



## **Audit Committee Meeting**

### **Minutes**

Date: September 13, 2023  
Time: 3:30 pm  
Location: Hybrid meeting- virtual and Council Chambers, City Hall

Members Present: Lisa Kearns (Chair), Michael Di Iulio, Kartik Gupta, Etienne Durafour, Paul Sharman

Member Regrets: Mathew Moore, Mayor Marianne Meed Ward

Staff Present: Maciej Jurczyk, Tim Commisso, Leah Bisutti, Joan Ford, Sheila Jones, Chad MacDonald, Michelle Moore, David Thompson (Audio/Visual Specialist), Richard Bellemare (Audio/Video Specialist), Suzanne Gillies (Clerk)

**1. Declarations of Interest:**

None

**2. Delegation(s):**

None

**3. Consent Items:**

3.1 Quarterly dashboard for office of the city auditor (CA-09-23)

Moved by: Etienne Durafour

Receive and file office of the city auditor's report CA-09-23 providing a quarterly dashboard of City Auditor Key Performance Indicators (KPI's) attached as Appendix A.

**CARRIED**

3.2 Evaluation of the external auditors (F-27-23)

Moved by: Etienne Durafour

Receive and file finance department report F-27-23 providing the results of the evaluation of the external auditors.

**CARRIED**

3.3 Financial highlights for the period ended June 30, 2023 (F-28-23)

Moved by: Etienne Durafour

Receive and file finance department report F-28-23 providing financial highlights as at June 30, 2023.

**CARRIED**

**4. Regular Items:**

4.1 Gartner Canada Co. contract (CS-15-23)

Moved by: Councillor Sharman

Authorize the Manager of Procurement Services to execute the Gartner Canada Co. contract as outlined in corporate strategy report CS-15-23, with the content satisfactory to the Executive Director of Legal Services and Corporation Counsel.

**CARRIED**

4.2 Summary of in-progress management action plans (CA-08-23)

Moved by: Michael Di Iulio

Receive and file city auditor's office report CA-08-23 providing a summary of the management action plans in progress as identified in confidential Appendix A.

**CARRIED**

**5. Confidential Items and Closed Session:**

5.1 Confidential Appendix A detailed summary management action plans (CA-08-23)

**6. Rise and Report from Closed Session**

Committee did not proceed into closed session.

**7. Procedural Motions:**

None

**8. Information Items:**

None

**9. Staff Remarks:**

**10. Committee Remarks:**

**11. Adjournment:**

Chair adjourned the meeting at 3:43 p.m.