



Motion Memorandum

SUBJECT: Retain passes for Burlington/Halton residents at Beachway Park parking

TO: **Mayor and Members of Council**

FROM: Mayor Marianne Meed Ward

Date to Committee: February 6, 2023

Date to Council: February 14, 2023

Motion for Council to Consider:

Direct the Director of Transportation to retain the 10 free parking passes at Burlington Beachway Park based on Option A, resulting in a budget increase of \$84,600.

Direct the Director of Transportation to work with staff and develop a program that verifies addresses to confirm that those using the exemptions are Halton residents.

Direct the Chief Financial Officer to establish a Beachway Parking Reserve Fund to be funded from 100% of the remaining parking revenues, net of operating expenses collected at Beachway Park. This reserve fund shall be used to fund future capital requirements at the park including but not limited to park improvements, active transportation infrastructure, existing and additional parking improvements. This would result in a budget impact of \$85,400.

Direct the City Manager in consultation with the Mayor, Ward 1 Councillor and Deputy Mayor for Community and Recreation Services to liaise with Halton Region staff on options to temporarily use vacant land in the vicinity of the park owned by the Region of Halton for overflow parking.

Reason:

The City of Burlington continues to deal with the lasting impacts of COVID-19, including the fact that people feel more comfortable gathering together outdoors. Over the last three years we had seen more residents and visitors out exploring Burlington, leading to our parking lots experiencing high occupancy in the summer months.

We expect going forward for this to continue and for our outdoor spaces to be well used, especially our beach. We want to continue to encourage residents to enjoy Burlington Beach and allow them to have easier access to it.

Page 2 of Motion Memorandum

2023 and 2024 will be faced with unprecedented budget increases as we look to deal the impacts of COVID-19, inflation, and play catch up with our infrastructure and services. While these increases are inevitable, we want to find ways to soften the impact on residents and give back to the community for minimal cost. We can start by making it easier for them to enjoy the beach at a lower cost.

Visitors from outside of Halton Region do not pay for the beach through their taxes, so through their continued payment for parking, they will help contribute to the upkeep. Halton Residents are already contribute to the beach through their taxes.

Burlington is not unique in giving residents a discounted or free rate to enjoy beaches, which they pay for through their taxes. Barrie and the Town of Goderich offer digital waterfront parking permits which are tied to specific license plates and are free of charge to Barrie and Goderich residents. In Barrie, if you do not have a permit, the rate for waterfront parking is \$10 an hour with a daily max of \$50. Goderich offers season parking permits for non-residents at a cost of \$60, and it only applies to one vehicle. Their typical hourly rate is \$4 per hour or \$20 for the day. St. Catharines also offers resident beach parking permits at \$15.00 per permit and are limited to two per household. Regular non-resident paid parking at St. Catharines beaches cost \$3 per hour with a three-hour time limit. Wasaga Beach offers physical parking passes for residents at any municipal lot that can be purchase at Town Hall at \$28.25 per permit. Their daily fee is \$1 per 20 minute increments. All of these municipalities require residents who want to obtain these permits submit proof of address to confirm they are residents.

There are a number of options to pursue to ensure the program fits the communities needs:

Option A: continue the current program of 10 free passes, available by booking the exemption online at the City of Burlington website.

Option B: Retain the current program of the online exemption and add to current program the option of directing visitors to the Tourism Burlington office for assistance to fill out their parking exemption for the day. Passes can be secured in advance by visiting the Tourism Burlington office a day or two ahead of their visit if people wish to plan ahead. Signage could be modified at the Beach to reflect that Halton residents can get their pass via the QR code on the sign, or by visiting the Tourism Burlington office.

Option C: Restrict the program to Burlington residents only, as the parking is an operational matter with costs borne exclusively by Burlington residents.

Outcome Sought:

That staff bring back a plan for a Beachway Park parking pass system for Halton residents so that they can continue to enjoy the beach at minimal cost and for Mayor and Council to work with Halton Region to find more potential pa

Vision to Focus Alignment:

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: Approved as per form.

City Manager:



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Angelo Bentivegna, Ward 6
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Contractual compensation & market competitiveness

Reduce funding in the 2023 Budget from \$4,700,000 to \$3,700,000

and;

Defer the balance of funding for consideration in the 2024 Budget (\$1,000,000). This would increase the 2024 multi-year simulation by \$1,000,000.

Reason:

I do not feel that \$4.7M is the right amount and would like to suggest \$3.7M, with balance considered in 2024. I request that staff manage distributing with appropriate prioritization.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Angelo Bentivegna, Ward 6
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Remove higher than average inflationary pressures on contract renewals of \$772,000 from the 2023 Budget.

Reason:

Inflation rates have increased in Ontario and throughout the Country. The good news is that inflationary pressures are trending down and are forecasted to continue falling. On page **14 staff agree with me**, predicting that because of the Bank of Canada Interest rate hikes, inflation should fall to 3% by end of 2023, and 2% by 2024. Having said that these dollars can be saved.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Angelo Bentivegna, Ward 6
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Remove additional funding for additional preventative maintenance at community facilities of \$100,000 from the 2023 Budget.

Reason:

Which specific facility/facilities will need the \$100,000 additional preventive maintenance?

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Angelo Bentivegna, Ward 6
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Human Capital Investments in Stabilizing Operations Key Investment #2023-059

Remove 1 HR representative resulting in a budget reduction of \$131,748 & 1 FTE

and;

Defer 1 Lead/Hand Operation Coordinator resulting in a budget reduction of \$106,506 & 1 FTE for consideration in the 2024 Budget. This would increase the 2024 multi-year simulation by \$106,506.

Reason:

I have simply taken one position out of the 2023 budget cycle and deferred the 2nd position for Council consideration in 2024. When I reviewed the business case it did not appear to be an urgent need.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Angelo Bentivegna, Ward 6
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Station #8 Firefighters Key Investment # 2023-044

Defer 2 Firefighter positions resulting in a budget reduction of \$314,100 & 2 FTE for consideration in the 2024 Budget. This increases the 2024 multi-year simulation by \$314,100.

Reason:

Number 8 fire station has been in operation since 2011. It is my understanding that each fire station requires 20 firefighters to staff fire apparatus daily, 7 days a week 365 days a year. This station opened with 12 firefighters and requires another 8 firefighters in order to be at capacity. Previous Councils have not funded new firefighters in budgets since 2012. I'm supportive of adding the 8 firefighters. Unfortunately, with the overall proposed staff recommended tax increase funding for 4 new firefighters puts financial pressure on the taxpayer. My proposal is to fund 2 firefighters in 2023, 2024, 2025, 2026 to reach the required compliment of 20 firefighters.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Rory Nisan, Ward 3
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

New By-law Compliance Department Key Investment #2023-061

Remove communications advisor role from the proposed key investment, saving \$118,704. Request communications department to make request for additional resource in 2024 budget if required.

Reason:

Given timelines for implementation, the communications responsibilities related to proactive enforcement and bylaw in general can be added to the current communications team. If workload becomes an issue by next budget cycle then a new request can be made.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Angelo Bentivegna, Ward 6
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

New By-law Compliance Department Key Investment #2023-061

Remove the following 5 positions for a total 2023 Budget reduction of \$608,022

- 1 Supervisor of Enforcement Policy & Administration (\$132,248)
- 1 Communications Advisor (\$118,704)
- 2 Customer Experience Representatives (\$171,746)
- 1 Solicitor (\$185,324)

and;

Defer these 5 positions for consideration in the 2024 Budget. This would increase the 2024 multi-year simulation by \$608,022.

Reason:

2022 was an election year. When an election year occurs municipalities will be faced with two budgets in one year. Generally, Council has been in agreement that By-Law is in need of staff to fulfill the growing enforcement activities.

The 2023 budget will be voted on February 14th and the 2024 budget will be debated in 10 months. With staff proposing a tax increase of 7.08% in 2023 and a similar increase for 2024 it is vital that we spread some of the financial impact for the taxpayer. I would like to remove the 5 positions listed above in 2023 primarily because they are generally inhouse support. My rationale was to have more boots on the ground for 2023.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required

Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Angelo Bentivegna, Ward 6
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

One-time funded Items

Remove the following one-time funded items from the 2023 Budget totaling \$811,189:

1. **Home Energy Retrofit Program Key Investment #2023-019**
Remove the project and eliminate the one-time funding of \$120,945 & 1.0 contract staff.
2. **Agencies, Boards and Commissions (ABC) and Joint Venture (JV) accountability framework review Key Investment #2023-020**
Remove the project and eliminate the one-time funding of \$200,000.
3. **Coyote Response Strategy Key Investment #2023-060**
Reduce the program to one year and re-evaluate the results after 2023. This would reduce the one-time funding by \$290,244.
4. **Burlington Lands Partnership - Housing Strategy Implementation Key investment #2023-064**
Remove the project and eliminate the one-time funding of \$200,000. Consider on-going funding for 2024 Budget.

Reason:

1. Home Energy Retrofit Program Key Investment #2023-019
This Council decision will have ongoing longer-term financial consequences.
There will be a need for administration staff to track participants in the program
Maintaining accounts on loans bearing interest
Legal documentation/agreements -defaulted loans
Businesses offer retrofit programs
Upper level Government responsibility.

2. Agencies, Boards and Commissions (ABC) and Joint Venture (JV) accountability framework review Key Investment #2023-020
 The 10 existing boards presently receive 16 million dollars in annual funding from the city with the library receiving 11 million dollars of this funding.
 The purpose of this 200K funding is to provide an accountability framework and establish or amend policies and procedures for boards and JV's. I believe that public engagement should be needed.
3. Coyote Response Strategy Key Investment #2023-060
 Staff have done excellent work in dealing with the 2022 coyote situation and Attacks. The methods used were effective and appears that the situation is Controlled. Staff did an excellent job communicating and educating residents. I would like to see this continued.
4. Burlington Lands Partnership - Housing Strategy Implementation Key investment #2023-064
 In 2021 Council approved \$250,000 in one-time funding related to BLP due Diligence and renewed in the 2022 budget. I am in support of looking for opportunities with the BLP. Unfortunately, not in this challenging 2023 budget.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Angelo Bentivegna, Ward 6
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Additional Resource - Mayor's Office Key Investment # 2023-072

Remove the 1 Policy and Research Specialist position in the Mayor's Office resulting in a budget reduction of \$107,486 & 1 FTE.

Reason:

I appreciate the Mayor's willingness to provide some assistance for the Deputy Mayors positions and support for Policy and Research. I'm not supportive currently. Councillors may be able to have access for advice, information, advocacy, and perhaps upper level funding opportunities working through our City Manager.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Paul Sharman, Ward 5
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Additional Resource - Mayor's Office Key Investment # 2023-072

Approve operating budget funding but defer to City Manager for recommendations on whether and how to proceed.

Reason:

The purpose of the proposed new position is described in general terms of supporting the Mayor, Deputy Mayors and representatives of the City to other organizations, reporting to the Mayor and does not include an adequately defined job description and justification.

Outcome Sought:

City Manager works with all members of Council: to determine position role and responsibilities; most appropriate reporting relationship; appropriate job description and job justification; and brings a report and recommendations back to council by for the June 2023 cycle of meetings.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required

Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Lisa Kearns, Ward 2
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Additional Resource – Mayor’s Office Key Investment #2023-072

Approve the requested FTE (1) for the purpose of providing additional support for policy and research but reassign the reporting relationship to Corporate Strategy, Government Relations.

OPTIONS:

- Remove from Budget completely
- Approve with reporting change to within City department structure under the government relations portfolio of the Executive Director of Corporate Strategy, Risk and Accountability
- Approve with reporting change to be a shared resource between the Mayor and Deputy Mayors

Reason:

The assignment of this FTE as a corporate asset represents good governance on what is best for the City as a whole and ensures political neutrality.

This role will provide additional GR support for:

Grant Applications - Demands for upper level government grants have increased with the ongoing funding pressures due to COVID-19 and high-impact policy changes. The need is great and competition amongst funding envelopes is extreme, therefore the quality of application is paramount to success. While the city strives to apply for as many grants as possible, identifying funding opportunities is impacted by competing responsibilities such as advocacy & rapid legislation changes.

Advocacy on Policy Matters - Encouraged by the advocacy role that the Mayor has taken and plans to expand at OBCM & AMO and increased the visibility of Burlington at larger tables, allow the existing Manager of Govt Relations to expand support for the Mayor and DM's across the organization. This will expand capacity and reach of our current Government Relations practice.

Policy Support for Deputy Mayor Portfolios - In recognizing the purposes of this key investment to provide support to Deputy Mayors and to support the Mayor's Advocacy roles. Research and advocacy support can be made available for the Deputy Mayors portfolios by providing additional resources to the existing GR (policy, advocacy & outreach) efforts. The result would be more equitable and balanced advocacy to government partners while focusing on much needed upper-level funding and partnerships.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Shawna Stolte, Ward 4
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Additional Resource - Mayor's Office Key Investment # 2023-072

Request for one FTE appointed to the Mayor's Office for the purpose of providing additional support for policy and research to be amended to be one FTE to be divided equally 17 hours per week to the Mayor's Office and 18 hours per week to the Councillor's Office (18 hours/6 Wards = 3 hours per week)

Reason:

With the increase/transfer in workload and responsibility for each Councillor with the addition of the Deputy Mayor portfolios, each Councillor's Office requires **dedicated** support for their portfolio roles, stakeholder relations, Motion Memo's to Committee/Council, Resolutions, Engagement with other elected officials and Communications Support.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Angelo Bentivegna, Ward 6
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Parks Capital Program Staffing Key Investment #2023-077:

Remove the item from the 2023 budget (expenses of \$216,548) including the offsetting recovery from the city's capital program (revenues of \$216,548) and 2 FTE

and;

Defer these 2 positions for consideration in the 2024 Budget without funding from the city's capital program. This would increase the 2024 multi-year simulation by \$216,548.

Reason:

The business case refers to park dedication and Bill109. And timelines being shortened. On Page 111 staff report proposed changes to the size of parks and/or amount of cash-in-lieu. The purpose for these funds was to build in capacity to increase staff hours to support external funding opportunities to offset changes in Bill 23. I would consider this budget ask premature. Bill 23 affects will not be known till later this year...Changes will occur...we just don't know what they are!

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Rory Nisan, Ward 3
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Direct the Director of Transit to implement free transit for youth (ages 13-19) on weekends and evenings with a budget impact of \$84,000 (revenue loss).

Fund a supervisor in the Transit department to manage the increased workflow resulting from the programme -- \$130,000.

Reason:

Providing free transit for youth is a council-approved priority. In order to provide transit around school hours, significant negotiations with the local school boards and potentially the province will be required, as the costs to the city could be significant if youth ridership explodes as it did in Kingston.

We can provide free transit for youth through this motion, on weekends and evenings, supporting their travel for work and fun. Doing so would not have significant impact on transit operations and would not require cost-sharing negotiations with other government entities. The programme would be relatively straightforward, requiring a PRESTO pass.

This is immediately doable financially and technically.

An added supervisor in the transit department is an outstanding request of the transit department and adding a supervisor would ensure that staff have what they need to deliver free transit for youth. It is possible but more difficult to deliver free transit for youth without adding the supervisor.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Rory Nisan, Ward 3
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Add ongoing funding of \$30,000 to the 2023 Budget for Open Streets Initiatives that would encourage passive active transportation activities as well as events.

Direct the Director of Transportation to develop a program that would identify specific closure times (eg weekends) and mitigate conflicts with residential and emergency access.

Reason:

These road closures would serve the purpose of support active transportation activities, community engagement and socializing, and the funds could also be used to support events that are based around street closures.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Lisa Kearns, Ward 2
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Canada Day / Burlington 150 Open Streets Initiative

Direct the Director of Recreation, Community, and Culture and the Director of Transportation to work with the Deputy Mayor (DM) of Engagement and Partnerships to implement a road closure for Canada Day / Burlington 150 on Brant Street from Lakeshore Road to Caroline Avenue with a one-time budget of \$15,000.

Reason:

The purpose of this is to pilot open streets concept that promotes community connection and active transportation.

Access to open streets that supports recreation, healthy living and community engagement has become an increasing priority. The simple act of temporarily offering open streets to people as additional public space, closing them to cars, typically has a family-friendly feel but are not organized festivals.

The City of Burlington has heard from Gil Penalosa of 80 Cities, a Canadian-based, international, non-profit organization. Their mission is to improve the quality of life for people by bringing citizens together to enhance mobility and public space so that together we can create more vibrant, healthy, and equitable communities. Based on many interactions with our community and in response to declaring a Climate Emergency in 2019, this initiative will be highly supported by our community and visitors alike. Creating efficiencies through complementary programming at Spencer Smith Park and minimizing impacts to stakeholders is a key reason for selecting the date of July 1, 2023.

Funding constraints have severely restricted the deployment of this type of initiative, this budget request for one-time funding to deliver a terrific opportunity for community connection while minimizing budget impact.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Paul Sharman, Ward 5
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Innovation & Transformation Fund

Establish an Innovation & Transformation Fund by adding \$1 million to the 2023 Budget. The objective would be to accelerate achievement of corporate strategic objectives and embed process improvement and related technology integration solutions/practices and learning into the fabric of the organization;

Direct the City Manager and Chief Financial Officer to report back on the governance structure to administer the allocation of funds based on to be established criteria, a reserve fund by-law, and any other matters related to accelerating achievement of corporate strategic objectives by Q2 2023.

Reason:

At committee meetings in the week January 9th 2023, five different, major, improvement initiatives were reported upon. There are significant overlaps between those improvement initiatives for which no integration plan was described or presented, which subsequently became clear as something that needs to be addressed. The possibility of Council workshops being held in April 2023 or later to address the concern was raised. However, by April, should actions to resolve the concerns be identified, the 2023 budget will not provide funds, and any serious gaps will be unfunded until 2024 at the earliest, which may be too late.

Staff advise that there are gaps in the City of Burlington's technology integration and processes; systems do not exchange information with each other or need to be replaced all together, our ability to use data to support informed decision making or share more open data is limited, outdated and mature technical or business processes could be streamlined and improved. There are outcomes from innovative and

transformative re-design that could be achieved in 2023 that would otherwise have to wait until the 2024 budget for funding.

Solving these problems needs a different approach; an iterative approach supporting experimentation and agile delivery so that the City may have a good look before taking the leap. An iterative approach would allow the City to prioritize and engage the community for incremental value delivery instead of a big bang approach, which often misses the mark. For example, the new by-law compliance department could benefit from streamlined and re-designed processes and the use of technology to enable the delivery of evolving services. The delivery of the service needs to be efficient and ensure utilization of scarce resources to provide the best service to the community. Working through experiments to look at processes using lean or artificial intelligence to assist operations in pinpointing trouble spots based on data is a proactive approach instead of random checks or waiting for a report from the community.

Further, there is the opportunity to expand the Streamlined Development Application Fund (SDAF) foundation beyond low residential and apply to primary growth applications. Also, through SDAF the City approached integration with the AMANDA system differently and with a longer-term focus, exposing functions that now all systems can use. This different approach has made a difference in how many City systems integrate or could integrate with Amanda.

However, not all functions/staff have been exposed to the experience and new ways of working in the same manner as planning. The City could continue process improvement work so new systems like taxation or Enterprise Resource Planning (ERP) more easily integrate, reducing time and cost. Further, other systems can be addressed in this manner to create a holistic new integration stack.

Staff heard many times during recent service presentations of Council's desire for more data, for which staff demand is equal or greater. However, data is either not collected or is manually tabulated in many cases. The City has invested in a new technology platform for data and supporting experiments in this area has great potential for immediate value.

An Innovation & Transformation Fund would allow us to scale across the organization and maintain a focus on a commitment to process renewal, enterprise architecture, customer experience, human-centered design, continuous improvement, and product management capacity / skills in an agile iterative environment where we learn and adjust. This approach would also provide opportunities the city's current approach may not have identified and therefore develop additional change agents across the organization. Organic growth versus a mandate tends to be more sustainable as it becomes seen as the way to deliver by which success builds upon success. It may also allow the City to do these things while still delivering on all the other commitments

teams have operationally. Finally, this is an experiment in itself as a way of becoming a new funding model which reduces risk to the city from adopting an iterative approach.

Outcome Sought:

- Business units and services taking a strategic approach, with oversight and support, would identify and manage transformational and continuous improvement projects applying the tools and new ways of working.
- The projects would be in alignment with enterprise business planning and portfolio management system.
- These projects would be a combination of cross functional and within independent areas. Done in alignment with Digital, Customer Experience, Continuous Improvement and Change Management Strategies.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Rory Nisan, Ward 3
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Add ongoing funding of \$1.0M to the 2023 Budget for future Active Transportation capital initiatives related to the endorsed Cycling Master Plan, to fund future initiatives in accordance with the eventual Integrated Mobility Plan and direct the Chief Financial Officer to develop a reserve fund by-law for this purpose.

Reason:

Council has endorsed the Cycling Master Plan. This plan will be subsumed into the Integrated Mobility Plan once finalized and approved by Council. We should not wait to fund cycling and other active transportation initiatives given that Council has made a clear stance in favour of the Cycling Master Plan. The Integrated Mobility Plan will be accompanied by a financing report that will require significant capital investment.

The \$1.0M will be added to a Capital Reserve fund, earmarked for cycling/active transportation initiatives. This amount may not be sufficient once the financing strategy report on the Integrated Mobility Plan is received, but it will be an important, significant contribution and a signal of Council's priority around active transportation. Furthermore, by funding the \$1.0M today, Council will not have to wait until 2024 to begin putting dedicated money into active transportation initiatives.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture

- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none



Motion Memorandum

SUBJECT: 2023 Budget Amendment
TO: Mayor and Members of Council
FROM: Councillor Angelo Bentivegna, Ward 6
Date to Committee: February 6, 2023
Date to Council: February 14, 2023

Motion for Council to Consider:

Reduction to overall tax increase

Direct the Chief Financial Officer to adjust the 2023 Budget to limit the overall tax increase to X.X% without reducing any existing service levels.

Reason:

Would like to reduce the tax increase for 2023.

Vision to Focus Alignment:

(check those that apply)

- Increase economic prosperity and community responsive city growth
- Improve integrated city mobility
- Support sustainable infrastructure and a resilient environment
- Building more citizen engagement, community health and culture
- Deliver customer centric services with a focus on efficiency and technology transformation

Motion Seconded by: Not Required
Share with Senior Staff

Approved as per form by the City Clerk,

Reviewed by the City Manager - In accordance with the Code of Good Governance, Council-Staff Relations Policy and an assessment of the internal capacity within the City to complete the work based on a specific target date (quarter/year).

Comments:

City Clerk: none

City Manager: none