



**Burlington Cycling Advisory Committee Meeting  
Minutes**

Date: October 29, 2024  
Time: 7:00 pm  
Location: Hybrid meeting- Virtual and Room 247 City Hall

**1. Members Present:**

Jon Millman, Corey Finnigan, Murry Strum, Laura Fowlie, Herb Lewington, Katherine Dobson, Ellie Castonguay, Vicki Trottier

**2. Member Regrets:**

Randy Campbell, Patrick Rea, Pat Binnie, Councillor Nisan

**3. Others Present:**

Dan Ozimkovic (Transportation Planning Technologist), Suzanne Gillies (Clerk)

**4. Land Acknowledgement:**

The Chair read the Land Acknowledgement.

**5. Declarations of Interest:**

None

**6. Approval of Minutes:**

6.1 Approve the minutes from the meeting of October 1, 2024

On motion the minutes from the meeting held October 1, 2024 were approved as presented.

**7. Delegation(s):**

None

**8. Regular Items:**

8.1 Staff update (Dan Ozimkovic)

Dan provided the following updates:

- attended the North American Scooter and Bike Share Association conference at the beginning of October in Philadelphia as the city is a member of the association (joined in 2023), one of the benefits of being a part of the association is the access to the vendors providing micro mobility
- Burlington is having serious conversations with 2 companies about bringing e-scooters, e-bikes, and regular bikes - the exact modes to be confirmed, could happen as early as next year, will keep the committee involved and updated as the processes rolls out
- attended the BurlingtonGreen Take Action event, display was very popular, received a lot of positive feedback on active transportation, mostly cycling but also engaged pedestrians
- continuing to follow the Cycling Master Plan and Integrated Mobility Plan, projects that are being worked on right now include Plains Road east of Waterdown Road to Shadeland, Prospect Street from Cumberland to the Maple Trail, Upper Middle Road from Guelph Line to the 407 bridge - not a long section but a step toward the end goal
- the Region is working on their Active Transportation Master Plan
- Safe Streets Halton did a pop-up bike lane on Palladium Way

Dan also provided the following update on the impact of Bill 212, Reducing Gridlock, Saving You Time Act:

- the City plans to fill out an ERO (Environmental Registry Office) providing feedback regarding the Bill, staff would like to submit by November 20 and welcomes the Cycling Committee to provide their comments that can be attached to the City comments and sent as a package
- how it will affect Burlington, good news is that we don't anticipate any major road diets (removing car lanes for bike lanes) in the next 20 to 30 years, all the recommendations related to cycling in the Integrated Mobility Plan do not call for reducing vehicle capacity so Burlington should not be impacted
- that being said it is important to have our neighbouring municipalities connected in order for cycling to be successful and the Bill could affect them which is part of the reason Burlington is making comments

- City comments will refer to the Integrated Mobility Plan which puts active transportation as a top priority and will let the province know where it stands regarding the importance of providing proper active transportation

The committee discussed providing a response to the province regarding the proposed legislation in Bill 212. Jon advised that at the ITAC meeting they proposed working together with the Cycling committee, Sustainable Development Committee, Councillor Nisan and Councillor Stotle to draft a motion or resolution expressing the displeasure with the legislation. Laura encouraged committee members to make comments as individuals. Laura and Ellie committed to drafting a letter in response to the legislation. The draft will be circulated to the committee and then submitted to staff.

MOTION: Approve the committee moving forward with drafting a letter to provide comments on Bill 212 to be submitted with staff comments, and that Jon work alongside ITAC and SDC and council members to draft a resolution to go to Council. CARRIED

## 8.2 Take Action event debrief

Ellie provided the following feedback regarding the Take Action event:

- there was a steady flow of attendees at the booth, volunteers were available to talk with those in attendance so a lot of ability to meaningfully engage
- provided cycling safety swag
- used maps with stickers, asked attendees to place stickers in areas that might be problem areas or areas that are great for cycling
- most feedback pointed to the QEW highway interchanges as a problem area
- areas located away from main streets were recognized as positive space to cycle, slower streets and multi use paths
- maps seemed to make it easy to draw out people's concerns, good tool to start the conversation
- Cory to send feedback collected to Jon
- working with BurlingtonGreen was great and suggest working with them when possible

- question came up if the City or the Committee works with local bike shops, Dan answered that yes in the past before Covid local bike shops would participate in events like Bike to Work Day or other Bike Month initiatives, we would also provide cycling maps to shops to hand out
- cycling maps were very popular, maybe we could do better distributing throughout the community
- Ellie volunteered to put together a list of potential partnerships including but not limited to bike shops, libraries, other locations, could be locations to distribute the cycling map

### 8.3 2025 Workplan (draft attached)

The committee went through the workplan to assign members to tasks. If there are no members interested in an item it should probably be removed from the workplan.

### 8.4 ITAC rep for 2025

Jon advised the committee that he would be looking for a new member to be the Cycling rep on the ITAC committee starting in 2025.

MOTION: Appoint Ellie Castonguay as the Cycling representative on the Integrated Transportation Advisory Committee starting in January 2025.

CARRIED

### 8.5 Integrated Transportation Advisory Committee update

Jon and Ellie provided the following updates:

- Nick Morrison from Safe Street Halton spoke regarding Bill 212 to inform the committee on what they were planning on doing regarding the proposed legislation
- received a presentation from staff regarding the Downtown Parking Plan, doesn't directly relate to cycling but important information, the plan it aiming to maximize use of existing parking in the Downtown before looking at having to add additional parking spaces, the goal is to modify parking behavior so that long term parking is done in lots and short term (20 mins or less) is done on street parking, opportunity to provide individual feedback on the Get Involved webpage and the team is planning to bring the finalized plans to Council by the end of 2025

- the committee discussed what they would do as a response to Bill 212
- discussed the relocation of the transit terminal office from John Street to the Burlington Go Station

#### 8.6 December meeting

Jon advised that the committee traditionally has a social gathering in December. The committee agreed to a social gathering, Jon will send out a poll for potential dates and locations.

### 9. **Other Business:**

#### 9.1 Reminder of election of Chair and Vice Chair in January

Suzanne reminded the committee that there would be an election of Chair and Vice Chair at the January meeting, so if you are interested in either position please speak with your committee members and ask for a nomination. Please reach out to Suzanne if you have any questions on what the roll requires.

### 10. **Adjournment:**

Chair adjourned the meeting at 8:57 p.m.