



Audit Committee Meeting

Minutes

Date: December 14, 2022
Time: 3:30 pm
Location: Hybrid meeting- virtual and Council Chambers, City Hall

Members Present: Lisa Kearns (Chair), Mathew Moore, Phillip Chisulo, Etienne Durafour, Angelo Bentivegna, Paul Sharman, Mayor Marianne Meed Ward

Member Regrets: Aaron Mendaglio

Staff Present: Maciej Jurczyk, Tim Commisso, Joan Ford, Sheila Jones, Chad MacDonald, Michelle Moore, Richard Bellemare (Audio/Video Specialist), Suzanne Gillies (Clerk)

1. Declarations of Interest:

None

2. Delegation(s):

None

3. Consent Items:

3.1 Financial highlights for the period ended September 30, 2022 (F-38-22)

Moved by: Councillor Bentivegna

Receive and file finance department report F-38-22 providing financial highlights as at September 30, 2022.

CARRIED

3.2 Summary of in-progress Management Action Plans (CA-11-22)

Moved by: Councillor Bentivegna

Receive and file city auditor's office report CA-11-22 providing a summary of the Management Action Plans in progress as identified in Appendix A.

CARRIED

3.3 Quarterly dashboard for office of the city auditor (CA-12-22)

Moved by: Councillor Bentivegna

Receive and file office of the city auditor's report CA-12-22 providing a quarterly dashboard of City Auditor Key Performance Indicators (KPI's) as identified in Appendix A.

CARRIED

4. Regular Items:

4.1 External audit plan for the fiscal year ended December 31, 2022 (F-37-22)

Moved by: Councillor Sharman

Approve the external audit plan for the fiscal year ended December 31, 2022 as presented by Deloitte LLP at the Audit Committee meeting of December 14, 2022.

CARRIED

4.2 Enterprise Resource Planning (ERP) project audit - phase 1 report (CA-09-22)

Moved by: Mathew Moore

Receive and file city auditor's office report CA-09-22 regarding the Enterprise Resource Planning (ERP) project audit – phase 1 report attached as Appendix A.

CARRIED

4.3 Health & Safety audit report (CA-10-22)

Moved by: Etienne Durafour

Receive and file city auditor's office report CA-10-22 regarding the Health & Safety audit attached as Appendix A.

CARRIED

5. Confidential Items:

None

6. Procedural Motions:

None

7. Information Items:

Moved by: Councillor Sharman

Receive and file the following item, having been given due consideration by the Audit Committee.

CARRIED

7.1 Presentation from Deloitte regarding external audit plan for the fiscal year ended December 31, 2022 (F-37-22)

8. Staff Remarks:

9. Committee Remarks:

10. Adjournment:

Chair adjourned the meeting at 4:05 p.m.