



SUBJECT: Remuneration and expenses paid to Council and appointees for 2023

TO: Committee of the Whole

FROM: Finance Department

Report Number: F-08-24

Wards Affected: All

Date to Committee: March 4, 2024

Date to Council: March 19, 2024

Recommendation:

Receive and file finance department report F-08-24 regarding remuneration and expenses paid to Council and appointees for 2023.

PURPOSE:

To comply with requirements of the Municipal Act.

Background and Discussion:

It is a requirement of the Municipal Act that a report be submitted to Council on remuneration and expenses paid to Councillors and appointees to local boards by March 31, of the following year.

Accordingly, under the provision of Section 284(1) of the Municipal Act, S.O. 2001, Chapter c.25, the attached itemized statement (Appendix A) is submitted disclosing remuneration and expenses for each Member of Council and Appointed Members of our Local Boards and Committees for the year ended December 31, 2023.

284.(1) The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to:

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;

- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).

As required by Section 284 (2), City of Burlington By-law 129-2006 was passed authorizing the attached remuneration and expenses (Appendix A).

In 2023, each Councilor had a budget of \$10,000 to cover expenditures such as meetings, printing, mileage, newsletters, postage, professional development, telephones, and advertising.

In 2023, the Mayor had a budget of \$31,087 to cover similar expenditures to those listed above, excluding the costs of leasing a vehicle for business use.

In 2022, Council approved the implementation plan for the recommendations arising from the Council Remuneration Review Working Group (F-17-22). Through this report by-law 45-2022 was enacted to establish a Council Special Initiatives Reserve Fund. Annually deposits to this reserve fund are made reflecting unspent discretionary funds in the respective Mayor and Councilor budgets. These funds can be utilized by Council members for special initiatives as approved by the Executive Director & Chief Financial Officer (CFO). In 2023, a draw of \$1,630 was approved by the CFO for special initiatives in Ward 2. A year end a contribution of \$23,139 was transferred to the reserve fund representing the total unspent discretionary budget of Council. The total balance of this reserve fund at the end of 2023 was \$71,097.

Strategy/process/risk

Detailed information regarding members of council expenses is provided on the City's website for the period as of December 31st.

Financial Matters:

Not applicable

Climate Implications:

Not applicable

Engagement Matters:

Not applicable

Conclusion:

This report is for information only, and as required by the Municipal Act, section 284(1).

Respectfully submitted,

Tolu Ajise
Supervisor, Accounting Services
(905) 335-7600 ext 7499

Appendices:

- A. 2023 Summary of Remuneration and Expenses

Report Approval:

All reports are reviewed and/or approved by Department Director, the Chief Financial Officer and the Executive Director of Legal Services & Corporation Counsel.