



Pipeline to Permit Committee

Minutes

Date: July 10, 2025
Time: 10:45 am
Location: Council Chambers, City Hall, second floor

Members Present: Mayor Marianne Meed Ward (Co-Chair)
Councillor Shawna Stolte (Co-Chair)
Councillor Paul Sharman
Bianca Steer
Elisha Vankleef
Jason Sheldon
Kristen Delong
Jim Dunn
John Doyle
Kellie McCormack
Mike Collins-Williams

Member Regrets: Councillor Kelvin Galbraith
Jackie Isada

Staff Present: Blake Hurley, Commissioner, Legal and Legislative Services/City Solicitor (Acting CAO)
Curt Benson, Commissioner, Development and Growth Management
Craig Millar, Chief Financial Officer
Jo-Anne Rudy, Committee Clerk
David Thompson, Specialist, Digital Communications
Richard Bellemare, Specialist, Digital Communications

1. Entrance

1.1 Call to Order

The Chair called the meeting to order.

1.2 Land Acknowledgement

The Chair read the Land Acknowledgement.

1.3 Approval of the Agenda

Moved by Elisha Vankleef

Suspend the rules for section 45.2 of the Procedure By-law 59-2024, as amended, to allow an extension of presentation time beyond the 10-minute maximum.

CARRIED

Moved by Councillor Sharman

Approve the agenda as presented.

CARRIED

1.4 Declarations of Interest

None

1.5 Written Delegations

None

2. Enlightenment

2.1 Presentations

None

3. N2: News and Numbers

3.1 Pipeline to Permit Dashboard

[Click here for the Desktop Pipeline to Permit dashboard](#)

[Click here for the Mobile Pipeline to Permit dashboard](#)

3.2 Contextual Updates

None

4. Enactions

4.1 Next Steps and Action Identification

None

5. Envisions

None

6. Enhancements

- 6.1 Staff presentation regarding continuous improvement process update (PP-09-25)

Moved by Councillor Stolte

Receive for information staff presentation regarding continuous improvement process update. (PP-09-25)

CARRIED

- 6.2 Planning Application Fee Review update – July 2025 (DGM-58-25)

Moved by Mike Collins-Williams

Receive for information development and growth management report DGM-58-25 regarding planning application fee review update - 2025.

CARRIED

- 6.3 Pay-on-Demand Development Bonds Policy update (FIN-13-25)

Moved by Mike Collins-Williams

Approve the revised Pay-On-Demand Development Bond Policy attached as Appendix A to allow transfers of letters of credits currently held by the City to surety bonds; and

Authorize the Director, Community Planning, to execute amendments to development agreements entered into to amend contractual language related to acceptable forms of security, in a form satisfactory to the Commissioner, Legal and Legislative Services / City Solicitor.

CARRIED

7. Information Items

None

8. Adjournment

The Chair adjourned the meeting at 11:41 a.m.