

The Corporation of the City of Burlington

City of Burlington By-law XX-2023

A By-law to amend By-law 83-2022, being a by-law to establish and impose certain 2023 rates and fees for services, activities or the use of property
File: 435-03 (CL-08-23)

Whereas sections 8, 9 and 11 of the *Municipal Act, 2001*, authorize the City of Burlington to pass by-laws necessary or desirable for municipal purposes, and in particular paragraph 3 of subsection 11(2) authorizes by-laws respecting the financial management of the City of Burlington; and

Whereas Section 391(1) of the *Municipal Act, 2001*, as amended, authorizes the Corporation of The City of Burlington to impose fees and charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control; and

Whereas on December 13, 2022, Council approved report F-24-22 and passed By-law 83-2022 adopting 2023 Rates and Fees;

Whereas Council of the City of Burlington has deemed it necessary to amend certain rates and fees in By-law 83-2022; and

Whereas Council of City of Burlington has approved By-law XX-2023 to establish a system for administering notices and other matters under the *Trespass to Property Act*, RSO, 1990, c. T.21.

Now therefore the Council of the Corporation of the City of Burlington hereby enacts as follows:

1. The section entitled "Corporate Customer Experiences – Service Burlington" of Schedule A of By-law 83-2022, is hereby deleted and replaced in its entirety with the section entitled "Corporate Customer Experiences – Service Burlington" attached to this by-law as Appendix "A".
2. That in all other respects By-law 83-2022, as amended, be and is hereby confirmed.
3. That this by-law comes into force the day it is passed.

Enacted and passed this _____ day of _____, 2023.

Mayor Marianne Meed Ward _____

City Clerk Kevin Arjoon _____

Appendix “A” to Amending By-Law XX-2023

2023 SERVICE RATES AND FEES				
Service:		Corporate Customer Experiences - Service Burlington		
Service Lead:		Strategic Lead - Customer Experience		
Description of Service or Activity Provided or Use of City Property	2022 Base Rate	2023 Rate Increase	2023 Base Rate	Taxes Applicable
Administration fee for property information requests	\$ 11.50	0.0%	\$ 11.50	NO
Appeal Fee (Trespass By-law and the City of Burlington Public Conduct Policy)			\$ 200.00	NO
Burial Permits (Residential)	\$ 54.00	0.0%	\$ 54.00	NO
Burial Permits (Non-Residential)	\$ 54.00	0.0%	\$ 54.00	NO
Marriage License	\$ 170.00	0.0%	\$ 170.00	NO
Group Home Registration	\$ 267.75	5.0%	\$ 281.14	NO
Group Home Renewal	\$ 53.55	5.0%	\$ 56.23	NO
Commissioner of Oath Services (Pensions) (per signature)	\$ 20.83	0.0%	\$ 20.83	YES
Commissioner of Oath Services (Regular) (per signature)	\$ 30.62	0.0%	\$ 30.62	YES
Certified true copy fees (per document certified)			\$ 25.00	YES
Access to Information fees				
FOI Request application fee (amount legislated)	\$ 5.00	0.0%	\$ 5.00	NO
FOI Request search (amount legislated per 15 minutes)			\$ 7.50	NO
FOI Request preparation fee (amount legislated per 15 minutes)			\$ 7.50	NO
FOI Request photocopy charges (amount legislated per page)			\$ 0.20	NO
FOI Request External Storage Device charge (amount legislated per USB or CD)			\$ 10.00	NO
FOI Request computer cost charges (amount legislated per 15 minutes)			\$ 15.00	NO
External vendor processing fees and delivery	as invoiced		as invoiced	NO
Routine disclosure request fee or FOI interim fee deposit if cost is greater than \$100 (amount legislated)	50% of fee estimate		50% of fee estimate	NO