

Meeting Type	Meeting Date	Agenda Item	Department	Staff Direction	Due Date	Status
Environment, Infrastructure and Community Services Committee	9/15/2022	Health Protection and Air Quality By-law (CM-22-22)(SD-25-22)	CAO	Moved by Mayor Meed Ward Direct the City Manager to consider options and methods to systematically monitor the performance of emitters of odours and air pollution to ensure that regulators are actively engaged on achieving sustainable, compliant, safe air quality and report back in Q2 2023. (SD-25-22)	Q2-2023	Incomplete
Environment, Infrastructure and Community Services Committee	4/7/2022	Bird Friendly City resolution (EICS-C-04-22) (SD-12-22)	CAO	Moved by Councillor Sharman Direct the City Manager or designate to report back on the additional actions identified by the Bird Friendly Hamilton Burlington group to support the Bird Friendly City certification. (SD-12-22)	Q3-2022	Incomplete
Community Planning, Regulation and Mobility Committee	3/28/2023	Motion memo - development and implementation of a city-wide short-term accommodation (STA) compliance/licensing program (CPRM-03-23)(SD-20-23)(SD-21-23)(SD-22-23)(SD-23-23)(SD-24-23)	CAO, Finance	Moved by Councillor Stolte Direct the City Manager and Chief Financial Officer to work with departmental and legal services staff to fund additional research on municipal leading practices and other supports as may be identified (SD-21-23)	Q4-2023	Incomplete
Community Planning, Regulation and Mobility Committee	3/28/2023	Motion memo - development and implementation of a city-wide short-term accommodation (STA) compliance/licensing program (CPRM-03-23)(SD-20-23)(SD-21-23)(SD-22-23)(SD-23-23)(SD-24-23)	CAO, Finance	Moved by Councillor Stolte Direct the City Manager and Chief Financial Officer, in conjunction with the establishment of the governance structure of the new Innovation and Digital Transformation Reserve Fund, to identify as a 2023 workplan priority, the allocation of dedicated project funds towards advancing process change and technology improvement related to the STA regulation, compliance and licensing regime with any additional impacts to AMANDA and the administrative penalty system (APS) (SD-23-23).	Q4-2023	Incomplete
Regular Meeting of Council	11/8/2022	Verbal update regarding ROPA 49 (SD-26-22)	CAO, Legal and Legislative Services	Moved by Councillor Sharman Direct the Executive Director of Legal Services, and Corporation Counsel, and the Director of Community Planning to provide a detailed analysis of the effect of ROPA 49, a listing of strategic considerations, implications on specific sites, ;and an action plan to implement the decision informed by local vision in January with regular updates to follow; and Direct the City Manager to work with the Executive Director of BEDC to bring back a report regarding the Alinea Group Letter of Intent in December. (SD-26-22)	Q1-2023	Incomplete

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Environment, Infrastructure and Community Services Committee	3/2/2023	Former Robert Bateman High School adaptive reuse update (EICS-02-23)(SD-08-23)(SD-09-23)(SD-10-23)(SD-11-23)(SD-12-23)	Community Services	Moved by Mayor Meed Ward Direct the Director of Recreation, Community and Culture as part of the upcoming Parks and Recreation Culture Asset Master Plan review to report on emerging community outdoor recreation needs and how they might be accommodated on the Bateman site. (SD-10-23)	Q4-2023	In Progress
Committee of the Whole	4/8/2024	Motion memorandum regarding Range Burlington (COW-09-24)(SD-09-24)	Community Services	Moved by Councillor Galbraith Authorize the Director of Recreation, Community and Culture to further explore the re-development opportunity at 1540 King Road in accordance with existing planning regulations and fees and the Joint Venture Financing Program (COW-09-24) (SD-09-24)	Q1-2025	In Progress
Corporate Services, Strategy, Risk and Accountability Committee	5/5/2021	Burlingtons 25-year Strategic Plan refreshed (CS-08-21) (SD-12-21)	Transformation Office	Moved by Councillor Nisan Direct the Executive Director of Strategy, Risk and Accountability to hold a workshop by the end of 2023 on the role of SDGs in municipalities in Canada (SD-12-21).	Q4-2023	Incomplete
Community Planning, Regulation and Mobility Committee	3/28/2023	Motion memo - development and implementation of a city-wide short-term accommodation (STA) compliance/licensing program (CPRM-03-23)(SD-20-23)(SD-21-23)(SD-22-23)(SD-23-23)(SD-24-23)	Development and Growth Management	Moved by Councillor Stolte Direct the Director of the By-law Compliance to integrate the above work into the 2023/24 workplan of the department based on a target date for implementation of Q3 2024 for the STA framework, and report back to Council with a prioritized list of Staff Directions that have been directed toward the department through the 2024 budget process (SD-24-23).	Q4-2023	Incomplete

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Community Planning, Regulation and Mobility Committee	9/7/2021	Staff direction regarding the review of by-law updates to allow for improved compliance (CPRM-06-21, SD-26-21)	Development and Growth Management	Moved by Councillor Sharman; Direct the Director of Building and By-law to review options for updating by-laws to include mechanisms which will allow staff to remedy community issues related to items such as shipping containers and derelict vehicles and report back with by-law updates in Q1 2022. (SD-26-21)	Q1-2025	Incomplete
Community Planning, Regulation and Mobility Committee	12/3/2019	Urban design and streetscape guidelines for Plains Road (PD-12-19, SD-34-19)	Development and Growth Management	Moved by Councillor Galbraith Direct the Director of Community Planning to explore updating the urban design and streetscape guidelines for Plains Road, including the Aldershot BIA boundary area, and report back to Council in Q2 2020.	Q4-2023	Incomplete
Community Planning, Regulation and Mobility Committee	9/13/2022	New Zoning By-law Review Project - Terms of Reference (PL-60-22, SD-23-22)	Development and Growth Management	Moved by Councillor Sharman Direct the Director of Community Planning to provide quarterly update reports on the New Zoning By-law Project including community engagement, budget and other matters (SD-23-22).	Q4-2023	Incomplete
Community Planning, Regulation and Mobility Committee	3/28/2023	Motion memo - kennel/pet boarding compliance & licensing regime (CPRM-02-23)(SD-27-23)	Development and Growth Management	Moved by Councillor Nisan Direct the Director of By-law Compliance to ;create ;a regulatory and licensing ;regime ;for kennel/pet-boarding facilities ;and ;integrate the work into the 2023/24 workplan of the department ;to present necessary by-law amendments or a new by-law to Council ;in ;Q1 2024 (SD-27-23).	Q4-2024	Incomplete
Pipeline to Permit Committee	9/12/2024	Motion Memorandum regarding Resubmissions for Building Permits (PP-21-24) (SD-14-24)	Development and Growth Management	Direct the Commissioner of Development and Growth Management to provide a report on how resubmissions for building permit applications of businesses are managed and report back to Pipeline to Permit Committee on November 5th, 2024. This report should include data on how quickly these are addressed, information on why they are being sent back in the first place and share if any commonalities exist on request for resubmission (i.e. similar minor or major changes details), and options for changes to process in order to enhance timeliness and customer service. (MMW)	Q4-2024	Incomplete

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Pipeline to Permit Committee	9/12/2024	Direction from Councillor Sharman regarding collaboration with Canada Mortgage and Housing Corporation to ensure alignment in housing start data. (SD-15-24)	Development and Growth Management	Direct the Commissioner of Development and Growth Management to work with CMHC staff to ensure alignment of data definitions, survey processes and protocol, as a means to provide consistent housing start data, and report back to the Pipeline to Permit Committee no later than November 2024. (PS) (SD-15-24)	Q4-2024	Incomplete
Corporate Services, Strategy, Risk and Accountability Committee	5/14/2020	Staff directions from 2020 budget (F-46-19-2) (SD-08-20)	Development and Growth Management	Moved by Councillor Kearns Low-rise Design Guidelines Direct the Acting Director of Community Planning to report back on the feasibility of completing Low-Rise Design Guidelines that address issues of low-rise compatibility and results in low-rise developments that positively contribute to our urban areas. (SD-08-20)	Q4-2026	In Progress
Community Planning, Regulation and Mobility Committee	9/30/2020	Direction to review character defining elements of St. Luke's and Emerald precincts (SD-18-20)	Development and Growth Management	Moved by Mayor Meed Ward Direct the Executive Director of Community Planning, Regulation and Mobility, through the Cultural Heritage Landscape Study and upcoming Zoning Bylaw Review, to review the character defining elements of St. Luke's and Emerald Precincts and consider creating a downtown zone. (SD-18-20)	Q2-2023	Incomplete
Regular Meeting of Council	11/14/2023	Proposed Major Transit Station Area (MTSA) Official Plan Amendment and Draft Community Planning Permit (CPP) By-law public release (PL-59-23)(SD-43-23)	Development and Growth Management, Public Works	Councillor Kearns Direct the Director of Engineering Services to work with Conservation Halton to expedite a study to assess and evaluate potential solutions (e.g., infrastructure, policy) to mitigate or reduce flood hazard risks, build climate change resiliency, and support growth and development in the Burlington GO MTSA and Downtown areas (that are included within the Phase 2 study area), recognizing the highly urbanized nature of the watershed and historic Conservation Halton and City flood mitigation measures. The analysis shall include an examination of the future role and function of the Hager-Rambo Diversion Channel and other features within the Sub-Watershed Study Area. Similar studies are to be undertaken for the East Burlington Creeks study areas, following the initiation of the aforementioned study; and Direct the Director of Engineering Services and the Executive Director of Community Planning to report back by Q1-2024 with a workplan to expedite a comprehensive review of the Phase 2 Study Area, inclusive of engagement with the public and development community on the initiated studies; and Direct the Director of Community Planning to undertake any necessary updates to schedules or overlays within the City's Official Plan and/or Zoning By-Law to reflect the latest up-to-date flood hazard mapping, subject to the findings of the study referred to in item #1 above, inclusive of phased options for an implementation schedule and work plan; and That consultation be immediately undertaken by the Director of Engineering Services and the Executive Director of Community Planning in association with Conservation Halton to identify and mitigate stakeholder needs on a priority basis to enable development applications to proceed in order for Burlington to reach its Housing Pledge. (SD-43-23)	Q1-2024	Incomplete

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Community Planning, Regulation and Mobility Committee	3/28/2023	Park Provisioning Master Plan final report (ES-02-23)(SD-18-23)	Development and Growth Management, Public Works	Moved by Mayor Meed Ward Direct the Director of Engineering Services in consultation with the Director of Community Planning to bring updates throughout the year as well as annually to incorporate new information. (SD-18-23)	Q4-2023	Incomplete
Community Planning, Regulation and Mobility Committee	4/24/2018	Adoption of revised proposed new official plan (PB-04-18) (SD-7-18) (SD-14-18) (SD-15-18) (SD-17-18)	Development and Growth Management, Public Works	Moved by Councillor Meed Ward Direct the Director of City Building to retain the existing 3 storey height for properties located in Sector 2 (S2) of the Upper Brant Precinct when staff update the Zoning By-law. (SD-14-18)	Q4-2024	In Progress
Committee of the Whole	2/5/2024	City of Burlington Outdoor Patio Program (PL-05-24, SD-01-24)	Development and Growth Management, Public Works	Moved by Councillor Sharman; Direct the Director of Community Planning to report back in Q4 2024, following the implementation and operation of the 2024 patio program to evaluate program outcomes and continued implementation of the permanent city-wide seasonal outdoor patio program (PL-05-24, SD-01-24)	Q4-2024	Incomplete
Community Planning, Regulation and Mobility Committee	3/28/2023	Motion memo - development and implementation of a city-wide short-term accommodation (STA) compliance/licensing program (CPRM-03-23)(SD-20-23)(SD-21-23)(SD-22-23)(SD-23-23)(SD-24-23)	Development and Growth Management, Public Works	Moved by Councillor Stolte Direct the Executive Director of Community Planning Regulation and Mobility and the Director of By-Law Compliance to work with departmental and legal services staff to undertake a review by Q4 2023 of the framework/policy of zoning, business licensing and resourcing requirements for the development and implementation of a City-wide Short-Term Accommodation (STA) compliance/licensing program (SD-20-23)	Q4-2024	Incomplete

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Community Planning, Regulation and Mobility Committee	3/28/2023	Motion memo - development and implementation of a city-wide short-term accommodation (STA) compliance/licensing program (CPRM-03-23)(SD-20-23)(SD-21-23)(SD-22-23)(SD-23-23)(SD-24-23)	Development and Growth Management, Public Works	Moved by Councillor Stolte Direct the Executive Director of Community Planning Regulation and Mobility and the Director of By-Law Compliance in the undertaking of the development of the STA by-law program, include the following elements:  Research on leading GTHA and other municipal practices related to STA by-laws, regulations, compliance and licensing regimes; Establish a Community Task Force to assist in the development of options and recommendations for a Made in Burlington STA by-law, compliance and licensing regime; Identify potential zoning requirements through Comprehensive Zoning By-law Review; and Identify any ongoing resource requirements in the multiyear 2024-2028 budget forecast (SD-22-23)	Q4-2024	Incomplete
Pipeline to Permit Committee	4/11/2024	Motion Memorandum regarding process review of municipal addresses for new residential homes (PP-07-24)(SD-10-24)	Development and Growth Management, Public Works	Moved by Councillor Galbraith Direct the Director of Community Planning and the Director of Engineering Services in conjunction with the Business Process Review (BPR) underway for Municipal Addressing to ensure new residential property addresses are confirmed early in the planning and development approval process and report back to the Pipeline to Permit Committee on completion of review (Q4 2024) on the changes implemented(PP-07-24) (SD-10-24)	Q1-2025	Incomplete
Pipeline to Permit Committee	3/7/2024	Presentation material for 2.1.a. Surety Bonds presentation provided by Brandon Kassies and Stephanie Kuntz, Marsh Canada Limited (PP-06-24)	Finance	Direct the Acting Chief Financial Officer or designate to, at minimum but not limited to, consult with WE-HBA and Marsh to explore and report back to the Pipeline to Permit Committee on how to implement a Modern Pay-on-Demand Surety Bond program by the end of Q2 2024. (PP-06-24) (SD-06-24)	Q3-2024	Incomplete
Committee of the Whole	7/8/2024	Civic Square and Brant Street renewal project update preferred concept design and engagement summary (ES-19-24) (SD-13-24)	Public Works	4. ;Employ environmental/green lens to detailed design; and Report back to Committee of the Whole in Q4 2024.	Q4-2024	Incomplete
Community Planning, Regulation and Mobility Committee	5/30/2023	Motion Memo - Burlington School Safety and Mobility Committee (CPRM-07-23, SD-28-23)	Public Works	Direct the Director of Transportation to explore the creation of a Burlington School Safety & Mobility Committee for Councils consideration in the 2024 budget including ; Confirm the level of involvement with the School Boards and Halton Regional Police Services Establishing level of Corporate Supports Terms of Reference Costing (SD-28-23) ;	Q4-2024	Incomplete