



Audit Committee

Minutes

Date: June 11, 2025
Time: 3:30 pm
Location: Council Chambers, City Hall, second floor

Members Present: Councillor Lisa Kearns (Chair)
Councillor Paul Sharman (Vice Chair)
Michael Di Iulio
Kartik Gupta
Mathew Moore
Etienne Durafour

Member Regrets: Mayor Marianne Meed Ward

Staff Present: Craig Millar, Chief Financial Officer
Maciej Jurczyk, City Auditor
David Thompson, Specialist, Digital Communications
Suzanne Gillies, Committee Clerk

1. Call to Order

The Chair called the meeting to order.

Moved by: Mathew Moore

Appoint Councillor Sharman as Vice Chair for the June 11, 2025 Audit Committee meeting.

CARRIED

2. Land Acknowledgement

The Chair read the Land Acknowledgement.

3. Approval of the Agenda

Moved by: Kartik Gupta

Approve the agenda as presented.

CARRIED

4. Declarations of Interest

None

5. Delegations

None

6. Presentations

None

7. Consent Items

7.1 Status of Management Action Plans (AUD-07-25)

Moved by: Etienne Durafour

Receive for information office of the city auditor report AUD-07-25 regarding Status of Management Action Plans for Q2 2025.

CARRIED

7.2 Quarterly dashboard for the office of the city auditor (AUD-08-25)

Moved by: Etienne Durafour

Receive for information office of the city auditor report AUD-08-25 regarding quarterly dashboard for office of the city auditor as of Q2 2025.

CARRIED

7.3 External Audit contract (FIN-22-25)

Note: this item was moved to Regular Items

7.4 2024 Corporate Learning Compliance (HRS-04-25)

Moved by: Etienne Durafour

Receive for information human resources department report HRS-04-25 regarding 2024 corporate learning compliance.

CARRIED

8. Regular Items

- 8.1 Election of Vice Chair effective September 10, 2025 for the term to expire November 14, 2026

Moved by: Mathew Moore

Elect Councillor Sharman as Vice Chair of the Audit Committee, effective September 10, 2025 for the term to expire November 14, 2026.

CARRIED

- 8.2 External Audit contract (FIN-22-25)

Note: this item was moved from Consent Items and was discussed before Item 8.1

Moved by: Michael Di Iulio

Authorize and delegate authority to the Chief Financial Officer (CFO) to initiate and conduct a procurement process for a new external audit contract, including the issuance of a Request for Proposals (RFP) and the evaluation of proposals as outlined in finance department report FIN-22-25; and

Direct the CFO to present a final recommendation to Audit Committee for the award of a new external audit contract at the September 10, 2025 meeting.

CARRIED

9. Confidential Items and Closed Meeting

- 9.1 Confidential Appendix B regarding status of management action plans (AUD-07-25)

10. Rise and Report

11. Information Items

Moved by: Kartik Gupta

Receive for information the following item, having been given due consideration by the Audit Committee.

CARRIED

11.1 Update on the 2024 Consolidated Financial Statements (FIN-26-25)

12. Staff Remarks

13. Committee Remarks

14. Adjournment

Chair adjourned the meeting at 3:45 p.m.