



## Community Planning, Regulation & Mobility Committee Meeting

### Minutes

Date: September 12, 2023  
Time: 9:30 am  
Location: Hybrid meeting- virtual and Council Chambers, City Hall

Members Present: Paul Sharman (Chair), Shawna Stolte , Rory Nisan, Kelvin Galbraith, Lisa Kearns, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Brynn Nheiley, Nick Anastasopoulos, Allan Magi, Joan Ford, Blake Hurley, Jamie Tellier, Scott Hamilton, Enrico Scalera, Craig Kummer, Karen Roche, Emilie Cote, David Thompson (Audio/Video Specialist), Richard Bellemare (Audio/Video Specialist), Jo-Anne Rudy (Clerk)

#### 1. **Declarations of Interest:**

None

#### 2. **Statutory Public Meetings:**

The Community Planning, Regulation and Mobility Committee, in accordance with the Planning Act, held Public Meeting No. 6-23 on September 12, 2023, regarding City-initiated amendments to Official Plan, 2020 and Zoning By-law 2020. Having considered the oral and written comments received from staff and the public, the Community Planning, Regulation and Mobility Committee approved community planning department report PL-53-23.

##### 2.1 City-initiated amendments to Official Plan, 2020 and Zoning By-law 2020 (PL-53-23)

Moved by Councillor Galbraith

Approve Official Plan Amendment No. 1 to the City of Burlington Official Plan, 2020, as provided in Appendix A of community planning department report PL-53-23; and

Deem that Section 17(21) of the Planning Act has been met; and

Instruct the City Clerk to prepare the necessary by-law adopting Official Plan Amendment No. 1, as contained in Appendix A of community planning department report PL-53-23; and

Approve the proposed amendments to Zoning By-law 2020 as provided in Appendix B of community planning department report PL-53-23; and

Enact By-law 2020.460 as contained in Appendix B of community planning department report PL-53-23; and

Deem that the amending zoning by-law will conform to the Official Plan for the City of Burlington once Official Plan Amendment No. 1 is adopted; and

State that the amending zoning by-law will not come into force and effect until Official Plan Amendment No. 1 is adopted.

**CARRIED**

- a. Albert Faccenda, Coral Gable Homes, spoke to City-initiated amendments to Official Plan, 2020 and Zoning By-law 2020 (PL-53-23)
- b. Lloyd Ripani, Coral Gable Homes, spoke to City-initiated amendments to Official Plan, 2020 and Zoning By-law 2020 (PL-53-23)
- c. Staff presentation regarding City-initiated amendments to Official Plan, 2020 and Zoning By-law 2020 (PL-53-23)
- d. Correspondence from West End Home Builders Association, regarding City-initiated amendments to Official Plan, 2020 and Zoning By-law 2020 (PL-53-23)

**3. Delegation(s):**

- 3.1 Jim Thomson spoke to the former Robert Bateman High School - parking options (EICS-12-23)

**4. Consent Items:**

- 4.1 Emergency and Continuity Management Reserve Fund (BFD-07-23)

Moved by Councillor Galbraith

Approve the establishment of the emergency and continuity management reserve fund and authorize the Chief Financial Officer to transfer the

existing funding from the emergency plan reserve fund to the newly established emergency and continuity management program reserve fund; and

Repeal By-law 48-2020 and replace with By-law 60-2023.

**CARRIED**

**5. Regular Items:**

5.1 Burlington Climate Action Plan update (EICS-10-23, SD-32-23)

Moved by Councillor Galbraith

Receive and file environment and energy report EICS-10-23 providing the Burlington Climate Action Plan update; **and**

**Direct the Executive Director of Environment, Infrastructure and Community Services to report back in Q1 of 2024 on the solar incentives offered by other municipalities with an interest in implementing a future incentive program in Burlington. (SD-32-23)**

**CARRIED**

**Amendment:**

Moved by Councillor Galbraith

Direct the Executive Director of Environment, Infrastructure and Community Services to report back in Q1 of 2024 on the solar incentives offered by other municipalities with an interest in implementing a future incentive program in Burlington. (SD-32-23)

**CARRIED**

5.2 Options for enhanced windrow clearing (RPF-16-23)

Moved by Mayor Meed Ward

Direct the Director of Roads, Parks, and Forestry to expand the driveway windrow clearing program service boundaries to include all areas of the city; and

Direct the Director of Roads, Parks, and Forestry to implement a 1,000 driveway windrow clearing program as detailed within Option 3 of this report, with no eligibility restrictions, and that the program fee be set at \$125 per driveway for the 2023/2024 winter season; and

Authorize the Executive Director of Legal Services and Corporation Counsel to prepare for Council approval a by-law amending the Rates and Fees By-law No. 83-2022 to implement new Windrow Clearing Program fees as outlined in the roads, parks and forestry department report RPF-16-23.

**CARRIED**

**Amendment:**

Moved by Councillor Stolte

Remove 2nd paragraph and replace with the following:

Direct the Director of Roads, Parks and Forestry to implement a 500 driveway windrow clearing program with a program fee to be set at \$100 per driveway for the 2023/2024 winter season and maintain current eligibility requirements; and

Direct the Director of Roads, Parks and Forestry to review the program eligibility requirements to ensure that the program is appropriately meeting the original purpose of the program to ensure safety and accessibility for older adults and residents with mobility issues and report back to Committee in Q3 2024 with an update on the program usage and increasing needs.

**LOST**

5.3 Former Robert Bateman High School - parking options (EICS-12-23)

Moved by Mayor Meed Ward

Direct the Manager of Realty Services to explore with the Halton Catholic District School Board the option of utilizing land behind the Ascension Elementary School in order to include park amenities for the public and school for outdoor activities; and

Direct the Manager of Realty Services to enter into discussions with the Pineland Baptist Church and Good Neighbour Ministries, for the option of leasing parking spaces to support the phase 1 occupancy requirements for the former Bateman site; and

Direct the Executive Director of Environment, Infrastructure and Community Services to apply to the Committee of Adjustment for a variance to reduce on-site parking requirements at the former Bateman site based on a site specific parking justification analysis giving

consideration of alternate modes of transportation and peak demand timing of the various uses on site; and

Direct the Executive Director of Environment, Infrastructure and Community Services to apply to the Committee of Adjustment for a reduction of the on-site parking required at the former Bateman site based on leasing parking spaces at Pineland Baptist Church and/or Good Neighbour Ministries (subject to a lease agreement being agreed to) in order to support parking requirements and obtaining occupancy for phase 1 operation of the former Bateman site; and

Based on the outcome of the submissions to the Committee of Adjustment for on-site parking reductions, authorize the Executive Director of Environment, Infrastructure and Community Services to design and construct any additional surface parking at the rear of the site to accommodate phase 1 occupancy requirements; and

Direct the Director of Engineering Services to undertake a conceptual design exercise of the open space at the former Bateman site, including the Frontenac Park land and the land behind Ascension School (subject to HCDSB approval) to provide enhanced pedestrian connections, looped pedestrian trail and park amenities such as a junior sports field that would meet the needs of the students at Ascension Elementary school and the public; and

Direct the Director of Transportation Services to assess the parking utilization of the former Bateman site after the opening of phase 1 and report back to council on the outcomes for phase 1 and parking requirements to support phase 2.

**CARRIED**

5.4 Considerations for the evolution of Tyandaga Golf Course (RCC-15-23)

**Note: this item will be considered at the September 14, 2023 Council meeting.**

Moved by Councillor Galbraith

Direct Office of the City Clerk staff to present recommendation RCC-15-23 to the September 14, 2023 Council meeting for final approval; and

Direct the Director of Recreation, Community and Culture to commence engagement with the community regarding the evolution of Tyandaga Golf Course as outlined in recreation, community and culture department report

RCC-15-23 and report back in Q4 2023 with options for consideration including engagement result.

**CARRIED**

**6. Confidential Items and Closed Session:**

- 6.1 Confidential legal department report regarding Tyandaga Golf Course - risk management considerations (L-54-23)

**Note: this item will be considered at the September 14, 2023 Council meeting.**

Moved by Councillor Stolte

Receive and file confidential legal department report L-54-23 regarding Tyandaga Golf Course - risk management considerations.

**CARRIED**

**7. Rise and Report:**

Committee did not proceed into closed session.

**8. Procedural Motions:**

- 8.1 Motion to waive the rules

Moved by Councillor Nisan

Waive Section 14.1(a) of the Procedure By-law to allow discussion of the following six items that would normally be reported to the Environment, Infrastructure and Community Services Committee:

Item 4.1 Emergency and Continuity Management Reserve Fund (BFD-07-23)

Item 4.2 Burlington Climate Action Plan update (EICS-10-23)

Item 5.1 Options for enhanced windrow clearing (RPF-16-23)

Item 5.2 Former Robert Bateman High School - parking options (EICS-12-23)

Item 5.3 Considerations for the evolution of Tyandaga Golf Course (RCC-15-23)

Item 6.1 Confidential legal department report regarding Tyandaga Golf Course - risk management considerations (L-54-23)

**CARRIED**

**9. Information Items:**

Moved by Mayor Meed Ward

Receive and file the following 11 items, having been given due consideration by the Community Planning, Regulation and Mobility Committee.

**CARRIED**

- 9.1 Staff presentation regarding options for enhanced windrow clearing (RPF-16-23)
- 9.2 Staff presentation regarding former Robert Bateman High School - parking options (EICS-12-23)
- 9.3 Delegation material from Jim Thomson regarding former Robert Bateman High School - parking options (EICS-12-23)
- 9.4 Staff presentation regarding considerations for the evolution of Tyandaga Golf Course (RCC-15-23)
- 9.5 Correspondence from resident, regarding considerations for the evolution of Tyandaga Golf Course (RCC-15-23)
- 9.6 Correspondence from Erika Komori, regarding considerations for the evolution of Tyandaga Golf Course (RCC-15-23)
- 9.7 Correspondence from Diane Vert, regarding considerations for the evolution of Tyandaga Golf Course (RCC-15-23)
- 9.8 Correspondence from Sarah Fulton and Louis Dellosa, regarding considerations for the evolution of Tyandaga Golf Course (RCC-15-23)
- 9.9 Correspondence from Rob Youngblut, regarding considerations for the evolution of Tyandaga Golf Course (RCC-15-23)
- 9.10 Correspondence from Julie and James Rolph, regarding considerations for the evolution of Tyandaga Golf Course (RCC-15-23)
- 9.11 Correspondence from Gary Jakob, regarding considerations for the evolution of Tyandaga Golf Course (RCC-15-23)

**10. Staff Remarks:**

**11. Committee Remarks:**

**12. Adjournment:**

9:47 a.m. (closed), 9:58 a.m. (reconvened), 10:57 a.m. (recessed), 11:10 a.m. (reconvened), 12:20 p.m. (recessed), 1:22 p.m. (reconvened)

Chair adjourned the meeting at 2:42 p.m.