



Burlington Seniors' Advisory Committee Meeting

Minutes

Date: February 27, 2023
Time: 10:00 am
Location: Virtual

1. Members Present:

John Kalbfleisch, Margaret Doma, Marilyn Baker, Peter Buckley, Yaya Andrade, Jill Randall, Kerry McGregor, Ron Minaker

2. Member Regrets:

Steve Shuta, Heather Westhaver

3. Others Present:

Bob Chepyha (Alternate), Mandy Kerr (Supervisor of Recreation), Kristin Sprukulis (Clerk)

4. Land Acknowledgement:

John read the Land Acknowledgement.

5. Declarations of Interest:

None.

6. Approval of Minutes:

6.1 Approval of the minutes from the meeting held June 27, 2022

On motion, the minutes from the meeting held June 27, 2022, were approved as presented.

7. Delegation(s):

None.

8. Regular Items:

8.1 Welcome Roundtable

Committee members introduced themselves to each other as this was the first meeting of the 2023 term.

8.2 Orientation Presentation

Kristin provided a brief overview of advisory committee roles, policies and procedures.

8.3 Election of Chair and Vice Chair

On motion, John Kalbfleisch and Ron Minaker were elected as Chair and Vice Chair, respectively, to the Burlington Seniors' Advisory Committee for the term to expire December 31, 2023.

8.4 Appointments to Advisory Committees

On motion, Peter Buckley, was re-appointed to be the BSAC representative on the Integrated Transportation Advisory Committee (ITAC).

On motion, Kerry McGregor, was appointed to be the BSAC representative on the Burlington Accessibility Advisory Committee (BAAC).

Appointments to the Burlington Inclusivity Advisory Committee (BIAC) and Older Adults Advisory Committee (OAAC) will occur in March.

8.5 Updates from Recreation, Community and Culture (Mandy Kerr, Supervisor of Recreation)

Mandy Kerr, Supervisor of Recreation, provided the following update to committee:

- Spring Registration Launch underway - Viewable on approx. March 1; registration day is March 11 onward. Programs can be found [here](#).
- Food Services offers 4 product lines at the Burlington Seniors' Centre (BSC): Bistro café dining, Bistro Express takeaway shopping and prepared meals, inhouse catering to programs and socials, and event service. These are back up and running as of later this week.
- The return to Breakfast at the Bistro is on March 18 and is \$7 which includes breakfast and entertainment. BSC is always looking for volunteers to assist. ACTION: next meeting BSAC to look into dates in which they can volunteer at this program.

- Emergency Assistance Buttons- these are in accessible washrooms and staff is able to provide support when needed.
- Contenance courtesy care items are in all washrooms to respect all gender expressions.
- Tender is out for PRCAMP Parks, Recreation Culture Assets Master Plan - seeking consultation on 20 year vision of our future state requirements and our Master Plan for community needs and infrastructure resource management including enhancements, new builds, renewal, and community trends. To date: we are reviewing background demographics data and findings.
 - The process report is going to management on March 30 and is speaking about the overall project and the inclusion of engagement and when the community can expect these results.
- In regards to Service Level analysis, we just awarded our Request for Quotation (RFQ) to our successful consultant for review of Direct Delivered programming, and will begin working with them. This will also include broad stakeholder and community engagement to help decide on priorities that best optimize resources and budget allocation to address key areas of focus.
- Location formerly called Bateman School, has an update on engagement and other project items going to EICS on March 2. Watch the meeting [here](#). More information regarding engagement can be found [here](#).
- Mountainside pool is scheduled to open at the end of June. This is dependent on construction. The work underway is to renovate the outdoor pool.

8.6 2023 Schedule

On motion, the attached BSAC schedule for 2023 was approved with edits.

8.7 2023 Workplan and Budget

ACTION: After discussion, the BSAC draft workplan and budget will be brought forward, with changes, to the March 27th BSAC meeting for approval.

8.8 2022 Annual Report

On motion, the attached BSAC 2022 Annual Report was approved as presented.

9. Other Business:

None.

10. Adjournment: 11:50 a.m.