

Burlington Sustainable Development Advisory Committee (SDC)  
2024 Workplan and Budget

Item	Details	Budget
Committee of the Whole objectives	<ul style="list-style-type: none"> <li>• Effectively engage with our network of contacts including City staff, alumni and other organizations to:               <ul style="list-style-type: none"> <li>✓ Communicate events we undertake;</li> <li>✓ Draw on their expertise and experience;</li> <li>✓ Develop support for initiatives we undertake or ideas we are pursuing such as zero waste, net carbon zero community and improving transportation</li> </ul> </li>   <li>• Actively participate in various external committees and groups, and bring findings back to the committee, staff and Council</li>   <li>• To increase awareness and understanding invite City staff and representatives from various external organizations, (e.g. other municipal sustainability committees, local environmental organizations, etc.), to speak about their plans, strategies and/or initiatives.</li>   <li>• Encourage committee members to share information about a topic, issue, book or organization for the purpose of educating other members</li>   <li>• Participate in engagement activities to support the development of the updated Strategic Plan in 2024 for Council to ensure the Principles and Objectives of Sustainable Development are considered through the process</li>   <li>• Support the city’s efforts to take action on climate change through mitigation and adaptation initiatives and support collaborative efforts by nominating representatives to participate on the Bay Area Climate Change Council and the Burlington Climate Action Stakeholder Team</li>   <li>• Actively participate in sustainable development training opportunities,</li> </ul>	

	conferences, trade shows, and learning opportunities as identified	\$1,000
Policy & Development (P&D) subcommittee objectives	<ul style="list-style-type: none"> <li>• Continue to work with COB planning department to update the P&amp;D protocol for development reviews to assist P&amp;D in becoming nimbler in its review and responses to policy, planning and development items. Provide input on policy, planning and development items sent to the Sub-committee for comment per the new P&amp;D protocol. Monitor comments from staff and/or applicants on our reviews and dialogue with them when appropriate. Review criteria for determining when to prepare and provide detailed comments.</li> <li>• Promote our Principles &amp; Objectives and guidelines at the pre-consultation stage with a clear message that Burlington is a Sustainable Development community. Work with City staff on applying the principles of sustainable neighbourhood and site design (such as those found in LEED Neighbourhood Development, COB Sustainable Building and Development Guidelines and similar standards) to urban design and other guidelines, secondary plans, and major development applications</li> <li>• Support the implementation of the Climate Action Plan to mitigate greenhouse gas emissions through priority actions such as: sustainable new buildings and development; deep energy retrofits of existing buildings; electric mobility, integrated mobility, and renewable energy. The SDC will comment on sustainable building and development measures in its review of development applications and related plans and policies; support the Better Homes Burlington program and implementation of the Electric Mobility Strategy; continue to engage on the implementation of the Integrated Mobility Plan; and provide feedback on research to support renewable energy in Burlington.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Support the implementation of Climate Resilient Burlington to ensure resiliency measures are adopted and implemented through policy updates and through major development applications to reduce climate risk and vulnerabilities in our community.</li> <li>• Promote our Principles &amp; Objectives and guidelines by providing input and participating in municipal, regional and provincial planning and policy such as: <ul style="list-style-type: none"> <li>○ Housing Strategy (COB)</li> <li>○ Transit Master Plan (COB)</li> <li>○ Major Transit Station Areas (COB)</li> <li>○ Parks Provisioning Master Plan (COB)</li> <li>○ Live and Play Plan (COB)</li> <li>○ Urban Forest Master Plan (COB)</li> <li>○ Downtown Urban Design Guidelines (COB)</li> <li>○ Comprehensive zoning by-law review</li> <li>○ Provincial initiatives</li> </ul> </li> <li>• Promote our Principles &amp; Objectives and guidelines by participating in public meetings and stakeholder committees.</li> <li>• Provide education and training to SDC members: <ul style="list-style-type: none"> <li>○ Invite guest speakers to provide education and information on topics of interest;</li> <li>○ Review P&amp;D material with the Sub-committee;</li> <li>○ Investigate new technologies;</li> <li>○ Provide yearly training on planning knowledge and the Principles &amp; Objectives.</li> </ul> </li> <li>• Upgrade, maintain and grow the shared P&amp;D One Drive directory. When it becomes available, use SharePoint for document sharing for commenting on both</li> </ul>	<p style="text-align: right;">\$1,500</p>
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	<p>development proposals and City and Regional policies.</p> <ul style="list-style-type: none"> <li>• Explore policy areas of interest within the boundaries of municipal jurisdictions to support sustainability in the City of Burlington</li> </ul>	
Awareness Subcommittee objectives	<ul style="list-style-type: none"> <li>• Support the implementation of the Climate Action Plan (CAP) and Climate Resilient Burlington (CRB) through increased engagement and awareness initiatives.</li> <li>• Plan and host up to two special events such as webinars, in person and/or hybrid events in partnership with City sustainability staff and/or Burlington Public Library, or other groups as opportunities arise. Explore the possibility of one or more of these events being inclusive of younger generations (minors).</li> <li>• Participate in relevant community events such as BurlingtonGreen’s Clean Up Green Up events, Appleby Line Street Festival, etc.</li> <li>• Work with the City’s Sustainability staff to create social media content for the City to post to promote SDC events and the City’s ‘Take Action Burlington’ blog</li> <li>• Plan an educational field trip for SDC members to destinations of interest related to environmental and sustainable development initiatives</li> <li>• Support and participate in BACCC community engagement initiatives such as the annual climate forum</li> </ul>	<p>\$1000</p> <p>\$500</p> <p>\$500</p>
<b>Total Costs</b>		<b>4,500</b>