

# Procedure Bylaw Review

CWC-01-23

To : Council

March 21, 2023

# Is it the Procedures Bylaw or the Council?

- 37-2014                      04-2020                      (1)
- 64-2016                      13-2020                      (2)
  - 21-2020                      (3)
  - 68-2020                      (4)
  - 89-2020                      (5)
  - 90-2020                      (6)
  - 31-2021                      (7)
  - 72-2021                      (8)
  - 86-2022                      (9)

# Sequencing

- Before reviewing Bylaw Learn how to use it.
- This is an item in the purple highlights Section 5 Chair
- There should be a Workshop to Train Council on The Procedure Bylaw and Robert's Rules before the bylaw review goes any further.

# How to Keep a Meeting on Track

- Robert's Rules is the Gold Standard
- Key Point of Privilege not mentioned in our Procedure Bylaw
- Motion to Recess
- Example: The time is 11:55, I move we recess for lunch and reconvene at 1:00.

# Robert's Rules is a Brick

- Clerk should have a copy at the meeting and be familiar with it.
- Cheat sheets are available as well as “readers digest” versions
- I like Robert's Rules for Dummies
- Council would probably prefer Robert's Rules in Plain English by Doris P. Zimmerman
- Chair should refer questions to Clerk when they are unclear
- Clerk/Members should raise a point of order when Chair is in error.

# Workshop not a Standing Committee

- Despite what Item 8.1 says the 5<sup>th</sup> Standing Committee is the Committee of the Whole.
- Committee of the Whole is the place for deciding actions not covered in the other 4 Standing Committees
- Workshops are for learning and discussing, not taking action.

# Community Engagement

- Workshops prevent Community Engagement by not permitting delegation
- Procedure Bylaw is too important to restrict the citizens ability to engage.
- You need an Engagement Plan for your Procedure Bylaw review.
- It needs to include Consultation with the Citizens of Burlington
- Too important to leave to the “experts” but you need an expert to go through and clean up the contradictions and omissions that already exist.

# Engaged Citizens

- When your called for jury duty and your name is drawn by lot
  - When you vote in an election or freely voice your thought
  - Don't take these rights for granted for dearly they were bought
  - Remember Thomas Muir of Huntershill.
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- Thomas Muir of Huntershill by Dick Gaughan.
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- Eternal Vigilance is the Price of Liberty. - various philosophers.