



**SUBJECT: LaSalle Park Community Marina**  
**TO: Environment, Infrastructure & Community Services Cttee.**  
**FROM: Recreation, Community and Culture**

Report Number: RCC-11-22

Wards Affected: all

File Numbers: 945-02

Date to Committee: June 9, 2022

Date to Council: June 21, 2022

---

### **Recommendation:**

Rescind the staff direction received at the Environment, Infrastructure & Community Services Committee on May 5, 2022; and

Direct the Director of Recreation, Community and Culture to proceed in working with the LaSalle Park Marina Association to operate the LaSalle Park Community Marina based on the past years' operating model and confirmation of insurance.

### **PURPOSE:**

#### **Vision to Focus Alignment:**

- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture

---

### **Background and Discussion:**

Staff provided a verbal update on report RCC-09-22 to members of Council at the Environment, Infrastructure & Community Services Committee on May 5, 2022, regarding the status of the LaSalle Park Marina Association's (LPMA) insurance and potential interim operating models for the LaSalle Park Community Marina (Marina) for the upcoming boating season.

Staff received the following direction:

Direct the City Manager and Director of Recreation, Community and Culture to undertake the necessary due diligence to identify and fully address the financial, legal, human resource and operating risk exposures to the City in order to operate the LaSalle Park Community Marina on an interim basis for the 2022 season based on a target date for opening of no later than June 15<sup>th</sup>; AND THAT

In completing the due diligence, City staff do so with regard to the following principles and requirements:

1. The interim Marina operation must be a net zero incremental cost to the taxpayers of Burlington inclusive of city reserve funds
2. The City maintains the ability to seek expressions of interest/proposal and/or investigate other options for the operation of Marina in 2022 and in the future in keeping with our Council approved Framework for Recreation which gives preference to a community partnership based operating model for recreation service delivery in Burlington
3. Formal written confirmation of insurance coverage for the interim Marina operation be received by the City's insurer
4. The City can secure fully qualified Marina operations staff (i.e. certified Harbour Master) in keeping with all Federal and other regulatory requirements for the interim operation of a Recreational Marina
5. The LaSalle Park Marina Association must continue to meet all its financial obligations to the City
6. The LaSalle Park Marina Association and the Burlington Sailing and Boating Club must work cooperatively with the City in relation to but not limited to amending agreements, the City securing equipment required to operate and maintain the Marina, lift-in and lift-out of boats and transitioning all administrative and financial aspects of the operation; AND

Direct the Executive Director of Legal Services to preserve all City legal rights contained in its approved license agreement with the LaSalle Park Marina Association

Direct the Director of Recreation, Community and Culture to report back to City Council on May 17, 2022, and the June 9, 2022, Environment, Infrastructure and Community Services Committee meeting to provide updates and current information regarding the LaSalle Park Marina including potential risks.

As this was an evolving situation, in keeping with the staff direction received on May 5, 2022, staff provided a further update at the May 17, 2022 Council meeting.

### **Strategy/process**

A staff team consisting of staff from various departments began to undertake its due diligence as outlined in the staff direction. On May 25, 2022, staff met with

representatives from LPMA and the Burlington Sailing and Boating Club (BS&BC). LPMA advised staff that they received a quote for liability insurance to operate the Marina and recently confirmed that insurance is in place. Staff are working with LPMA to obtain their certificate of insurance that meet their contractual requirements under the lease agreement.

Staff will provide members of Council with a verbal update on any details available related to the opening of the Marina at the Committee meeting on June 9, 2022.

### **Options Considered**

Staff were developing plans for the City to operate the Marina on an interim basis this year. Now that LPMA has received a quote for insurance, LPMA will operate the Marina as it has done in the past once their insurance is confirmed.

---

### **Financial Matters:**

Staff anticipate LPMA will continue to operate the Marina this summer which will result in a net zero incremental cost to the taxpayers of Burlington. All costs associated with retaining external council to support legal due diligence and any modification of agreements with LPMA, will be recovered from LPMA.

### **Total Financial Impact**

Not Applicable

### **Source of Funding**

Not Applicable

---

### **Climate Implications**

The new wave break has successfully protected the Marina from increased wave action which has allowed the finger docks to remain in water year-round. The docks are no longer removed for the winter, stored on the pier and reinstalled each spring.

---

### **Engagement Matters:**

Staff have continued to meet with LPMA and BS&BC about the operation of the Marina. Both organizations have provided their members with updates.

Staff will issue a media release confirming the opening of both the Marina and public boat launch once details are finalized.

---

### **Conclusion:**

Once staff confirm LPMA has secured adequate insurance, the community can look forward to a successful boating season.

---

Respectfully submitted,

Chris Glenn

Director of Recreation, Community and Culture

Ext. 7729

### **Appendices:**

- A. Letter to City Manager from President of LPMA

### **Report Approval:**

All reports are reviewed and/or approved by Department Director, the Chief Financial Officer and the Executive Director of Legal Services & Corporation Counsel.