



**SUBJECT:** Appointment to Downtown Parking Advisory Committee

**TO:** Mayor and Members of Council

**FROM:** Office of the City Clerk

Report Number: CL-07-22

Wards Affected: n/a

File Numbers: 130-01

Date to Council: March 22, 2022

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### **Recommendation:**

Approve the appointment to the Burlington Downtown Parking Advisory Committee as outlined in confidential appendix A of Office of the City Clerk report CL-07-22 and following approval from Council, make the recommended name for appointment, public.

### **PURPOSE:**

#### **Vision to Focus Alignment:**

- Building more citizen engagement, community health and culture

The recommendation in this report aligns with the strategic direction for An Engaging City as identified in the City's Plan: From Vision to Focus. The city is forging strong community relationships with open dialogue and resident involvement in municipal issues through its committees and provides Burlington residents the opportunity to give advice and recommendations to Council on various matters and/or organize activities that strengthen the community's connection to the municipality.

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### **Background and Discussion:**

The Office of the City Clerk launched a recruitment campaign for seven of our city committees and the Burlington Museums Board under the banner "Connect with your City" on November 15, 2021. The recruitment campaign ended on November 26, 2021.

The first round of appointments and additional details about the recruitment process are detailed in office of the city clerk report CL-06-22 approved by City Council on February 15, 2022.

The nominating panel for the Downtown Parking Advisory Committee (DPC) included Brian Dean (Chair), Craig Kummer and Kaylan Edgcumbe (staff liaisons) and Councillor Lisa Kearns (Council liaison). Staff in the Office of the City Clerk also assisted with the process.

The recommended appointment is for an external institution representing a non-business interest operating in the broader downtown area as required in the DPC's Terms of Reference. The city's new Public Appointment Policy sets out the process for appointing external institutions, including Council approval of such appointments.

The recommended appointee is included in confidential appendix A.

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### **Financial Matters:**

All advisory committees will bring forward their 2022 workplan and accompanying budget requests in April.

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### **Climate Implications**

Not applicable.

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### **Engagement Matters:**

Following Council approval of the recommended appointment, the Office of the City Clerk will formally advise the applicant of Council's decision and provide virtual orientation and training for the new advisory committee member.

### **Conclusion:**

Members of the city's advisory committees can actively participate in local government, contributing to the high quality of life that Burlington residents enjoy.

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Respectfully submitted,

Georgie Gartside

Committee Clerk

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**Appendices:**

- A. Confidential Appendix A – recommended appointment to Burlington Downtown Parking Advisory Committee

**Report Approval:**

All reports are reviewed and/or approved by Department Director, the Chief Financial Officer and the Executive Director of Legal Services & Corporation Counsel.