



## **Council Workshop Meeting**

### **Minutes**

Date: March 20, 2023  
Time: 9:30 a.m.  
Location: Hybrid meeting- virtual and Council Chambers, City Hall

Members Present: Angelo Bentivegna (Chair), Shawna Stolte, Lisa Kearns, Paul Sharman, Kelvin Galbraith, Rory Nisan, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Allan Magi, Karen Roche, Richard Bellemare (Audio/Video Specialist), Suzanne Gillies (Clerk)

**1. Declarations of Interest:**

None

**2. Delegation(s):**

None

**3. Consent Items:**

None

**4. Regular Items:**

None

**5. Confidential Items and Closed Session:**

Moved by: Councillor Sharman

Move into closed session in accordance with the following provision under the Municipal Act:

Section 239(3.1)

1. The meeting is held for the purpose of education or training the members.

2. At the meeting no members discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

**CARRIED**

5.1 Senior Elected Officials workshop

**6. Procedural Motions:**

**7. Information Items:**

Moved by: Mayor Meed Ward

Receive and file the following 11 items, having been given due consideration by the Council Workshop Committee.

**CARRIED**

7.1 Municipal Emergency Response Plan

7.2 Confidential senior elected official training staff presentation

7.3 Confidential critical infrastructure list 2021

7.4 Confidential City of Burlington hazard identification and risk assessment scoring tool 2021

7.5 Confidential Annex 1 Crisis Management Team and Emergency Control Group procedures

7.6 Confidential Annex 2A Initial notification - activation levels 2022

7.7 Confidential Annex 2B levels of emergency - downgrading protocols 2020

7.8 Confidential Annex 5 2023 decision aids and worksheets during the pandemic

7.9 Confidential Annex 6 Multi-year training and exercise plan

7.10 Confidential Annex 7 Community disaster recovery plan

7.11 Confidential Annex 8 Termination of declaration of emergency criteria

**8. Staff Remarks:**

**9. Committee Remarks:**

**10. Adjournment:**

9:37 a.m. (closed), 10:37 a.m. (recessed), 10:47 a.m. (reconvened), 11:22 a.m. (recessed), 1:12 p.m. (reconvened), 3:13 p.m. (recessed), 3:23 (reconvened), 3:55 p.m. (public)

Councillor Lisa Kearns left the meeting at 11:22 a.m.

Chair adjourned the meeting 3:57 p.m.