



Corporate Services, Strategy, Risk and Accountability Committee Meeting

Minutes

Date: May 4, 2022
Time: 9:30 am
Location: Hybrid meeting- virtual and Council Chambers, City Hall

Members Present: Rory Nisan (Chair), Paul Sharman, Lisa Kearns, Kelvin Galbraith, Shawna Stolte, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Kwab Ako-Adjei, Kevin Arjoon, Laura Boyd, Joan Ford, Sheila Jones, Chad MacDonald, Allan Magi, Karen Roche, Enrico Scalera, Nancy Shea-Nicol, Mark Simeoni, David Thompson (Audio/Video Specialist), Kristin Sprukulis (Committee Assistant), Georgie Gartside (Clerk)

1. Declarations of Interest:

None.

2. Delegation(s):

None.

3. Consent Items:

3.1 2022 Tax Levy By-Law (F-15-22)

Note: This item was approved at the May 5, 2022 Special Council meeting.

Moved by Councillor Galbraith

Approve the 2022 Final Tax Levy By-Law (43-2022) for the levying of tax rates attached as appendices A and B to finance department report F-15-22.

CARRIED

3.2 2022 capital budget variance and project closure (F-16-22)

Moved by Councillor Galbraith

Direct the Chief Financial Officer to proceed with the closure of 65 capital projects identified as being ready for closure in finance department report F-16-22.

CARRIED

3.3 Financial status report as at March 31, 2022 (F-21-22)

Moved by Councillor Galbraith

Receive and file finance department report F-21-22, financial status report as at March 31, 2022.

CARRIED

3.4 Right to Disconnect from Work Policy (HR-05-22)

Moved by Councillor Galbraith

Receive and file the City of Burlington's Right to Disconnect from Work Policy attached as appendix A to human resources department report HR-05-22.

CARRIED

4. Regular Items:

4.1 COVID-19 emergency response verbal update (CSSRA-04-22)

Moved by Councillor Sharman

Receive and file the May 4, 2022 staff presentation providing the COVID-19 emergency response verbal update.

CARRIED

4.2 2021 annual engagement report (CC-03-22)

Moved by Mayor Meed Ward

Receive and file corporate communications and engagement department report CC-03-22 providing a status update on community and staff engagement.

CARRIED

4.3 Corporate project status updates – January, February and March 2022 (CM-15-22)

Moved by Councillor Bentivegna

Receive and file city manager's office report CM-15-22 providing status reports for designated corporate projects for the period January through March 2022 as detailed in appendix A, and automated vehicle locator system and web modernization project overviews as provided in appendices B and C, respectively.

CARRIED

4.4 Closed session meeting investigation report– Aird & Berlis LLP (CL-17-22)

Moved by Mayor Meed Ward

Receive and file office of the city clerk report CL-17-22, closed session meeting investigation report from Aird and Berlis LLP.

CARRIED

4.5 Council remuneration and expense recommendations implementation plan (F-17-22)

Moved by Councillor Sharman

Approve the implementation plan for the recommendations arising from the report by the Council Remuneration Review Working Group (CRRWG) as outlined in finance department report F-17-22; and

Approve the Discretionary Budget Policy attached as appendix A to finance department report F-17-22; and

Approve By-law 45-2022, a by-law to establish the Council Members Special Initiatives Reserve Fund attached as appendix B to finance department report F-17-22; and

Approve the Council Member Expense Manual attached as appendix C to finance department report F-17-22.

CARRIED

5. Confidential Items:

- 5.1 Confidential update on Ontario Lands Tribunal Appeal PL200557 - 2107 Old Lakeshore Rd, 2119 Lakeshore Rd (L-15-22)

Moved by Councillor Sharman

That the Executive Director of Legal Services and Corporation Counsel, or their designate, be instructed as per confidential legal department report L-15-22, to attend at the Ontario Land Tribunal to oppose the Official Plan and Zoning By-law amendment applications to permit a 27 storey mixed use development proposed by Old Lakeshore (Burlington) Inc. for its lands at 2107 Old Lakeshore Road and 2119 Lakeshore Road, subject to further instructions.

CARRIED

6. Procedural Motions:

- 6.1 Motion to proceed into closed session

Moved by Councillor Sharman

Move into closed session in accordance with the following provision under the Municipal Act:

Section 239(2)(e), litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, with respect to confidential legal department report L-15-22 providing an update on Ontario Lands Tribunal Appeal PL200557 - 2107 Old Lakeshore Rd, 2119 Lakeshore Rd.

CARRIED

7. Information Items:

Moved by Councillor Sharman

Receive and file the following five items, having been given due consideration by the Corporate Services, Strategy, Risk and Accountability Committee.

CARRIED

- 7.1 Report projections for June 2022 standing committees

- 7.2 Staff presentation regarding COVID-19 emergency response verbal update (CSSRA-04-22)
- 7.3 Staff presentation regarding 2021 annual engagement report (CC-03-22)
- 7.4 Burlington website traffic report regarding 2021 annual engagement report (CC-03-22)
- 7.5 Media monitoring report regarding 2021 annual engagement report (CC-03-22)

8. Staff Remarks:

9. Committee Remarks:

10. Adjournment:

10:43 a.m. (recessed), 10:52 a.m. (reconvened), 11:51 a.m. (recessed), 1:05 p.m. (reconvened), 2:09 p.m. (recessed), 2:15 p.m. (reconvened), 2:23 p.m. (closed), 3:04 p.m. (public)

Councillor Kearns was in attendance until 3:17 p.m.

Chair adjourned the meeting at 3:36 p.m.