programs cancelled

- Redeploying and retaining part time staff during the shut down period has allowed RCC to serve the community with programming where possible, complete other valuable work, and protected fragile business continuity - supporting a quick and safe restart.
- Work completed by staff included:
  - Redeployment to areas where FT staff were sick or isolating
  - Support virtual and outdoor programming
  - Complete virtual and cross training opportunities to support growth and business continuity
  - Administrative work
  - Program planning for upcoming seasons

30 Loans at Play Lending Library

4784 Skaters at the Rotary Pond

196 Pairs for Skate Lending

60 hours of Virtual Programming

15 families / 305 missions in the  
Get Outside & Play Challenge

Passive Outdoor Activities

Community  
Support During  
Shut Down



## Restart January 31<sup>st</sup>

### Week 1 – Jan 31

Transition some virtual programs to in-person

In-person Music Lessons, Band, and Student Theatre

Drop In Skates, Swims and Youth Programs

Rotary Pond – Discontinuation of pre-registration and active screening

Aquatic Leadership

Book a Court (Pickleball)

Adult Registered Programs & Snooker

User Group Start Up & Rentals

*All facilities back online for week 1*

### Week 2 – Feb 7

Swimming Lessons (Feb 5)

Adult Drop-in Programs

Youth Registered Programs

### Paused

In-Person and Bistro Express

Adult Socials

Plans are pending staff complement and availability as business continuity remains fragile during 5th wave due to existing shortages, and illness and isolation of staff



# Coming up Next...



- March Break Camps and Programs
- Spring Programs
- Summer Camps and Programs



# Questions