



## Heritage Burlington Advisory Committee Meeting

### Minutes

Date: December 15, 2022  
Time: 7:00 pm  
Location: Virtual

**1. Members Present:**

Michele Camacho (Chair), Don Thorpe, Barry Duffey, Marsha Paley, Sille Nygaard Mikkelsen, Len Collins, Rob Korporaal and Alan Harrington

**2. Regrets:**

Angela Richardson, Marwa Refaat, Jenna Dobson, Jim Miles and Councillor Shawna Stolte

**3. Others Present:**

Rebecca Sciarra (Partner/Director, Archaeological Services Inc.), Meredith Stewart (Cultural Heritage Specialist, Archaeological Services Inc.), John O'Reilly (Heritage Planner) and Jo-Anne Rudy (Clerk)

**4. Land Acknowledgement:**

The Chair read the land acknowledgement.

**5. Declarations of Interest:**

None

**6. Approval of Minutes:**

6.1 Approve minutes from meeting held November 22, 2022

On motion, the minutes from the meeting held November 22, 2022, were approved as presented.

**7. Delegation(s):**

7.1 Community Heritage Fund - 2411 Lakeshore Road

- David Barker, property owner, provided an overview of the grant application to restore the original oak front door of his home at 2411 Lakeshore Road.

## 7.2 Community Heritage Fund application - 2222 Lakeshore Road

- Sokol Meta, Condominium Manager at 2222 Lakeshore Road, provided an overview of the grant application for the replacement of all 48 windows on the building for a total of \$79,000. Sokol noted that this work was completed in May 2022 and the replacement windows are vinyl which he said was approved in the heritage permit.

## 8. Regular Items:

### 8.1 Heritage Planner update

#### a. Downtown Cultural Heritage Landscapes Study

- John introduced Rebecca Sciarra and Meredith Stewart, consultants from Archaeological Services Inc. (ASI), who were retained in September to complete the Downtown Heritage Landscapes Study. Rebecca provided an overview of the Study and highlighted the work plan, schedule of key dates and asked members the following questions:
  - Do you have any information on the properties we are assessing? Suggestions on key historical sources?
  - What types of features or sites in the downtown are most important to manage in the future?
  - What concerns do you expect we will hear from stakeholders?
  - What are some key messages to deliver to stakeholders?
- Members suggested the library archives, Historical Society, Museums and the owner of A Different Drummer bookstore as key historical sources. Important sites to manage in the future were identified as all churches, original City Hall, Queenshead, viewshed of the lake looking down Brant Street and some significant trees in the study area. Concerns could include how this study affects the value of individual properties as well as the possibility of historical buildings hidden behind facades. Key messages suggested

were strengthening heritage with regards to protection and enhancement of values and principles.

- Some questions members asked were:
  - How will this study differ from the Mobility Hub Study done in 2019? **Answer** - The Mobility Hub Study was a preliminary study and there was no detailed research done at that time, which is required to determine whether there is significant heritage value. This study will have more detailed work which will result in recommendations as to whether designation is appropriate or other conservation options.
  - Will the recommendations take Bill 23 into account and be sufficient to enable immediate action to protect eligible buildings and areas? **Answer** - Yes.
  - Are there any risks in waiting - does the timeline need to accelerate? **Answer** - Staff are not aware of any development plans in the study area in terms of pre-consultation meetings so fairly confident there are no threats.
  - Can the completion date of the study report be the end of July so the members can have the opportunity to review the report in August and be ready to have discussions at the September meeting with someone from ASI in attendance? **Answer** - The consultant team will look at the schedule with John, but this could be doable.
  - How will the consultation take place? **Answer** - Public meetings will be in person and the Stakeholder meetings will be virtual.
- Members suggested that the language needs to be well defined by emphasizing key terms like: "cultural heritage landscape" instead of "heritage conservation district" to avoid any possible confusion.

b. Community Heritage Fund application - 2411 Lakeshore Road

- John advised that the owner of 2411 Lakeshore Road applied for a grant from the Community Heritage Fund to retroactively offset the cost of refurbishing the oak door on the front of his house. This property is heritage designated

under By-law 8-1995, and one of the character-defining elements include the oak front doors with their arrangement of leaded and glass windows. The owner obtained 3 quotes for the work and is seeking a grant worth \$350 or 25% of the overall cost of the work.

- John stated that staff have reviewed the project and it meets the Community Heritage Fund criteria. The work is considered to be maintenance or restoration and does not require a heritage permit.
- Committee members reviewed the application and photographs and had no concerns with this application.

**Motion** - Whereas the Community Heritage Fund application for 2411 Lakeshore Road, dated October 7, 2022, meets the fund objectives and is eligible for funding under the program, the Heritage Burlington Advisory Committee recommends that City Council support this application. **CARRIED**

c. Community Heritage Fund application - 2222 Lakeshore Road

- John advised that the owners of 2222 Lakeshore Road applied for a grant from the Community Heritage Fund to subsidize the replacement of all 48 windows on their building which was completed in May 2022. The property is heritage designated under By-law 16-1992 and the character defining elements include windows on the front and side elevations. The owner obtained 3 quotes for the work and is seeking a grant worth \$15,000, which is the maximum amount allowed under the program and represents 18% of the total cost.
- John noted that the windows on the building were not original and the replacement windows were designed to match the existing windows in terms of fenestration and colour; however, the new ones are vinyl, not wood. John expressed some concern with this as the criteria states that "windows must be a replica of the original in both style and material". In addition, staff question whether the windows on the rear elevation, including the patio doors are character defining elements since they are not cited in the designation by-law. If these are excluded, the grant is still \$15,000.
- Committee members discussed and do not see a visible difference in the windows comparing the old to the new and

commented that these new windows would provide better heating and cooling for the residents. **Motion** - Whereas the Community Heritage Fund application for 2222 Lakeshore Road, dated October 7, 2022, meets the fund objectives and is eligible for partial finding under the program, the Heritage Burlington Advisory Committee recommends that City Council support the application with the revision to exclude the patio door and rear windows. **CARRIED**

d. Other updates

John provided the following updates:

- Bill 23 The "More Homes Built Faster Act, 2022" received royal assent on November 29, 2022.
- At the special Council meeting held on November 29, 2022, Council voted to direct staff to remove 600 Brant Street from the Heritage Register and take no further action towards its protection.
- At the Council meeting held on December 13, 2022, Council voted unanimously to state an intention to designate 795 Brant Street. The City must give the owner notice and publish notice in the newspaper. It has 120 days to pass the designation by-law.

8.2 2023 meeting schedule

- Jo-Anne reviewed the 2023 meeting schedule with committee members. **Motion** - Approve the 2023 meeting schedule for Heritage Burlington. **CARRIED**

9. **Other Business:**

- Jo-Anne advised that the Advisory Committee recruitment has been extended to January 9, 2023. As such, membership will remain status quo until appointments are made in the New Year.

10. **Adjournment:**

Chair adjourned the meeting at 8:30 p.m.