



## **Burlington Accessibility Advisory Committee Meeting**

### **Minutes**

Date: January 12, 2023  
Time: 7:00 pm  
Location: Virtual

**1. Members Present:**

Adam Spencer, John Kalbfleisch, Don Prescott, Pat Debly, Ken Harris

**2. Member Regrets:**

Barbara Davis, Cheryl Hurst

**3. Others Present:**

Councillor Sharman, Judi Lytle (Accessibility Coordinator), David Quezada (Burlington Public Library liaison), Suzanne Gillies (Clerk)

**4. Land Acknowledgement:**

The Chair read the Land Acknowledgement.

**5. Declarations of Interest:**

None.

**6. Approval of Minutes:**

6.1 Approve the minutes from the meeting held December 12, 2022

On motion the minutes from the December 12, 2022 meeting were approved as presented.

**7. Delegation(s):**

None

**8. Regular Items:**

8.1 #RespectTheSpace

Judi provided the following update:

- Stephen Camm (Supervisor of Parking Services) approached Judi to talk about the amount of illegal parking taking place in accessible parking spaces and was asking Judi for some guidance on proper language to use to educate the public. Stephen is new and was not aware of the #RespectTheSpace initiative, so Judi shared what had been done in the past. Stephen suggested updating the material and re-launching the campaign.

## 8.2 2023 Work plan and budget discussion

### a. #RespectTheSpace

Stephen Camm (Supervisor of Parking Services) is willing to lead the #RespectTheSpace initiative with the help, guidance, and input of the committee. We will work with Stephen to maximize exposure and reach of the program. ACTION: Judi to invite Stephen to the February committee meeting to discuss next steps.

### b. Mobi Mats education project

The committee agreed that an educational campaign regarding the Mobi Mats at Beachway Park should be included in the work plan.

### c. Accessible Trick or Treat

Judi informed the committee that there is a moms group in Burlington that took on the Accessible Trick or Treat initiative last year. Can the committee look to partner with the group to leverage what they have done and work together to promote Accessible Trick or Treating? The committee agreed to put this on the work plan for 2023 and look into a partnership.

### d. National AccessAbility Week (NAAW) event

The committee agreed that NAAW should stay on the workplan. There was a discussion of promoting/leading a mapping project on Access Now. The committee could actively participate in pinning accessible locations in the Burlington community, could possibly be done as a group outing?

ACTION: Judi to send out the link to Access Now

### e. International Day of Persons Living with Disabilities Day (IDPD) event

The committee agreed that IDPD should stay on the workplan and at the very least a proclamation and flag raising should be planned.

f. AccessNow

The committee discussed this as possible activity for NAAW.

g. Other

None at this time.

8.3 AODA update

Judi provided an update to the committee regarding the updated AODA standards as well as three new standards to be released. The information Judi received included that the Province will be releasing all the standards under one umbrella before the end of the year 2025. Judi will keep the committee updated with any information she receives.

8.4 Accessible EV charging station update – Don

Don provided the following update to the committee:

- there is a lot of work to be done when it comes to accessible elective vehicle (EV) charging stations
- there is currently only one accessible EV station in all of North America which is located in California
- In July of 2022 the USA released a document for design standards for EV charging stations, which is a start

8.5 Coordinators reports

Judi provided an opportunity for the committee to ask questions regarding her reports. Judi encouraged the committee members to participate in the CBC public consultation on accessibility.

**9. Other Business:**

None.

**10. Adjournment:**

Chair adjourned the meeting at 8:11 p.m