



Corporate Services, Strategy, Risk and Accountability Committee Meeting
Minutes

Date: March 1, 2023
Time: 9:30 am
Location: Hybrid meeting- virtual and Council Chambers, City Hall

Members Present: Kelvin Galbraith (Chair), Rory Nisan, Shawna Stolte, Paul Sharman, Angelo Bentivegna, Mayor Marianne Meed Ward

Member Regrets: Lisa Kearns

Staff Present: Tim Commisso, Sheila Jones, Nancy Shea-Nicol, David Thompson (Audio/Video Specialist), Richard Bellemare (Audio/Video Specialist), Lisa Palermo (Clerk)

1. Declarations of Interest:

None

2. Delegation(s):

None

3. Consent Items:

- 3.1 2023 proposed budget and tax levy for the Burlington Downtown Business Improvement Area (F-02-23)

Moved by Councillor Sharman

Approve the 2023 proposed budget for the Burlington Downtown Business Improvement Area (BIA) as presented in Appendix A of finance department report F-02-23 incorporating a Burlington Downtown BIA members' levy of \$859,600; and

Authorize the Chief Financial Officer to incorporate the resulting Burlington Downtown BIA tax rates into the 2023 Tax Levy By-Law.

CARRIED

- 3.2 2023 proposed budget and tax levy for the Aldershot Village Business Improvement Area (F-03-23)

Moved by Councillor Sharman

Approve the 2023 proposed budget for the Aldershot Village Business Improvement Area (ABIA) as presented in Appendix A of finance department report F-03-23 incorporating an Aldershot Village BIA members' levy of \$258,000; and

Authorize the Chief Financial Officer to incorporate the resulting Aldershot Village BIA tax rates into the 2023 Tax Levy By-Law.

CARRIED

- 3.3 Remuneration and expenses paid to Council and appointees for 2022 (F-08-23)

Moved by Councillor Sharman

Receive and file finance department report F-08-23 regarding remuneration and expenses paid to Council and appointees for 2022.

CARRIED

- 3.4 Temporary extension of Ombudsman agreement (CL-05-23)

Moved by Councillor Sharman

Re-appoint ADR Chambers Inc. ("ADR Chambers") as Ombudsman for the City of Burlington and its local boards pursuant to section 223.13(1) of the *Municipal Act, 2001* for a seven-month term commencing January 1, 2023 to July 31, 2023; and

Authorize the Mayor and Clerk to execute an extension to the existing service agreement and any ancillary documents between the City of Burlington and ADR Chambers regarding the appointment of ADR Chambers as Ombudsman, subject to the satisfaction of the Corporation Counsel and Executive Director of Legal Services or her designate; and

Enact an appointing by-law to re-appoint ADR Chambers as the Ombudsman for the City of Burlington and its local boards until July 31, 2023.

CARRIED

4. Regular Items:

- 4.1 Approach and plan for updating the Vision to Focus Multi-Year Workplan 2022-26 and preparing for Vision 2050 (CS-01-23)

Moved by Councillor Sharman

Receive and file corporate strategy report CS-01-23 containing the approach and plan for updating the Vision to Focus Multi-Year Workplan 2022-26 and the 25-year Vision 2050.

CARRIED

5. Confidential Items and Closed Session:

Moved by Mayor Meed Ward

Proceed into closed session at 10:48 a.m. in accordance with the following provision under the Municipal Act:

Pursuant to Section 239(2)(e) of the Municipal Act, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, for items 5.1 and 5.3.

CARRIED

- 5.1 Confidential legal services department update on a litigation matter regarding appeals to the new Official Plan (L-17-23)

- 5.2 Confidential legal services department update on a litigation matter regarding 3503 New Street (L-16-23)

Note: this item was voted on in open session and considered at the March 2, 2023 Council meeting

Moved by Mayor Meed Ward

Instruct the Executive Director of Legal Services and Corporation Counsel or her designate to proceed in accordance with the instructions sought in Confidential Legal Report L-16-23.

CARRIED

- 5.3 Confidential legal services department update on a litigation matter regarding 409 Brant Street (L-18-23)

Note: this item was considered at the March 2, 2023 Council meeting.

6. Rise and Report from Closed Session:

The committee provided instructions to legal department staff in closed session for the following 2 items:

- Confidential legal services department update on a litigation matter regarding appeals to the new Official Plan (L-17-23)
- Confidential legal services department update on a litigation matter regarding 409 Brant Street (L-18-23)

7. Procedural Motions:

None

8. Information Items:

None

9. Staff Remarks:

None

10. Committee Remarks:

None

11. Adjournment:

10:37 a.m. (closed), 10:38 a.m. (recessed), 10:48 a.m. (reconvened), 12:04 p.m. (public)

Chair adjourned the meeting at 12:07 p.m.