The Corporation of the City of Burlington

City of Burlington By-law 28-2022

A by-law to amend By-law 61-2021, being a by-law to impose rates and fees, specifically as it relates to the Community Design and Development Review service, as found in Schedule A
File: 435-04 (PL-07-22)

Whereas sections 8, 9 and 11 of the Municipal Act, 2001, authorize the City of Burlington to pass by-laws necessary or desirable for municipal purposes, and in particular paragraph 3 of subsection 11(2) authorizes by-laws respecting the financial management of the City of Burlington; and

Whereas subsection 391(1) of the Municipal Act, 2001, provides that section 9 and 11 of the Act authorize the City of Burlington to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control; and

Whereas section 69 of the Planning Act, R.S.O. 1990, c. P. 13, as amended, provides that Council may prescribe a tariff of fees for the processing of applications made in respect of planning matters; and

Whereas Council approved report F-35-21 regarding 2022 rates and fees on November 23, 2021; and

Now therefore the Council of the Corporation of the City of Burlington hereby enacts as follows:

- 1. The section entitled "Community Design and Development Review" in Schedule A of By-law 61-2021 is hereby repealed and replaced with Schedule A attached to this by-law.
- 2. That in all respects, By-law 61-2021, as amended, be and is hereby confirmed.
- 3. This by-law shall come into force on April 1st, 2022.

Enacted	and	passed	เทเร	22114	aay	or warch,	2022

Mayor Marianne Meed Ward _	
City Clerk Kevin Arjoon	

2022 SERVICE RATES AND FEES

Service: Community Design and Development Review

Service Lead: Jamie Tellier

Description of Service or Activity Provided or Use of City Property	2022 Previous Base Rate	2022 Rate Increase	2022 Base Rate	Taxes Applicable
Effective Date: March 1, 2022				
NOTE: Some rates and fees may be rounded for ease of administration and collection	า			
Maximum fee for an application shall be calculated as follows:				
1. For every building on a property greater than 4 storeys in height, each building s	hall he considered	l a conarato annli	cation when calcul	lating the

- 1. For every building on a property greater than 4 storeys in height, each building shall be considered a separate application when calculating the maximum applicable fee.
- 2. On a building 12 storeys or greater in height with multiple towers on a shared podium, each tower shall be considered a separate application. The floor area and residential units in a shared podium shall only be calculated in the fee for the first application.
- 3. In cases where a development site is separated by a public road (i.e. non-contiguous land parcels) each land parcel shall also constitute a separate application when calculating the maximum applicable fee.

Preconsultation Fees:

Fee will be credited to a future application(s) within 1 year of the Preconsultation Meeting date. If application is deemed to substantially deviate from Preconsultation proposal a new Preconsultation, including fee, may be required, to the sole discretion of the Director of Community Planning. Additional Preconsultations beyond the first will not be credited to a future application.

Preconsultation - applies as indicated by *	\$ 1,200.00	\$ 2,000.00	NO
OFFICIAL PLAN AMENDMENT (OPA)	\$ 22,745.00	\$ 114,592.00	NO
QUARRIES - in addition to OPA and ZBA fees*	\$ 62,380.00	\$ 191,449.00	NO
OPA Revision Major *	\$ 7,730.00	\$ 38,951.00	NO
OPA Revision Minor*	\$ 5,220.00	\$ 26,310.00	NO

Description of Service or Activity Provided or Use of City Property	Pre	2022 evious se Rate	2022 Rate Increase	2	022 Base Rate	Taxes Applicable
ZONING BY-LAW AMENDMENTS (ZBA)						
ZBA - Base Fee - Major*	\$	21,440.00		\$	22,690.00	NO
ZBA - Major: per residential unit 0-25, with a cap of \$277,400	\$	685.00		\$	436.00	NO
ZBA - Major: per residential unit 26-100, with a cap of \$277,400	\$	515.00		\$	329.00	NO
ZBA - Major: per residential unit 101 plus, with a cap of \$277,400	\$	335.00		\$	215.00	NO
ZBA - Major: per 100 sq m of non residential GFA - Mixed Use, with a cap of \$277,400	\$	105.00		\$	68.00	NO
ZBA - Major: per 100 sq m of site area - Non Residential, with a cap of \$60,300	\$	105.00		\$	68.00	NO
ZBA - Base Fee - Minor*	\$	10,975.00		\$	16,230.00	NO
ZBA - Minor: per residential unit 0-25, with a cap of \$277,400	Ne	ew Fee		\$	302.00	NO
ZBA - Minor: per residential unit 26-100, with a cap of \$277,400	Ne	ew Fee		\$	228.00	NO
ZBA - Minor: per residential unit 101 plus, with a cap of \$277,400	Ne	ew Fee		\$	149.00	NO
ZBA - Minor: per 100 sq m of non residential GFA - Mixed Use, with a cap of \$277,400	Ne	ew Fee		\$	47.00	NO
ZBA - Minor: per 100 sq m of site area - Non Residential, with a cap of \$60,300	Ne	ew Fee		\$	47.00	NO
ZBA - Revision requiring circulation - Major	\$	7,730.00		\$	25,403.00	NO
ZBA - Revision requiring circulation - Minor	\$	5,220.00		\$	23,843.00	NO
DRAFT PLAN OF SUBDIVISION - Base Fee - Major*	\$	31,430.00		\$	30,815.00	NO
DRAFT PLAN OF SUBDIVISION - Base Fee - Minor*	N€	ew Fee		\$	21,225.00	NO
DRAFT PLAN OF SUBDIVISION - Common Element*	\$	4,000.00		\$	21,225.00	NO
Subdivision - per residential lot 0-25, with a cap of \$277,400	\$	995.00		\$	557.00	NO
Subdivision - per residential lot 26-100, with a cap of \$277,400	\$	750.00		\$	420.00	NO
Subdivision - per residential lot 101 plus, with a cap of \$277,400	\$	255.00		\$	143.00	NO
Subdivision - per 100 sq m of site area for non residential, with a cap of \$60,300	\$	105.00		\$	60.00	NO
Subdivision - Extension	\$	1,730.00		\$	3,014.00	NO
Subdivision - Major Revision	\$	9,825.00		\$	17,518.00	NO
Subdivision - Minor Revision	\$	4,915.00		\$	13,495.00	NO
MAJOR AMENDMENTS TO SUBDIVISION & DEV'T AGREEMENT CONDITIONS, requiring Council approval	\$	455.00		\$	10,788.00	NO

		2022 Previous Base Rate	2022 Rate Increase	2	2022 Base Rate	Taxes Applicable
MINOR AMENDMENTS TO SUBDIVISION & DEV'T AGREEMENT CONDITIONS, not	\$	105.00		\$	7,439.00	NO
requiring Council approval	۲	105.00		٦	7,439.00	NO
SUBDIVISION MODEL HOME AGREEMENTS*	\$	2,115.00		\$	2,115.00	NO
COMBINED APPLICATION FEES*						
100% OPA fee, 75% ZBA fee. 100% Subdivision fee, 75% ZBA fee. 100% OPA fee, 7	5% 2	ZBA fee, 75% Si	ubdivision fee.	•		
SITE PLAN APPLICATION - Major*	\$	6,765.00		\$	10,633.00	NO
SITE PLAN APPLICATION - Minor*		•			,	NO
Outdoor patios	\$	1,720.00		\$	1,685.00	NO
No increase to bldg area; sales trailers; model homes; minor commun'n facilities;	\$	1,720.00		\$	7,600.00	NO
single school portables etc.						NO
Up to 500 sq m increase in floor area PLUS associated minor site alterations;	\$	3,425.00		\$	9,198.00	NO
package lots; commun'n towers, multiple school portables etc.						
501 to 1,000 sq m increase in floor area.	\$	5,140.00		\$	9,198.00	NO
						NO
SITE PLAN APPLICATION - per residential unit of 0-25, with a cap of \$277,400	\$	245.00		\$	385.00	NO
SITE PLAN APPLICATION - per residential unit 26-100, with a cap of \$277,400	\$	190.00		\$	297.00	NO
SITE PLAN APPLICATION - per residential unit 101 plus, with a cap of \$277,400	\$	120.00		\$	192.00	NO
SITE PLAN APPLICATION - per 100 sq m of new GFA for non residential, with a cap of \$60,300	\$	145.00		\$	225.00	NO
SITE PLAN APPL'N - Major revisions requiring re-circulation & rev comments	\$	6,765.00		\$	3,074.00	NO
SITE PLAN APPL'N - Minor revision requiring re-circulation & rev comments	\$	2,855.00		\$	2,886.00	NO
OTHER SITE PLAN FEES		,			·	NO
Site Plan Approval extensions	\$	1,285.00		\$	1,118.00	NO
Site Plan Approval extensions - changes to apt buildings with/without commercial	\$	1,255.00		\$	1,091.00	NO
				 		NO
DRAFT PLAN OF CONDOMINIUM FEE						NO
Regular*	\$	4,000.00		\$	58,495.00	NO
Common Element	\$	4,000.00		\$	5,785.00	NO
Vacant Land*	\$	4,000.00		\$	21,225.00	NO

Description of Service or Activity Provided or Use of City Property	2022 Previous Base Rate	2022 Rate Increase	2022 Base Rate	Taxes Applicable
Vacant Land - per residential lot 0-25, with a cap of \$277,400	New Fee		\$ 557.00	NO
Vacant Land - per residential lot 26-100, with a cap of \$277,400	New Fee		\$ 420.00	NO
Vacant Land - per residential lot 101 plus, with a cap of \$277,400	New Fee		\$ 143.00	NO
Vacant Land - per 100 sq m of site area for non residential, with a cap of \$60,300	New Fee		\$ 60.00	NO
Condominium Exemption	\$ 3,425.00		\$ 6,351.00	NO
Condominium Conversion*	\$ 6,170.00		\$ 21,946.00	NO
Major Revision	\$ 1,190.00		\$ 2,236.00	NO
Minor Revision	\$ 610.00		\$ 2,236.00	NO
Extension	\$ 960.00		\$ 960.00	NO
Misc. approval requests (consolidation of phased condo's etc)	\$ 765.00		\$ 765.00	NO
				NO
REMOVAL OF PART LOT CONTROL - Base Fee	\$ 2,750.00		\$ 1,195.00	NO
REMOVAL OF PART LOT CONTROL - Per residential lot/block	\$ 140.00		\$ 25.00	NO
REMOVAL OF PART LOT CONTROL - Per 100 sq m of site area for non-residential	\$ 25.00		\$ 5.00	NO
				NO
SIGN VARIANCE - Base Fee	\$ 1,570.00		\$ 1,277.00	NO
SIGN VARIANCE - Variable Fee	\$ 1,245.00		\$ 1,012.00	NO
				NO
PARKWAY BELT REGULATION AMENDMENT				NO
Minor Amendment to Ontario Regulation 482/73	\$ 715.00		\$ 1,173.00	NO
Major Amendment to Ontario Regulation or Removal from Parkway Belt West Plan*	\$ 2,510.00		\$ 4,124.00	NO
				NO
REMOVAL OF ZONING SYMBOL "H"*	\$ 3,435.00		\$ 2,260.00	NO
				NO
CEMETERY CONSENTS	\$ 795.00		\$ 795.00	NO
				NO
Regular Survey Compliance	\$ 230.00		\$ 838.00	NO
Express Survey Compliance	\$ 455.00		\$ 1,258.00	NO
				NO

Description of Service or Activity Provided or Use of City Property	2022 Previous Base Rate	2022 Rate Increase	2022 Base Rate	Taxes Applicable
ZONING CERTIFICATE - Multi residential, (per lot or block)	\$ 475.00		\$ 739.00	NO
ZONING CERTIFICATE - Detached & semi-detached, including a residential reconstruction (per unit)	\$ 475.00		\$ 1,842.00	NO
ZONING CERTIFICATE - Accessory Dwelling Unit	\$ 465.00		\$ 1,000.00	NO
ZONING CERTIFICATE - Non-Residential (commercial/industrial/institutional)	\$ 475.00		\$ 1,833.00	
ZONING CERTIFICATE - Residential additions	\$ 310.00		\$ 1,240.00	NO
ZONING CERTIFICATE - Residential basement finish, deck, porch and/or accessory building	\$ 230.00		\$ 350.00	
ZONING CERTIFICATE - Temporary Tents and Trailers	\$ 105.00		\$ 193.00	NO
ZONING CERTIFICATE - Swimming Pools	\$ 105.00		\$ 182.00	NO
ZONING CERTIFICATE - Exemption	\$ 100.00		\$ 120.00	NO
ZONING CERTIFICATE - Revision Fees: Apply to the 3rd and each subsequent submission	50% of the base fee		\$ 594.00	NO
ZONING VERIFICATION LETTER - Standard	\$ 230.00		\$ 575.00	NO
ZONING VERIFICATION LETTER - Fast Track	\$ 455.00		\$ 841.00	
ZONING VERIFICATION LETTER - Legal Non-Conforming Use verification (not available for Fast Track service)	\$ 445.00		\$ 841.00	
				NO
PLANNING VERIFICATION LETTERS				NO
Official Plan Designation Compliance	\$ 105.00		\$ 105.00	NO
Regulations for Niagara Escarpment Plan	\$ 105.00		\$ 105.00	NO
Parkway Belt West Plan	\$ 105.00		\$ 105.00	NO
Planning Study Area Confirmation/Status	\$ 105.00		\$ 105.00	NO
Development Application Status	\$ 105.00		\$ 105.00	NO
Heritage Status	\$ 105.00		\$ 105.00	NO
				NO
SALE OF PRINTS:				NO
a) Official Plan	\$ 70.00		\$ 70.00	
b) Official Plan updates	\$ 45.00		\$ 45.00	NO
c) Zoning By-laws	\$ 145.00		\$ 145.00	
d) Zoning By-law updates	\$ 45.00		\$ 45.00	NO

Description of Service or Activity Provided or Use of City Property	2022 Previous Base Rate	2022 Rate Increase	20	022 Base Rate	Taxes Applicable
e) Demographic & housing info packages	\$ 10.00		\$	10.00	NO
f) Status of application packages	\$ 10.00		\$	10.00	NO
					NO
STREET NAME CHANGES - Min deposit (additional payment required if actual cost exceeds deposit)	\$ 1,570.00		\$	1,570.00	NO
					NO
COMMITTEE OF ADJUSTMENT FEES					NO
MINOR VARIANCE					NO
MINOR VARIANCE: Base Fee - Existing Residential	\$ 985.00		\$	1,000.00	NO
MINOR VARIANCE: Base Fee - New Detached and Semi-Detached Residential	\$ 2,885.00		\$	5,982.00	NO
MINOR VARIANCE: Base Fee - Commercial, Industrial & Multi-residential	\$ 4,070.00		\$	7,011.00	NO
MINOR VARIANCE: Revisions to application - Residential (accessory buildings and structures)	\$ 375.00		\$	3,452.00	NO
MINOR VARIANCE: Revisions to application - Commercial, Industrial & Multi-	\$ 800.00		\$	3,452.00	NO
residential (accessory buildings and structures)					
MINOR VARIANCE: Request for deferral by applicant	\$ 300.00		\$	631.00	NO
Planning - Property Standard	\$ 370.00		\$	400.00	NO
					NO
CONSENT					NO
CONSENT - Minor (lot line adjustment, easement)*	\$ 4,230.00		\$	8,083.00	NO
CONSENT - Major (Lot creation)*	\$ 5,440.00		\$	10,404.00	
CONSENT - Per new lot	\$ 1,340.00		\$	2,705.00	NO
CONSENT - Major Revisions to Application	\$ 1,865.00		\$	2,840.00	NO
CONSENT - Minor Revisions to Application	\$ 820.00		\$	1,249.00	NO
CONSENT - Request for deferral by applicant	\$ 245.00		\$	631.00	
CONSENT - Validation of title	\$ 1,175.00		\$	1,494.00	
CONSENT - Certificate of consent or validation of title	\$ 60.00		\$	60.00	
	A 05.55		_		NO
PLANNING SERVICE - Reg 10 Business Day	\$ 95.00		\$	95.00	
PLANNING SERVICE - Express	\$ 195.00		\$	195.00	NO
					NO

Description of Service or Activity Provided or Use of City Property	2022 Previous Base Rate	2022 Rate Increase	2022 Base Rate	Taxes Applicable
Municipal Information Form	\$ 90.00		\$ 90.00	NO
				NO
Streetscape contribution - residential treatment (without trees)	\$ 200.00		\$ 200.00	NO
Streetscape contribution - residential treatment (with trees)	\$ 265.00		\$ 265.00	NO
Streetscape contribution - typical treatment	\$ 525.00		\$ 525.00	NO
Streetscape contribution - special treatment (Lakeshore Road without trees)	\$ 615.00		\$ 615.00	NO
Streetscape contribution - special treatment (Lakeshore Road with trees)	\$ 710.00		\$ 710.00	NO
Streetscape contribution - special treatment (Brant and John Streets)	\$ 710.00		\$ 710.00	NO
				NO
Subdivision Inspector's wages	Labour + 45%		Labour + 45%	NO
				NO
Tender documents	\$ 74.02		\$ 74.02	NO
				NO
GRADING AND DRAINAGE CLEARANCE CERTIFICATE				NO
Application Fee - new housing development and large additions (floor area	\$ 1,430.00		\$ 1,430.00	NO
increases of 75m2 or greater)				NO
Application Fee - small additions (floor area increases of less than 75m2) and	\$ 315.00		\$ 315.00	NO
accessory buildings/decks/etc				NO
Application Fee for extension or renewal	50% of original		50% of original	
	application fee		application fee	NO
Additional Inspection Fee (per inspection)	\$ 160.00		\$ 160.00	NO
Amendment to application			+ '	NO
Amendment to application	Up to 50% of		Up to 50% of	
	original		original	NO
	application fee		application fee	
				NO
DRAINAGE SYSTEM APPURTENANCES AGREEMENTS	1		<u> </u>	NO
Agreement Preparation and Registration Fee	\$700.00 plus		\$700.00 plus	NO
	disbursements		disbursements	
				NO
Site Plan Inspection Fee - major site plan	\$ 1,215.00		\$ 1,215.00	NO

Description of Service or Activity Provided or Use of City Property	2022 Previous Base Rate	2022 Rate Increase	2022 Base Rate	Taxes Applicable
Site Plan Inspection Fee - detached and semi-detached residential	\$ 440.00		\$ 440.00	NO
Site Plan Admin Fee	7% of cost of		7% of cost of	NO
	site plan work		site plan work	NO
External Site Plan Inspection Fee	7% of the cost of		7% of the cost	
	the external site		of the external	NO
	plan works		site plan works	
Subdivision Administration Fee	7% of the cost of		7% of the cost	
	the subdivision		of the	NO
	work		subdivision work	
Subdivision Agreement Preparation Fee	\$ 4,485.00		\$ 4,485.00	NO
Subdivision Inspection Fee - equal to or less than \$1M subdivision	3% of the cost of		3% of the cost of	
	the subdivision		the subdivision	NO
	work		work	
Subdivision Inspection Fee - equal to or less than \$2M subdivision	3% of the cost of		3% of the cost of	
	the subdivision		the subdivision	
	works for first		works for first	NO
	million, 2% on		million, 2% on	NO
	the excess over		the excess over	
	\$1M		\$1M	
	3% of the cost of		3% of the cost of	
	the subdivision		the subdivision	
	works for first		works for first	
Cub division Inspection For a spectantian COM sub division would	million, 2% on		million, 2% on	NO
Subdivision Inspection Fee - greater than \$2M subdivision works	the second		the second	NO
	million and 1%		million and 1%	
	on the excess		on the excess	
	over \$2M		over \$2M	