

Appendix B: PL-60-22 New Zoning By-law Project – Proposed Project Schedule

	PHASE 1 Start Up				PHASE 2 Research & Analyse					PHASE 3 Build & Engage																PHASE 4 Close Out & Appeals							
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	Q3 2022	Q4			Q1 2023			Q2			Q3			Q4			Q1 2024			Q2			Q3			Q4			Q1 2025			Q2	
PROJECT FOUNDATIONS																																	
Confirm project workplan and scope (TOR)																																	
Prepare and issue RFP for a project consultant																																	
Kick-off meetings with Technical Advisory Team																																	
Finalize Communications & Engagement Plan																																	
Prepare project website																																	
ZONING BY-LAW REVIEW																																	
Review and research best practices																																	
Alignment and conformity review																																	
Analysis of zoning issues and trends																																	
Prepare Discussion Papers																																	
Prepare draft NZBL (First Draft)																																	
Prepare draft NZBL (Second Draft)																																	
Final review and refinement of draft NZBL (Final Draft)																																	
MAPPING REVIEW & DEVELOPMENT																																	
Review and research best practices																																	
Prepare new zoning maps																																	
Launch and refine interactive zoning mapping																																	
ENGAGEMENT																																	
Targeted Stakeholder Engagement on NZBL																																	
NZBL Report - Project TOR to CPRMC																																	
Launch Get Involved project page																																	
Udate Report to CPRMC																																	
Public Engagement on NZBL																																	
Open House (Non-Statutory)																																	
NZBL Report - First Draft to CPRMC																																	
Open House (Statutory)																																	
NZBL Report - Second Draft to CPRMC (Statutory Public Meeting)																																	
NZBL Recommendations Report - Final Draft to CPRMC																																	
Appeals to the OLT (if applicable)																																	
LIST OF ABBREVIATIONS																																	
CPRMC stands for Community Planning, Regulation, & Mobility Committee																																	
NZBL stands for New Zoning By-law																																	
OLT stands for Ontario Land Tribunal																																	
RFP stands for Request for Proposals																																	
TOR stands for Terms of Reference																																	