



## Pipeline to Permit Committee

### Minutes

Date: September 12, 2024  
Time: 9:30 am  
Location: Hybrid meeting- virtual and Council Chambers, City Hall

Members Present: Mayor Marianne Meed Ward (Co-Chair), Shawna Stolte (Co-Chair), Kelvin Galbraith, Paul Sharman, Bianca Steer, Elisha Vankleef, Jackie Isada, Jason Sheldon, John Doyle, Kellie McCormack, Mike Collins-Williams, Kristen Delong

Member Regrets: Jim Dunn

Staff Present: Hassaan Basit, Curt Benson, Blake Hurley, Jacqueline Johnson, Craig Millar, Leah Bortolotti, Jamie Tellier, David Thompson (Audio/Video Specialist), Richard Bellemare (Audio/Video Specialist), Lisa Palermo (Clerk)

#### 1. Entrance

##### 1.1 Call to Order

The Chair called the meeting to order.

##### 1.2 Land Acknowledgement

The Chair read the Land Acknowledgement.

##### 1.3 Approval of the Agenda

Moved by Councillor Stolte

Approve the agenda.

**CARRIED**

##### 1.4 Declarations of Interest

None.

1.5 Written Delegations and Delegations

None.

**2. Enlightenment**

2.1 Presentations

a. Anthony Passarelli, Lead Economist (Southern Ontario), Canadian Mortgage and Housing Corporation provided a presentation regarding the current housing starts landscape. (PP-22-24)

2.2 Direction from Councillor Sharman regarding collaboration with Canada Mortgage and Housing Corporation to ensure alignment in housing start data. (SD-15-24)

Moved by Councillor Sharman

Direct the Commissioner of Development and Growth Management to work with CMHC staff to ensure alignment of data definitions, survey processes and protocol, as a means to provide consistent housing start data, and report back to the Pipeline to Permit Committee no later than November 2024. (SD-15-24)

**CARRIED**

**3. N2: News and Numbers**

3.1 Pipeline to Permit Report

Jamie Tellier, Director of Community Planning and Dio Ortiz, Deputy Chief Building Official & Manager of Building Permits reviewed the City's Pipeline to Permit Self-Serve Dashboard that shows the City's progress in hitting building permit and planning approval targets.

[Click here for the Desktop Pipeline to Permit dashboard](#)

[Click here for the Mobile Pipeline to Permit dashboard](#)

3.2 Contextual Updates

Curt Benson, Commissioner, Development and Growth Management relayed that on Aug. 20, 2024 the Provincial government released the final version of the provincial planning statement and a regulation that revokes A Place to Grow growth plan for the Greater Golden Horseshoe. The changes come into effect Oct. 20th. Staff report [PL-76-24](#) on the

Committee of the Whole agenda for Sept. 9, 2024 provides a summary of the substantive changes from this announcement.

#### **4. Enactions**

- 4.1 Motion Memorandum regarding Resubmissions for Building Permits (PP-21-24) (SD-14-24)

Moved by Mayor Meed Ward

Direct the Commissioner of Development and Growth Management to provide a report on how resubmissions for building permit applications of businesses are managed and report back to Pipeline to Permit Committee on November 5th, 2024. This report should include data on how quickly these are addressed, information on why they are being sent back in the first place and share if any commonalities exist on request for resubmission (i.e. similar minor or major changes details), and options for changes to process in order to enhance timeliness and customer service.

**CARRIED**

- 4.2 Next Steps and Action Identification

- 4.3 Information Items

Moved by Bianca Steer

Receive and file the following two items, having been given due consideration by the Pipeline to Permit Committee.

**CARRIED**

- a. Presentation by Anthony Passarelli, Canadian Mortgage and Housing Corporation regarding housing starts update and survey methodology (PP-22-24)

- b. Pipeline to Permit Report

- 4.4 Adjournment

10:50 a.m. (recessed), 11:06 a.m. (reconvened)

The Chair adjourned the meeting at 11:13 a.m.