



SUBJECT: 2021-2022 City Manager objectives

TO: Corporate Services, Strategy, Risk & Accountability Cttee.

FROM: City Manager's Office

Report Number: CM-06-22

Wards Affected: All

File Numbers: 155-03-01

Date to Committee: March 2, 2022

Date to Council: March 22, 2022

Recommendation:

Receive and file city manager's office report CM-06-22 including appendix A – 2021/22 City Manager Objectives - Final.

PURPOSE:

Vision to Focus Alignment:

- Increase economic prosperity and community responsive city growth
- Support sustainable infrastructure and a resilient environment

This report serves primarily as a transmittal report bringing to Committee the 2021/22 City Manager Objectives – Final and an *“At-a-Glance Summary”* of work-plan strategic plan priorities organized chronologically by council standing committee. This report is aligned with Vision to Focus as the City Manager has direct responsibility for specific V2F objectives as well as accountability overall for the ongoing strategic management of the corporation.

Background and Discussion:

Appendix A to Report CM-06-22 outlines a set of high-level business objectives and work priorities that will help guide the City Manager's organizational effectiveness efforts over the balance of this term of Council. The document will be used as a roadmap by

the City Manager to help focus on important corporate goals and related strategic actions that directly contribute to key outcomes. The document is intended to be an integrating tool, one that assists Council and senior management to move forward as a cohesive leadership team.

The document is designed to inform and align with the corporate strategic planning process (25-year strategic plan updated May 2021 and Vision to Focus (V2F) 4-yr strategic action plan recently updated in Feb 2022).

The 2021/22 City Manager objectives and work priorities are outlined in Tables 1 and 2 of Appendix A. Committee will note that the City Manager performance objectives are not all encompassing of Council's strategic priorities for the primary reason that corporate strategic management is a responsibility that is embraced and shared by the entire Burlington leadership team.

Financial Matters:

Not Applicable

Climate Implications

Not Applicable

Engagement Matters:

The City Manager has consulted with the leadership team in preparing this report and will continue work closely with the group and specifically the Executive Director of Strategy, Risk and Accountability, to refine and revise the existing V2F objectives. The 2021/22 objectives will also serve to assist Council in the completing the annual performance evaluation process for the City Manager which is scheduled for Q2 2022.

Conclusion:

Staff recommend the adoption of the recommendations contained within City Manager's Office Report CM-06-22.

Respectfully submitted,

Tim Commisso, City Manager

Appendices:

- A. Separate report from City Manager dated March 2022 entitled 2021-2022 City Manager objectives

Report Approval:

All reports are reviewed and/or approved by Department Director, the Chief Financial Officer and the Executive Director of Legal Services & Corporation Council.