

The Corporation of the City of Burlington

City of Burlington By-law 46-2025

A by-law to amend By-law 71-2023, to delegate approvals to staff

File: LLS-35-25

Whereas sections 8, 9 and 11 of the *Municipal Act*, S. O. 2001, c. 25, as amended (the "*Municipal Act, 2001*"), authorize The Corporation of the City of Burlington (the "City") to pass by-laws necessary or desirable for municipal purposes, and in particular, subsection 23.1 specifies that sections 9 and 11 authorize the City to delegate its powers or duties under the *Municipal Act, 2001* or any other Act to City staff, subject to certain restrictions; and

Whereas Council of The Corporation of the City of Burlington passed By-Law 71-2023 being the Delegated Authority By-law delegating certain approvals to staff; and

Whereas section 17 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "*Planning Act, 1990*"), authorizes Council of The Corporation of the City of Burlington, to amend its Official Plan; and

Whereas section 39.2 of the *Planning Act*, ~~R.S.O.~~ ^{S.} R.S.O. 1990, c. P.13, as amended (the "*Planning Act, 1990*"), authorizes Council of The Corporation of the City of Burlington, to delegate authority to staff to pass Zoning By-law amendments that are minor in nature; and

Whereas Council of The Corporation of the City of Burlington, adopted Official Plan Amendment No.6 to the City of Burlington Official Plan, 2020, to add policies related to approving minor amendments to the City's Zoning By-law under delegated authority, making technical changes to the City's Official Plan and Zoning By-law, and establishing alternative measures for informing and obtaining the views of the public; and

Whereas Council of The Corporation of the City of Burlington deemed that Official Plan Amendment No. 6 is consistent with the *Planning Act*; and

Whereas the Official Plan Amendment No. 6 has come into effect;

Now therefore the Council of the Corporation of the City of Burlington hereby enacts as follows:

1. That Schedule B to By-law No. 71-2023, Planning, be amended by adding the following new section 2 titled 'Technical Changes to the Official Plan' immediately following section 1 titled 'Official Plan Amendments', and renumbering the sections that follow:

	Technical Changes to the Official Plan		
2.	<p>Authority to:</p> <ul style="list-style-type: none"> (a) alter the numbering, arrangement and cross-referencing of provisions; (b) correct clerical, grammatical, and spelling errors; (c) update address references; (d) add technical information to maps or schedules; and/or (e) change format or presentation. 	Director of Community Planning or delegate	Changes shall not alter the meaning and effect of the policy.

2. That Schedule B to By-law No. 71-2023, Planning, be amended by adding the following new section number 4 titled ‘Minor Zoning By-law Amendments to Regulations in Employment Zones’ and section number 5 titled ‘Technical Changes to the Zoning By-law’, immediately following section 3 titled ‘Zoning By-Law Amendments’, and renumbering the sections that follow:

	Minor Zoning By-law Amendments to Regulations in Employment Zones		
4.	<p>Authority to:</p> <ul style="list-style-type: none"> (a) declare applications complete or incomplete pursuant to subsection 34(10.3) of the <i>Planning Act</i>; (b) accept complete or refuse to accept incomplete applications pursuant to subsection 34(10.3) of the <i>Planning Act</i>; (c) determine if proposed amendments are appropriate for approval under delegated authority; (d) approve uncontested minor amendments to zoning regulations for Employment Zones contained in Part 3 of the Zoning By-law. 	Director of Community Planning or delegate	Does not include permission to approve land uses otherwise not permitted or changes in Zoning Designation.
	Technical Changes to the Zoning By-law		

5.	<p>Authority to make minor changes to the Zoning By-law to:</p> <p>(a) alter the numbering, arrangement and cross-referencing of Zoning regulations;</p> <p>(b) correct clerical, grammatical, and spelling errors;</p> <p>(c) update address references;</p> <p>(d) add technical information to maps or schedules; and/or</p> <p>(e) change format or presentation.</p>	Director of Community Planning or delegate	Changes shall not alter the meaning and effect of the By-law.
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3. Subject to the amendments made in this By-law, in all other respects, By-Law No. 71-2023 is hereby confirmed and remains unchanged.

4. This By-law comes into force on the date of its passing.

Passed this 15th day, of July, 2025

Mayor Marianne Meed Ward _____

City Clerk Samantha Yew _____