



Burlington Downtown Parking Advisory Committee Meeting

Minutes

Date: May 23, 2024
Time: 8:30 am
Location: Hybrid meeting- Virtual and Room 247 City Hall

1. Members Present:

Andrew Pawlowsky (Chair), Brian Dean, Barry Glazier, Maureen Healey, Vaughn Davis, Joe Gaetan, Gary Hogan.

2. Others Present:

Stephen Camm, Mike Weir, Kaylan Edgcumbe, Councillor Lisa Kearns, Sabah Kazmi, Becky Ellis, Jon Joyce (Spruce Labs) Debbie Hordyk (Clerk)

3. Member Regrets:

Alisa Mancini

4. Land Acknowledgement

The Chair read the Land Acknowledgement

5. Declarations of Interest:

None

6. Approval of Minutes:

Moved by Brian Dean:

Approve the February 22, 2024 Downtown Parking Advisory Committee minutes as presented.

CARRIED

7. Delegation(s):

None

8. Regular Items:

8.1 3 Design Concepts presentation regarding Burlington Civic Square and Brant Street renewal project.

Jon Joyce, and Becky Ellis provided a presentation on the three design concepts for the Civic Square and Brant Street renewal project.

- The Design team asked for feed back from DPC regarding the 3 design concepts to be submitted to them before May 29, 2024.
- DPC expressed concern regarding the reduction of any parking spots for this project.
- Brian Dean suggested that consideration be taken to have Elgin Street be made a one way street from Brant to Locust to accommodate parallel parking.
- Councillor Kearns noted that cycling amenities should not be in the same area as parking amenities, would like to see a covered shelter where it already exists on the north side of civic square.
- Staff will work on a motion memo approved by DPC for Councillor Kearns' action regarding Elgin Street one way direction of traffic.

ACTION: DPC to send comments to Debbie to submit to the design team.

ACTION: A representative of DPC will delegate at the next COW meeting to submit their comments and concerns regarding parking and the Civic Square renewal project.

ACTION: Councillor Kearns will submit a motion memo to COW regarding the possibility of making Elgin Street one way from Brant to Locust Street to facilitate additional on street parking.

8.2 Locust Street Parking Garage Safety Updates (Stephen Camm)

- Stephen noted that a new Security company started January 2024, regular security checks are being done through the evenings after 12:00 a.m.
- Working with facilities regarding fall prevention around the entire garage perimeter. Will need Public consultation on this.
- Under stairwells will be enclosed and used for storage.
- New camera system to be installed.
- Maureen noted that the cleanliness outside of the parking garage building gives a perception of safeness to users.

8.3 Parking Garage Elevator Renewal (Stephen Camm)

Stephen provided the committee with repair stats regarding the parking garage elevator. He noted that the company that installed the elevator is no longer in business and it is becoming very difficult to find parts when required for repairs. Transportation Services is looking for support from the DPC to replace the parking garage elevator.

Motion moved by Maureen Healey

That the Downtown Parking Advisory Committee supports using reserve funds to finance the parking garage (traction elevator) renewal project.

CARRIED

Stephen noted that Lot 4 is due for renewal. Transportation Services is asking for the DPC support for this renewal.

Motion moved by Brian Dean

That the Downtown Parking Advisory Committee supports using reserve funds to finance the Lot 4 renewal project.

CARRIED

8.4 Downtown Parking Assessment Update (Kaylan Edgcumbe)

- Kaylan provided an update regarding the procurement process. There are two consultants that procurement is looking at for references. Both are Smart mobility focused. Kaylan will let DPC know who the Consultant is at the September meeting, and provide the framework for community consultation.
- Kaylan noted that there is an additional parking spot on Brant Street in front of the Black Swan.
- Additional bike parking areas have been installed that will not impact on street car parking.
- There are two parking spots on Elizabeth Street that Craig is working on with engineering to get it re installed, Kaylan will provide an update.

8.5 Working Group Update Regarding Committee Terms of Reference: (Craig Kummer)

This item was not discussed, Craig will provided an update at the next DPC meeting.

9. Other Business:

10. Adjournment:

Chair adjourned the meeting at 10:36 a.m.