

Meeting Type	Meeting Date	Agenda Item	Department	Staff Direction	Council	Due Date	Status		
Environment, Infrastructure and Community Services Committee	9/15/2022	Health Protection and Air Quality By-law (CM-22-22)(SD-25-22)	CAO	Moved by Mayor Meed Ward Direct the City Manager to consider options and methods to systematically monitor the performance of emitters of odours and air pollution to ensure that regulators are actively engaged on achieving sustainable, compliant, safe air quality and report back in Q2 2023. (SD-25-22)	Moved by Mayor Meed Ward	6/30/2023	Q1-2023	Incomplete	1
Environment, Infrastructure and Community Services Committee	4/7/2022	Bird Friendly City resolution (EICS-C-04-22) (SD-12-22)	CAO	Moved by Councillor Sharman Direct the City Manager or designate to report back on the additional actions identified by the Bird Friendly Hamilton Burlington group to support the Bird Friendly City certification. (SD-12-22)	Moved by Councillor Sharman	9/30/2022	Q2-2023	Incomplete	2
Community Planning, Regulation and Mobility Committee	3/28/2023	Motion memo - development and implementation of a city-wide short-term accommodation (STA) compliance/licensing program (CPRM-03-23)(SD-20-23)(SD-21-23)(SD-22-23)(SD-23-23)(SD-24-23)	CAO, Finance	Moved by Councillor Stolte Direct the City Manager and Chief Financial Officer to work with departmental and legal services staff to fund additional research on municipal leading practices and other supports as may be identified (SD-21-23)	Moved by Councillor Stolte	12/31/2023	Q4-2024	In Progress	3
Community Planning, Regulation and Mobility Committee	3/28/2023	Motion memo - development and implementation of a city-wide short-term accommodation (STA) compliance/licensing program (CPRM-03-23)(SD-20-23)(SD-21-23)(SD-22-23)(SD-23-23)(SD-24-23)	CAO, Finance	Moved by Councillor Stolte Direct the City Manager and Chief Financial Officer, in conjunction with the establishment of the governance structure of the new Innovation and Digital Transformation Reserve Fund, to identify as a 2023 workplan priority, the allocation of dedicated project funds towards advancing process change and technology improvement related to the STA regulation, compliance and licensing regime with any additional impacts to AMANDA and the administrative penalty system (APS) (SD-23-23).	Moved by Councillor Stolte	12/31/2023	Q4-2024	In Progress	4
Regular Meeting of Council	11/8/2022	Verbal update regarding ROPA 49 (SD-26-22)	CAO, Legal and Legislative Services, Development and Growth Management	Moved by Councillor Sharman Direct the Executive Director of Legal Services, and Corporation Counsel, and the Director of Community Planning to provide a detailed analysis of the effect of ROPA 49, a listing of strategic considerations, implications on specific sites, ;and an action plan to implement the decision informed by local vision in January with regular updates to follow; and Direct the City Manager to work with the Executive Director of BEDC to bring back a report regarding the Alinea Group Letter of Intent in December. (SD-26-22)	Moved by Councillor Sharman	1/31/2023	Q3-2024	Incomplete	5
Committee of the Whole	12/2/2024	Fare-free Transit Study (TR-02-24, SD-19-24)	Community Services	Receive for information, the results of the Burlington study to explore fare-free transit, completed by consultants Left Turn Right Turn attached as Appendix A to transit department report TR-02-24; ;and ; Direct the Director of Transit to report back on the implementation to cap the monthly fare for youth at \$38 or 20 rides by the December 10, 2024 Council meeting ; and Direct the Director of Transit to report back on the feasibility of implementing a pilot project for fare-free transit for youth in the 2025 summer (July and August) by the February 10, 2025 Committee of the Whole meeting; and Direct the Director of Transit to include the information from the Fare-free Transit Study report in the Transit Business Plan. (SD-19-24)		2/10/2025	Q1-2025	Incomplete	
Committee of the Whole	4/8/2024	Motion memorandum regarding Range Burlington (COW-09-24)(SD-09-24)	Community Services	Moved by Councillor Galbraith Authorize the Director of Recreation, Community and Culture to further explore the re-development opportunity at 1540 King Road in accordance with existing planning regulations and fees and the Joint Venture Financing Program (COW-09-24) (SD-09-24)	Moved by Councillor Galbraith		Q1-2025	In Progress	6
Environment, Infrastructure and Community Services Committee	3/2/2023	Former Robert Bateman High School adaptive reuse update (EICS-02-23)(SD-08-23)(SD-09-23)(SD-10-23)(SD-11-23)(SD-12-23)	Community Services	Moved by Mayor Meed Ward Direct the Director of Recreation, Community and Culture as part of the upcoming Parks and Recreation Culture Asset Master Plan review to report on emerging community outdoor recreation needs and how they might be accommodated on the Bateman site. (SD-10-23)	Moved by Mayor Meed Ward	12/31/2023	Q4-2023	In Progress	7
Committee of the Whole	11/4/2024	Burlington Lands Partnership update #6 (PL-86-24, SD-17-24)	Development and Growth Management	Receive community planning department report PL-86-24 providing an update on active Burlington Lands Partnership opportunities; and Direct the Commissioner of Development and Growth Management to work with the Burlington Lands Partnership to prepare an inventory and identify specific City-owned lands that have potential for partnership development given their strategic location due to development interest on adjacent or nearby parcels. ;An update on the inventory and work plans associated with key opportunities should be reported back to Committee of the Whole no later than February 2025. ;	Receive community planning department report PL-86-24 providing an update on active Burlington Lands Partnership opportunities; and	2/28/2025	Q1-1900	Incomplete	

Pipeline to Permit Committee	9/12/2024	Motion Memorandum regarding Resubmissions for Building Permits (PP-21-24) (SD-14-24)	Development and Growth Management	Direct the Commissioner of Development and Growth Management to work with CMHC staff to ensure alignment of data definitions, survey processes and protocol, as a means to provide consistent housing start data, and report back to the Pipeline to Permit Committee no later than November 2024. (MMW) (SD-14-24)	Direct the Commissioner of Development and Growth Management to work with CMHC staff to ensure alignment of data definitions	11/7/2024	Q2-2024	Incomplete	8
Pipeline to Permit Committee	9/12/2024	Direction from Councillor Sharman regarding collaboration with Canada Mortgage and Housing Corporation to ensure alignment in housing start data. (SD-15-24)	Development and Growth Management	Direct the Commissioner of Development and Growth Management to work with CMHC staff to ensure alignment of data definitions, survey processes and protocol, as a means to provide consistent housing start data, and report back to the Pipeline to Permit Committee no later than November 2024. (PS) (SD-15-24)	Direct the Commissioner of Development and Growth Management to work with CMHC staff to ensure alignment of data definitions	11/7/2024	Q4-2024	Incomplete	9
Pipeline to Permit Committee	4/11/2024	Motion Memorandum regarding process review of municipal addresses for new residential homes (PP-07-24)(SD-10-24)	Development and Growth Management	Moved by Councillor Galbraith Direct the Director of Community Planning and the Director of Engineering Services in conjunction with the Business Process Review (BPR) underway for Municipal Addressing to ensure new residential property addresses are confirmed early in the planning and development approval process and report back to the Pipeline to Permit Committee on completion of review (Q4 2024) on the changes implemented(PP-07-24) (SD-10-24)	Moved by Councillor Galbraith	12/2/2024	Q1-1900	Incomplete	10
Committee of the Whole	2/5/2024	City of Burlington Outdoor Patio Program (PL-05-24, SD-01-24)	Development and Growth Management	Moved by Councillor Sharman. ; Direct the Director of Community Planning to report back in Q4 2024, following the implementation and operation of the 2024 patio program to evaluate program outcomes and continued implementation of the permanent city-wide seasonal outdoor patio program (PL-05-24, SD-01-24)	Moved by Councillor Sharman. ;	11/4/2024	Q3-2024	Incomplete	11
Community Planning, Regulation and Mobility Committee	3/28/2023	Motion memo - kennel/pet boarding compliance & licensing regime (CPRM-02-23)(SD-27-23)	Development and Growth Management	Moved by Councillor Nisan Direct the Director of By-law Compliance to ;create ;a regulatory and licensing ;regime ;for kennel/pet-boarding facilities ;and ;integrate the work into the 2023/24 workplan of the department ;to present necessary by-law amendments or a new by-law to Council ;in ;Q1 2024 (SD-27-23).	Moved by Councillor Nisan	12/2/2024	Q3-2023	Incomplete	12
Community Planning, Regulation and Mobility Committee	3/28/2023	Motion memo - development and implementation of a city-wide short-term accommodation (STA) compliance/licensing program (CPRM-03-23)(SD-20-23)(SD-21-23)(SD-22-23)(SD-23-23)(SD-24-23)	Development and Growth Management	Moved by Councillor Stolte Direct the Executive Director of Community Planning Regulation and Mobility and the Director of By-Law Compliance to work with departmental and legal services staff to undertake a review by Q4 2023 of the framework/policy of zoning, business licensing and resourcing requirements for the development and implementation of a City-wide Short-Term Accommodation (STA) compliance/licensing program (SD-20-23)	Moved by Councillor Stolte	12/2/2024	Q3-2023	Incomplete	13
Community Planning, Regulation and Mobility Committee	3/28/2023	Motion memo - development and implementation of a city-wide short-term accommodation (STA) compliance/licensing program (CPRM-03-23)(SD-20-23)(SD-21-23)(SD-22-23)(SD-23-23)(SD-24-23)	Development and Growth Management	Moved by Councillor Stolte Direct the Executive Director of Community Planning Regulation and Mobility and the Director of By-Law Compliance in the undertaking of the development of the STA by-law program, include the following elements: Research on leading GTHA and other municipal practices related to STA by-laws, regulations, compliance and licensing regimes; Establish a Community Task Force to assist in the development of options and recommendations for a Made in Burlington STA by-law, compliance and licensing regime; Identify potential zoning requirements through Comprehensive Zoning By-law Review; and Identify any ongoing resource requirements in the multiyear 2024-2028 budget forecast (SD-22-23)	Moved by Councillor Stolte	12/2/2024	Q4-2023	Incomplete	14
Community Planning, Regulation and Mobility Committee	3/28/2023	Motion memo - development and implementation of a city-wide short-term accommodation (STA) compliance/licensing program (CPRM-03-23)(SD-20-23)(SD-21-23)(SD-22-23)(SD-23-23)(SD-24-23)	Development and Growth Management	Moved by Councillor Stolte Direct the Director of the By-law Compliance to integrate the above work into the 2023/24 workplan of the department based on a target date for implementation of Q3 2024 for the STA framework, and report back to Council with a prioritized list of Staff Directions that have been directed toward the department through the 2024 budget process (SD-24-23).	Moved by Councillor Stolte	9/30/2024	Q4-2023	In Progress	15
Community Planning, Regulation and Mobility Committee	9/13/2022	New Zoning By-law Review Project - Terms of Reference (PL-60-22, SD-23-22)	Development and Growth Management	Moved by Councillor Sharman Direct the Director of Community Planning to provide quarterly update reports on the New Zoning By-law Project including community engagement, budget and other matters (SD-23-22).	Moved by Councillor Sharman	12/31/2023	Q4-2022	In Progress	16
Community Planning, Regulation and Mobility Committee	9/7/2021	Staff direction regarding the review of by-law updates to allow for improved compliance (CPRM-06-21, SD-26-21)	Development and Growth Management	Moved by Councillor Sharman ; Direct the Director of Building and By-law to review options for updating by-laws to include mechanisms which will allow staff to remedy community issues related to items such as shipping containers and derelict vehicles and report back with by-law updates in Q1 2022. (SD-26-21)	Moved by Councillor Sharman	9/2/2024	Q4-2023	Incomplete	17

Community Planning, Regulation and Mobility Committee	9/30/2020	Direction to review character defining elements of St. Luke's and Emerald precincts (SD-18-20)	Development and Growth Management	Moved by Mayor Meed Ward Direct the Executive Director of Community Planning, Regulation and Mobility, through the Cultural Heritage Landscape Study and upcoming Zoning Bylaw Review, to review the character defining elements of St. Luke's and Emerald Precincts and consider creating a downtown zone. (SD-18-20) ;	Moved by Mayor Meed Ward	12/31/2026	Q4-2023	Incomplete	18
Corporate Services, Strategy, Risk and Accountability Committee	5/14/2020	Staff directions from 2020 budget (F-46-19-2) (SD-08-20)	Development and Growth Management	Moved by Councillor Kearns Low-rise Design Guidelines Direct the Acting Director of Community Planning to report back on the feasibility of completing Low-Rise Design Guidelines that address issues of low-rise compatibility and results in low-rise developments that positively contribute to our urban areas. (SD-08-20) ;	Moved by Councillor Kearns	12/31/2026	Q3-2021	In Progress	19
Community Planning, Regulation and Mobility Committee	12/3/2019	Urban design and streetscape guidelines for Plains Road (PD-12-19, SD-34-19)	Development and Growth Management	Moved by Councillor Galbraith Direct the Director of Community Planning to explore updating the urban design and streetscape guidelines for Plains Road, including the Aldershot BIA boundary area, and report back to Council in Q2 2020.	Moved by Councillor Galbraith	12/31/2023	Q1-2020	Incomplete	20
Committee of the Whole	12/2/2024	Council Remuneration (HR-09-24, SD-18-24)	Legal and Legislative Services	Receive for information human resources department report HR-09-24 regarding council remuneration; and Repeal By-law No. 129-2006, a by-law to set the remuneration to be paid to the Mayor and Members of Council; and Direct the City Clerk to bring back a Terms of Reference to constitute the Council Remuneration Working Group in Q1 2025. (SD-18-24)		3/31/2025	Q1-2025	Incomplete	
Committee of the Whole	7/8/2024	Civic Square and Brant Street renewal project update preferred concept design and engagement summary (ES-19-24) (SD-13-24)	Public Works	Employ environmental/green lens to detailed design; and Report back to Committee of the Whole in Q4 2024.	4. ; ;Employ environmental/green lens to detailed design; and	12/2/2024	Q4-2024	Incomplete	21
Regular Meeting of Council	11/14/2023	Proposed Major Transit Station Area (MTSA) Official Plan Amendment and Draft Community Planning Permit (CPP) By-law public release (PL-59-23)(SD-43-23)	Public Works	Councillor Kearns Direct the Director of Engineering Services to work with Conservation Halton to expedite a study to assess and evaluate potential solutions (e.g., infrastructure, policy) to mitigate or reduce flood hazard risks, build climate change resiliency, and support growth and development in the Burlington GO MTSA and Downtown areas (that are included within the Phase 2 study area), recognizing the highly urbanized nature of the watershed and historic Conservation Halton and City flood mitigation measures. The analysis shall include an examination of the future role and function of the Hager-Rambo Diversion Channel and other features within the Sub-Watershed Study Area. Similar studies are to be undertaken for the East Burlington Creeks study areas, following the initiation of the aforementioned study; and Direct the Director of Engineering Services and the Executive Director of Community Planning to report back by Q1-2024 with a workplan to expedite a comprehensive review of the Phase 2 Study Area, inclusive of engagement with the public and development community on the initiated studies; and Direct the Director of Community Planning to undertake any necessary updates to schedules or overlays within the City's Official Plan and/or Zoning By-Law to reflect the latest up-to-date flood hazard mapping, subject to the findings of the study referred to in item #1 above, inclusive of phased options for an implementation schedule and work plan; and That consultation be immediately undertaken by the Director of Engineering Services and the Executive Director of Community Planning in association with Conservation Halton to identify and mitigate stakeholder needs on a priority basis to enable development applications to proceed in order for Burlington to reach its Housing Pledge. (SD-43-23)	Councillor Kearns	3/29/2024	Q4-2023	Incomplete	22
Community Planning, Regulation and Mobility Committee	5/30/2023	Motion Memo - Burlington School Safety and Mobility Committee (CPRM-07-23, SD-28-23)	Public Works	Direct the Director of Transportation to explore the creation of a Burlington School Safety & Mobility Committee for Councils consideration in the 2024 budget including: Confirm the level of involvement with the School Boards and Halton Regional Police Services Establishing level of Corporate Supports Terms of Reference Costing (SD-28-23) ;	Direct the Director of Transportation to explore the creation of a Burlington School Safety & Mobility Committee for Councils consideration in the 2024 budget including:	12/20/2024	Q4-2024	Incomplete	23

Community Planning, Regulation and Mobility Committee	3/28/2023	Park Provisioning Master Plan final report (ES-02-23)(SD-18-23)	Public Works	Moved by Mayor Meed Ward Direct the Director of Engineering Services in consultation with the Director of Community Planning to bring updates throughout the year as well as annually to incorporate new information. (SD-18-23)	Moved by Mayor Meed Ward	12/31/2023	Q4-2024	Incomplete	24
Corporate Services, Strategy, Risk and Accountability Committee	5/5/2021	Burlingtons 25-year Strategic Plan refreshed (CS-08-21) (SD-12-21)	Transformation Office	Moved by Councillor Nisan Direct the Executive Director of Strategy, Risk and Accountability to hold a workshop by the end of 2023 on the role of SDGs in municipalities in Canada (SD-12-21).	Moved by Councillor Nisan	12/31/2023	Q2-2023	In Progress	25
Community Planning, Regulation and Mobility Committee	4/24/2018	Adoption of revised proposed new official plan (P8-04-18) (SD-7-18) (SD-14-18) (SD-15-18) (SD-17-18)	Development and Growth Management, Public Works	Moved by Councillor Meed Ward Direct the Director of City Building to retain the existing 3 storey height for properties located in Sector 2 (S2) of the Upper Brant Precinct when staff update the Zoning By-law. (SD-14-18)	Mayor Meed Ward	12/2/2024	Q4-2026	In Progress	26