



PROCEDURE BY-LAW REVIEW WORKSHOP

Proposed Values, Guiding Principles and Criteria that Constitute Good Process and Great Governance

Please come to the Procedure By-Law Review Workshop on February 27, 2023 having reviewed the following *proposed* values, guiding principles and criteria that constitute good process and great governance.

This proposed list has been developed to ground, inform and guide Council's discussion and deliberation related to making any procedure by-law changes. In short, they are principles to support analysis and a structured decision making process related to making any procedural changes.

Please come prepared to reflect on the following questions with respect the content below:

1. Do you agree with the proposed values, guiding principles and criteria? Do you like how they are defined? Does anything need to change?
2. Are we missing anything? Would you add anything to this list? And if yes, how would you define any new values or criteria you are proposing to Council?

These criteria will be updated in the morning of February 27, 2023 to reflect Council's input and will be used to guide all discussions at the Procedure By-Law Review Workshop.

Clarity – easy to understand

Collaboration – procedures and decisions involve all members

Consensus Building – procedures encourage consensus amongst members and should not hinder decision making

Democratic – everyone is treated equally and is involved in making decisions

Diversity – respecting and appreciating a range of perspectives (racial, ethnic, socioeconomic, and cultural backgrounds) and various competencies, experiences, and skills

Effectiveness – the power to produce an intended result

Efficiency - the ability to achieve an end goal with limited waste, resources, effort, or energy

Equity – being fair, impartial and just and recognizing that we do not all start from the same place and must acknowledge and make adjustments to imbalances

Fully present – being focused and engaged in the here and now, not distracted or mentally absent

Impactful - aiming for the best results and outcome for the community

Inclusion – everyone feels engaged, valued and respected as an individual

Procedural Fairness – having a fair and impartial process that gives parties the right to be heard and explains reasons for decisions

Role Clarity – a clear understanding of the task, responsibilities and process including decision-making

Transparency – displaying openness, honesty, communication, and accountability

Others?