



Heritage Burlington Advisory Committee Meeting

Minutes

Date: June 8, 2022
Time: 7:00 pm
Location: Virtual

1. Members Present:

Michele Camacho (Chair), Don Thorpe, Barry Duffey, Marsha Paley, Angela Richardson, Marwa Refaat, Len Collins, Jenna Dobson, Sille Nygaard Mikkelsen, Jim Miles, Robert Korporaal and Alan Harrington

2. Regrets:

None

3. Others Present:

Councillor Rory Nisan, John O'Reilly (Heritage Planner) and Jo-Anne Rudy (Clerk)

4. Land Acknowledgement:

The Chair read the land acknowledgement.

5. Declarations of Interest:

None

6. Approval of Minutes:

6.1 Approve minutes from meeting held May 11, 2022

On motion, the minutes from the meeting held on May 11, 2022, were approved as presented.

7. Delegation(s):

7.1 2085 Caroline Street minor variance application

- Terrance Glover, Planning Consultant and Principal, Urban in Mind, provided background information on 2085 Caroline Street and spoke to

the minor variance application. He noted that the proposed one storey addition and garden suite is designed in the same style as the existing heritage home and is therefore very complimentary. He added that it will be connected to the main house underground.

7.2 398 Mountain Brow Road proposed amendment to Heritage Designation By-law

- Dr. Michael Shih and Kristina Didiano, Emshih Developments Inc., provided information on the heritage significance of the "Woodhill House", the fire incident that took place on July 10, 2020 and the orders from the Burlington Fire Department to demolish the structure as it posed a safety risk. Dr. Shih described the road closures, jurisdiction overlap and navigation problems that delayed the fire department response and resulted in the fire destroying the majority of the house. They noted that the stone Ice House remains intact, although in poor repair, and the heritage designation remains on this structure. They requested that the heritage designation be removed for the main structure as all heritage attributes were destroyed in the fire.

8. **Regular Items:**

8.1 Heritage Planner's update

a. 2085 Caroline Street minor variance application

- John reviewed the minor variance application for 2085 Caroline Street which will alter the heritage designated house with a rear 1-storey addition and the construction of a garden suite in the rear yard. He briefly provided an overview of the heritage significance, historical attributes and contextual value of the property.
- Committee members discussed the proposal and had no issues with it. Members discussed the concept of distinguishing an addition to a heritage property through more modern design but agreed there were a range of solutions and that the proposed design was sufficiently distinguishable. A suggestion was made that perhaps for future proposals, samples of materials could be provided with the design. **Motion** - Heritage Burlington recommends approval of the heritage alterations for 2085 Caroline Street, as presented. **CARRIED**

b. Notre Dame Convent Cemetery closure - 1921 Snake Road

- John advised that the City received notice on May 14, 2022, that the School Sisters of Notre Dame had applied to close the Notre Dame Convent Cemetery at 1921 Snake Road. This cemetery was established for members of the convent and approximately 300 sets of remains and associate monuments were relocated to the Gate of Heaven cemetery in 2019. They are required under the *Funeral, Burial and Cremation Services Act*, to give notice to the heritage committee, the City, families of the deceased and the community at large to help the Registrar determine whether closure is appropriate and to gauge community interest in the cemetery. Interested parties have 45 days from May 17, 2022, to make submissions to the Registrar.
- Members reviewed the notice and received for information.

c. 398 Mountain Brow Road proposed amendment to Heritage Designation By-law

- John advised that the heritage designated house located at 398 Mountain Brow Road burned almost completely to the ground in July 2020 and was subsequently condemned and demolished. The only remaining heritage attribute of the property is a small one-storey building, which served as an Ice House for the main residence. The owner has applied to amend the designation of the property to eliminate the house and scope it to just the Ice House.
- Members discussed and had concerns with the disrepair and future maintenance of the Ice House and ensuring the history of the property isn't lost.
- A member raised the possibility that the site had archaeological potential and suggested that the owner should be required to complete an archaeological study. A majority believed that requiring an archaeological study was not within the Committee's scope and not relevant to the request to amend the designation by-law.
- Members discussed staff's suggestion that the applicant should be required to prepare a conservation plan to rehabilitate the Ice House. A majority believed it was unreasonable to require the owner to prepare such a plan; however, members did believe

the owner should rehabilitate the Ice House and have a plan for how to reuse it once the new house is built.

- **Motion** - Heritage Burlington recommends that City Council:
 - Authorize amendments to heritage designation by-law 44-2009 for 390 Mountain Brow Road to remove references to the demolished house and limit the designation to the Ice House; and
 - Require the applicant to enter into a legal agreement with the City of Burlington to secure the maintenance and upgrading of the Ice House as part of the future development of the property. **CARRIED**
- An amendment was made to require the applicant to prepare a conservation plan for the Ice House by a qualified Heritage Consultant, but it did not pass.

d. Update on 795 Brant Street

- Michele advised that she delegated at the Community Planning, Regulation and Mobility Committee meeting on June 7, 2022, supporting staff's recommendation to add 795 Brant Street to the Municipal Register. She noted that the owner of the property delegated and spoke in opposition to the recommendation.
- John advised that the Committee approved the recommendation and it will be ratified at the June 21, 2022, Council meeting.

8.2 Subcommittee updates

a. Evaluations Subcommittee

- Marwa advised that the team is looking at four properties.

b. Heritage Week Subcommittee

- Don advised that plans are well underway and the website will be updated shortly with the schedule of events.

c. Heritage Trees Subcommittee

- Marsha advised that the team continues to collect information on policies and procedures regarding trees in other municipalities.

d. Plaques/Markers Subcommittee

- Alan advised that the Terms of Reference have been completed and sent to members and Michele for approval.

e. Review of "A" listed Properties Subcommittee

- Marsha will draft the Terms of Reference.

9. Other Business:

- Alan advised that Freeman Station will be open this coming weekend - June 11 -12.
- Len advised that he noticed that an archaeological assessment was being done at Beachway Park and asked John if he had any details. John advised that he did not.
- Angela asked about 468 Locust Street and whether the purchaser would be willing to conserve. John noted that this property is currently for sale but referenced the Property Standards By-law and the possibility that by-law enforcement staff could perhaps assist. **Action** - John to follow up with By-law Enforcement staff.

10. Adjournment:

Chair adjourned the meeting at 8:56 p.m.