



Burlington Downtown Parking Advisory Committee Meeting

Minutes

Date: June 16, 2022
Time: 8:30 am
Location: Virtual

1. Members Present:

Andrew Pawlowsky (Chair), Brian Dean, Barry Glazier, Kristene Smith, Joe Gaetan, Vaughn Davis

2. Member Regrets

Jennifer Conforzi, Kim Johnny

3. Others Present

Councillor Lisa Kearns, Craig Kummer, Stephen Camm, Mike Weir, Samantha Romlewski, Debbie Hordyk (Clerk)

4. Land Acknowledgement:

The Chair read the Land Acknowledgement.

5. Declarations of Interest:

None.

6. Approval of Minutes:

6.1 Approve minutes from meeting held February 24, 2022

Moved by Brian Dean:

Approve the February 24, 2022 Downtown Parking Advisory Committee minutes as presented. **CARRIED**

7. Delegation(s):

None.

8. Consent Items:

8.1 Budget update (Stephen)

Stephen provided a budget update on downtown parking.

9. **Regular Items:**

9.1 Welcome Vaughn Davis, Burlington Performing Arts Centre

The chair introduced Vaughn Davis as a new Business representative to the Committee.

9.2 Resignation of Natalie Pierre (Andrew)

Andrew shared that Natalie Pierre submitted her resignation. Natalie's resignation leaves a vacancy for a voting resident member. Recruitment for new members will take place at the beginning of the new term of council in 2023.

9.3 Presentation regarding Way finding signage - Eric and Pascal from Electromega (Stephen)

Craig introduced the team from Electromega who presented regarding Way Finding Signage, showing the capabilities of their product.

Questions:

Is the system currently operating in Ontario? no, the system is operating successfully in Montreal.

How far along is the City in the process of securing this technology?

Craig noted that he brought this to the DPC to spark conversation, to explore all the different applications that are available with this technology. Many more discussions are required with City Staff.

What would the service level be here, considering main office is in Quebec? There is a service technician office in Oakville. The software is located on the cloud and is remotely accessible. City staff would be trained to use the system to make any necessary changes as required. Support would be remote and from Oakville.

How are the locations decided for the signs? Focus is on key parts of entry to the City, this is not just a parking initiative, many stakeholders would be involved in the decision process of deciding on locations.

Is Electromega the current supplier of the existing pucks? Yes they are. Way finding signage would be an addition to the software that is in place.

Craig noted that this is the first step in the process, gauging DPC's interest.

Next steps are internal discussions with staff.

Actions: Stephen will work with vendor to obtain a video demo from vendor to show detail how the signage works and how it can be modified. The DPC is interested in moving forward and look forward to more information from staff as it comes available.

9.4 Sensor installation update (Stephen)

Stephen provided an update:

All occupancy signs are on for all lots with the exception of the waterfront. One transmitter is being repaired. Signage is fully rolled out and in service with 100 % accuracy. Working with IT to fine tune the dashboard to determine what information is required.

Questions:

For lots with electric charging stations is the ev part of the lot inventory. Yes they are.

9.5 Upcoming and in progress committee reports related to parking

a. Update on Citywide Parking Permit (Stephen)

Stephen advised that a report will be going to the December cycle of committee meetings regarding the implementation of a new permit system.

9.6 Downtown Development update (Samantha)

Samantha introduced Jason Brander as the new Special Business Coordinator. Samantha provided an update regarding downtown developments.

9.7 Establish a working group (3-4 members) regarding terms of reference and committee mandate (Andrew)

The Committee agreed to establish a working group to meet 2 to 3 times to review and update the terms of reference in order to be prepared for the new term of council.

Members will email Debbie (clerk) if they are interested in being in this group.

9.8 Locust Street parking garage update (Craig)

Craig noted that there are concerns regarding the entry point for pedestrians to the parking garage. Internal discussions are taking place to remedy this. Looking at creating a new point of entry to make it more accessible to pedestrians.

9.9 Discussion regarding start time of meetings (Andrew)

Andrew noted that the start time may be making it difficult for the committee to meet quorum on time. Asked committee members to send any timing conflicts/requests to Debbie (clerk). The committee will review at the next meeting.

10. Other Business:

None.

11. Adjournment:

Chair adjourned the meeting at 10:06 a.m.