



Heritage Burlington Advisory Committee Meeting

Minutes

Date: June 12, 2024
Time: 7:00 pm
Location: Hybrid meeting- Virtual and Room 247 City Hall

1. **Members Present:**

Michele Camacho (Chair), Marsha Paley, Alan Harrington, Diane Smith, Michael Vollmer, Len Collins, Jenna Dobson and Catherine Robb

2. **Regrets:**

Councillor Shawna Stolte, Andy Lyster, Deanne Mayall, Jan Kasperski, Steve Allen and Robin Lloyd

3. **Others Present:**

Chloe Richer (Heritage Planner) and Jo-Anne Rudy (Clerk)

4. **Land Acknowledgement:**

The Chair read the land acknowledgement.

5. **Declarations of Interest:**

None

6. **Approval of Minutes:**

6.1 Approve minutes from meeting held May 8, 2024

On motion, the minutes from the meeting held May 8, 2024, were approved as presented.

7. **Delegation(s):**

7.1 Heritage Permit application for 3083 Lakeshore Road

- Marco Razzolini, Founder & Principal Designer, Sakora Design, provided an overview of the property and heritage permit application for 3083 Lakeshore Road.

8. Regular Items:

8.1 Heritage Planner update

a. Provincial Policy updates - Bill 139 and Bill 200

- Chloe advised that staff have received confirmation from the Province that changes to the *Ontario Heritage Act* (OHA) made under *Less Red Tape, More Common Sense Act, 2023* (Bill 139) received Royal Assent on December 4, 2023 and regulatory changes to O. Reg. 385/21 (General) required to implement the legislative changes are coming into effect on July 1, 2024. These changes streamline approvals for alteration requests to buildings primarily used for religious practices where the requirements of the provision are met.
- Chloe advised that on May 27, 2024, the Province tabled Bill 200, the *Homeowner Protection Act, 2024*. Schedule 2 of Bill 200 proposes amendments to the *Ontario Heritage Act* and extends the timeframe for municipalities to review legacy listed properties included on their municipal register. Municipalities now have until January 1, 2027 to issue a notice of intention to designate these properties before they must be removed from the register. Bill 200 received Royal Assent on June 6, 2024.

b. Designation By-laws appealed - 524 and 620 Brant St.

- Chloe advised that the City received appeals to the Ontario Land Tribunal for the bylaws designating 524 and 620 Brant Street.

c. Appeal period over - 400 and 574 Brant St.

- Chloe advised that the time period for appealing the bylaws for 400 and 574 Brant Street has ended, and no appeals were received by the City.

d. Notice of Intention to Designate 518 Brant St.

- Chloe advised that a Notice of Intention to Designate 518 Brant Street was published in the Hamilton Spectator on May 22, 2024.

e. Bill 23 - Heritage Designation Shortlist Project update

- Chloe advised that the Bill 23 - Heritage Designation Shortlist Project, evaluating 27 properties for potential designation, kicked off in May with Stantec as the heritage consultant retained by the City. More information can be found on the City's Get Involved Burlington webpage.
- Committee suggested that phases be put in place to look at all remaining non-designated properties on the Register to determine prioritization.

f. Heritage Permit application for 3083 Lakeshore Road

- Chloe advised that a heritage permit for 3083 Lakeshore Road was received on May 24, 2024, and she provided an overview of the property's heritage attributes which consists of historical/associative value, contextual value and physical/design value.
- Chloe stated that the heritage permit proposes the following:
 - removal of portions of the former porch at the northeast corner of the dwelling;
 - a new rear addition, including the removal of the 3-bay window configuration in north facing dormer;
 - painting or replacement of wood shingles with like-for-like shingles;
 - painting or replacement of 6/1 windows and 6 light window in south facing dormer;
 - conversion of side door into window opening;
 - removal of the north facing rear ground level building addition; and
 - addition of a circular driveway and sports court at rear of property.
- Chloe noted that some of the heritage attributes likely to be affected by the proposed alteration are the porch at the northeast corner; wood shingles in gable ends; wooden front door and associated hardware, specifically the 4 light hinged "peep hole"; 3-bay window configuration in north facing dormer; protruding bay window (west elevation) with

elongated 6/6/1 ganged windows; and 6/1 and 6-light windows in south facing dormer.

- Some comments from members included the preference of the window frame colour being white, rather than black; the glass railing having a modern appearance; and the black side entrance having a modern appearance. In addition, a suggestion was made to repurpose stone by either using in the new addition or perhaps landscaping components.
- **Motion** - Heritage Burlington Advisory Committee recommends that Heritage Permit No. 501-06-4-04/24 be approved, subject to the following conditions:
 - That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Community Planning, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and
 - That implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than June 30, 2026. If the alteration(s) are not completed by June 30, 2026, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Burlington; and,
 - That the details of any window repairs and/or specifications for new replacement windows be submitted to the satisfaction and approval of the Director of Community Planning, prior to implementation.

CARRIED

8.2 Heritage Week update

- Marsha reviewed the Heritage Week schedule and encouraged all to attend the opening ceremony on August 3. She asked for volunteers for various events and noted an email will be sent out to members who were not in attendance to seek their participation.
- Marsha highlighted a couple of new events this year. Museums of Burlington is hosting a "Scan-a-thon" on August 1st where residents are invited to bring old photographs, negatives or slides

to have scanned and, with permission, added to the Museum's archives. Also, the Halton District School Board will be sponsoring a children's heritage contest where students from a Burlington school in Kindergarten through to Grade 8 can design a piece of work to celebrate Burlington's heritage.

- **Motion** - Authorize the spending of up to \$4,500 for expenses related to Heritage Week. **CARRIED**

8.3 Food for Feedback event - September 14, 2024

- Jo-Anne advised that the Food for Feedback event will be held on September 14, 2024 and asked if committee members would like to participate again this year.
- Members discussed and agreed that it was a great opportunity to engage the public. Some ideas for activities could be:
 - Burlington trivia
 - "Dot exercise" board with question "What is most important to you for preserving Burlington's heritage?" and "What is Heritage to you?" exercise board.
- Jo-Anne indicated that the event begins at 12 noon and ends at 4 p.m. Set-up is between 10:30 and 11:30 a.m., so two teams would be needed - one from 10:30 a.m. to 1:30 p.m. and the other from 1:30 to 4:30 p.m. Catherine, Jenna, Michael, Michele, Alan and Marsha volunteered to assist with this event. **Action** - Jo-Anne will reach out to members who were not in attendance to seek their interest in participating.
- **Motion** - Approve an expenditure of up to \$400 for participation in the Food for Feedback event on September 14, 2024. **CARRIED**

9. Other Business:

- Alan advised that the Friends of Freeman Station organization has been dissolved and the City and Museums of Burlington have taken over the responsibility and operation of Freeman Station.
- Alan advised that on June 19 from 11 a.m. to 2 p.m., the Burlington Historical Society and the City will be doing some clean-up work at the United Empire Loyalists cemetery by IKEA on Plains Road.

10. Adjournment:

Chair adjourned the meeting at 8:24 p.m.