

SUBJECT: Remuneration and expenses paid to Council and appointees for 2025

TO: Committee of the Whole

FROM: Finance
Choose a division

Report Number: FIN-03-26

Wards Affected: ALL

Date to Committee: March 3, 2026

Date to Council: March 10, 2026

Recommendation:

Receive for information finance department report FIN-03-26 regarding remuneration and expense paid to Council and appointees for 2025.

Executive Summary

This report fulfills the requirement of the Municipal Act to provide an itemized statement of remuneration and expenses for Council members and appointees for the year 2025. Each Councillor had a budget of \$10,400 for various expenses and the Mayor's budget was \$32,240. Total actual expenses incurred were \$81,986, with the balance of \$12,654 contributed to the Special Initiatives Reserve Fund, bringing its December 31, 2025, balance to \$89,095. Detailed expense statements will be available on the City's website by March 31, 2026.

Purpose of report:

- To comply with requirements of the Municipal Act

Key findings:

- This report is for information only, and as required by the Municipal Act, section 284(1).
Key highlights include:
 - Total salaries and adjustment for Council (City and Region): \$1,000,350
 - Total benefits remitted on behalf of Council: \$236,662
 - Combined total salaries and benefits: \$1,237,012
 - Total Council expense budgets: \$94,640

- Total actual expenses: \$81,986
- Net contribution to Special Initiatives Reserve Fund: \$12,654
- Special Initiatives Reserve Fund balance as of December 31, 2025: \$89,095

Implications:

- Not applicable

Information Report

Background

It is a requirement of the Municipal Act that a report be submitted to Council on remuneration and expenses paid to Councillors and appointees to local boards by March 31, of the following year. Accordingly, under the provision of Section 284(1) of the Municipal Act, S.O. 2001, Chapter c.25, the attached itemized statement (Appendix A) is submitted disclosing remuneration and expenses for each Member of Council and Appointed Members of our Local Boards and Committees for the year ended December 31, 2025.

284.(1) The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to:

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).

As required by Section 284 (2), City of Burlington By-law 019-2025 was passed authorizing the attached remuneration and expenses (Appendix A).

In 2025, each Councillor had a budget of \$10,400 to cover expenditures such as meetings, printing, mileage, newsletters, postage, professional development, telephones, and advertising. In 2025, the Mayor had a budget of \$32,240 to cover similar expenditures to those listed above, excluding the costs of leasing a vehicle for business use. The Special Initiatives Reserve Fund was established in 2022 for unspent discretionary funds in the respective Mayor and Councillor budgets. In 2025, the CFO approved a draw of \$412 for special initiatives in Ward 3. A net contribution of \$12,654 representing unspent budget was transferred to this Reserve Fund in 2025 bringing the balance of the fund to \$89,095. A report will be brought forward in April reviewing the Special Initiatives Reserve Fund and providing staff recommendations on its management and use of funds.

Status

Not applicable

Key Dates & Milestones

Detailed information regarding members of council expenses for the calendar year ending December 31, 2025, will be provided on the City's website no later than March 31, 2026.

Implications

Not applicable

References

Not applicable

Strategic Alignment

(Select all that apply)

- Designing and delivering complete communities
 - Providing the best services and experiences
 - Protecting and improving the natural environment and taking action on climate change
 - Driving organizational performance
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Appendices:

A. 2025 Summary of Remuneration and Expenses

Notifications:

Not applicable

Report Approval:

All reports are reviewed and approved by the Commissioner, Head of Corporate Affairs, Chief Financial Officer, and Commissioner of Legal and Legislative Services/City Solicitor.