

Procedure By-law Review

CL-01-24

Municipal Act Requirements

- Section 238 (2) and (2.1) of the Municipal Act, 2001 require that every municipality shall pass a procedure bylaw for governing the calling, place and proceedings of meetings, and for the provision of public notice
- Those are the only elements of a Procedure By-law *required* by the Act. All other elements are at the discretion of Council

Proposed By-law

- The City's Procedure By-law should reflect how Council wants its meetings to run
- The proposed Procedure By-law meets the requirements of the Act and is reflective of Staff's recommended meeting structure and procedure
- Should Council wish to add or remove elements of the proposed by-law, Staff recommend that a motion be put forward to do so