



**City of Burlington
Office of the City Auditor
DASHBOARD**

**Report #
CA-05-22
Effective:
May 18, 2022**

Assurance Projects

2022 Audit Plan	Percentage Complete	Audit Phase	Project Status	Due Date	
ERP Project Audit - Phase 1		25%	Planning	In Progress	12-Sep-22
Health & Safety (pandemic-related controls)		10%	Planning	In Progress	12-Sep-22
IT Cyber-security		5%	Research	In Progress	12-Sep-22
Procurement Audit (< \$50,000)		0%	-	Not Started	14-Dec-22
Environmental Strategies Review		0%	-	Not Started	1-Feb-23

Annual Audit Plan Status

Commentary/Analysis:

- The 2022 Audit Plan (see report **CA-03-22**; approved by Audit Committee on Feb 9, 2022) is progressing on-track.
- On May 11, 2022 Audit Committee approved a new engagement to provide advisory services to the Aldershot Village BIA; the City Auditor will work with the BIA Board and Executive Director to develop a scope-of-work. A limited engagement can be accommodated within 2022; a broader time commitment will be required to be addressed in the 2023 Audit Plan.

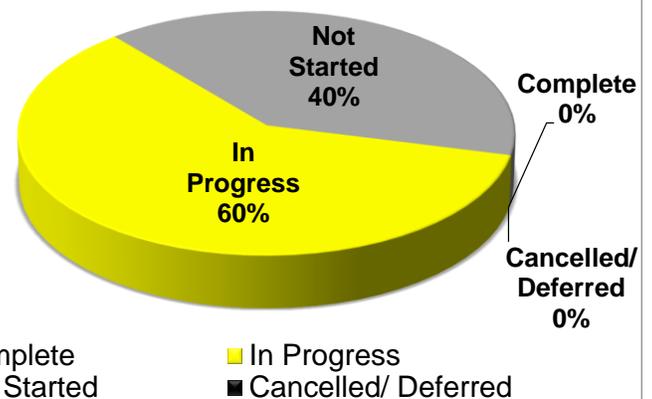
Advisory & Other Projects

Project Name	Status
Advisory - HR Email Privacy Controls	Complete
Advisory - Vision 2040 Strategy to Risk Program	Complete
Advisory - Aldershot Village BIA Review	In-Progress
Advisory - Finance/Audit Software Implementation	In-Progress

Changes to Annual Audit Plan

ADD: Aldershot Village BIA - review of policies & procedures re: financial management (report CM-16-22 on May 11, 2022).

2022 Audit Plan Status



Key Performance Indicators (KPI's)

	Actual to Date	Annual Target	Comments
Output			
Completion of Audit Plan	0%	100%	No audit projects completed yet.
Percentage of recommendations accepted by Management	N/A	100%	No recommendations issued yet
Percentage of recommendations closed	N/A	100%	No recommendations issued yet
Percentage of recommendations implemented by the original agreed date	N/A	85%	No recommendations issued yet
Quality			
Post Audit Survey	N/A	85%	No surveys issued yet
Quality Assurance Review	N/A	100%	Q/A work not yet performed
Continued Professional Education			
Chartered Professional Accountant (CPA)	15	40	Various courses/events completed
CIA/CRMA Accreditations	15	40	Various courses/events completed

Budget

	BUDGET	ACTUALS	Variance (\$)
Professional Development (i.e. Training, Prof. Memberships)	\$4,500	\$1,073	\$3,427
Operating / Minor Equip. (i.e. Meeting, Office expenses)	\$100	\$0	\$100
Purchased Services (i.e. External Consulting, Telephone)	\$39,320	\$105	\$39,215