

Future Changes and Next Steps (Purple Items)

| Procedure By-law Section or Area of Procedure | Comments Received | Staff Response/Comments and Next Steps |
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| Section 5 Chair 1. The Chair will act as presiding officer over the conduct of the meeting, including the preservation of good order and decorum, ruling on points of order and deciding on all questions relating to the orderly procedure of the meetings, subject to an appeal by any member to the Committee, or Council of any ruling of the Chair. 2. If the Chair desires to leave the Chair for the purpose of taking part in the debate or otherwise, they will call on the Vice-Chair, or in the absence of the Vice-Chair, on another member, to fill their place until resuming the Chair. | Suggestion that the role of the Chair could use better definitions and more information to guide the chair in meetings. | Staff will be exploring a training or mentorship program for Council that focuses on Chairing a meeting. The intent of this program is to create procedural consistency amongst Council and Committee chairs and to set chairing standards for meetings to increase efficiency. |
| Section 19 Advisory Committees Entire section (omitted due to length) | n/a | This section will be reviewed and amended as required as part of the 2023 common framework and advisory committee review. |
| Section 25 Electronic Meetings Entire section (omitted due to length) | n/a | This section will be reviewed and amended to include the Electronic Meeting Guide. |
| Section 27 Closed Session Entire section (omitted due to length) | n/a | This section will be reviewed and amended to include the Closed Session Protocol. |
| Schedule A - Point of Privilege 2.1 A member may at any time raise a point of privilege directing attention to a matter that affects the integrity, character or reputation of an individual, individuals or the entire Council, or the ability of an individual to participate. 2.2 A point of privilege will take precedence over any other matter and a member will not be permitted to enter into any debate or introduce any motion not related to the point of privilege. 2.3 The Chair will decide upon the point of privilege and advise the members of the decision. 2.4 The Chair’s decision is final unless a member immediately appeals the decision. 2.5 If the decision of the Chair is appealed, the Chair will immediately call a vote on the decision. The vote will occur without debate and the results will be final, based on a two-thirds vote. | Suggestion to add stronger wording about how a Point of Privilege should only be used if there is an attack on one’s integrity. | Staff will be exploring a training or mentorship program for Council that focuses on Chairing a meeting. The intent of this program is to create procedural consistency amongst Council and Committee chairs and to set chairing standards for meetings to increase efficiency. |
| Burlington Hydro | | Staff will bring forward additions to the Procedure By-law with respect to how Council convenes as the shareholder for Burlington Hydro. |